

## BOARD OF EDUCATION PROCEEDINGS BIG STONE CITY SCHOOL DISTRICT #25-1

The Big Stone City School District's Board of Education met in a regular session on April 22, 2024 @ 5:00 PM in the school boardroom/CEO office with the following members present or absent:

School administration and others present:

Christopher Folk, CEO/Business Manager

Janelle Huber, Principal

Tom Scoblic – Big Stone City School Alumni Group

Deb Wiik – Big Stone City School Alumni Group

Arvene Van Hout – Big Stone City School Alumni Group

Phyllis Gruenwald – Big Stone City School Alumni Group

Juanita Carlson – Big Stone City School Alumni Group

Vicky Torgerson – Big Stone City School Alumni Group

Meeting called to order by school board President Hillary Henrich at 5:06 PM

Roll call was taken with Alan Chrzanowski, Amy VanLith, and Sue Westermeyer present. Sue Christensen arrived later at 5:30 PM. Hillary Henrich was absent. Quorum established.

The Pledge of Allegiance was recited.

Motion by Chrzanowski, seconded by VanLith, to approve the proposed agenda. 3 votes yes. Motion Carried.

**Community Input Session:** The Big Stone Alumni group attended the meeting to ask about the school's reorganizational process. Also, the school's historical records and memorabilia, including graduation pictures.

### Communication Items

- Board Communication: The Big Stone City Bookends Cancer Walk will be at the school on May 9<sup>th</sup>
- Principal Report: TIE Conference overview and state testing
- Learning Center Director Report – quarterly financial reporting scheduled for May and June 2024.
- CEO/Business Manager Report: the following reports were presented; Revenue/Expenditure Summary Report, BSCS Board Report – Detail, Bills and BMO PCard, Payroll Register – Unitemized Report, Balance Sheet, Check Reconciliation Report, and Manual Journal Entry Board Report.

Financial Report

		10 GENERAL FUND	21 CAPITAL OUTLAY FUND	22 SPECIAL EDUCATION FUND	51 FOOD SERVICE FUND	53 PRESCHOOL/OUT-SIDE SCHOOL TIME (OST)/LLLC FUND
March 1, 2024	BEGINNING BALANCE	(\$34,854.96)	\$201,096.95	\$122,420.59	(\$9,471.65)	\$135,860.47
	TOTAL RECEIPTS	\$63,909.14	\$15,196.31	\$15,400.73	\$7,130.40	\$10,006.24
	TOTAL DISBURSEMENTS	(\$86,352.57)	(\$1,665.66)	(\$15,576.76)	(\$8,906.58)	(\$14,009.35)
March 31, 2024	ENDING BALANCE	(\$57,298.39)	\$214,627.60	\$122,244.56	(\$11,247.83)	\$131,857.36

Certificate of Deposit – \$241,788.52

Advance Payment (Fund 11) & Flex Account (Fund 71) – \$8,983.28

Student Council (Fund 72) – \$1,680.22

The following bills were approved:

**GENERAL FUND:** BMO MASTERCARD,(PCARD),5,875.20 CASH-WA DISTRIBUTING CO, (FOOD SERVICE),211.58 CITY OF BIG STONE CITY, (UTILITIES),1,798.50 FOLK, CHRISTOPHER ,(REIMBURSEMENT),69.56 GRANT COUNTY REVIEW,(ADVERTISING),135.53 NORTHWESTERN ENERGY,(UTILITIES - NATGAS),985.15 ORTONVILLE PUBLIC SCHOOLS,(TUITION, TRANSPORTATION, GENERAL),33,821.80 ROE, KRISTIN ,(REIMBURSEMENT),78.72 RONGLIEN EXCAVATING INC,(MAINTENANCE),173.00 TC CONSTRUCTION OF SOUTH DAKOTA, LLC,(BUILDING MAINTENANCE),200.00 US FOODS,(FOOD PURCHASES, CUSTODIAL),406.53

**CAPITAL OUTLAY FUND:** BMO MASTERCARD,(PCARD),2,357.64

**SPECIAL EDUCATION FUND:** BIG STONE THERAPIES INC,(THERAPY),834.29 ORTONVILLE PUBLIC SCHOOLS,(TUITION, TRANSPORTATION, GENERAL),8,281.80

**FOOD SERVICE FUND:** ANDERSON, SHELLY ,(REIMBURSEMENT),248.87 BMO MASTERCARD,(PCARD),499.33 CASH-WA DISTRIBUTING CO, (FOOD SERVICE),1,409.60 EAST SIDE JERSEY DAIRY,(SCHOOL LUNCH MILK),274.84 SOUTH DAKOTA DEPT OF EDUCATION,(COMMODITIES),531.48 US FOODS,(FOOD PURCHASES, CUSTODIAL),807.15

**PRESCHOOL/LEARNING CENTER/OST FUND:** BMO MASTERCARD,(PCARD),367.12 CASH-WA DISTRIBUTING CO, (FOOD SERVICE),60.90 CITY OF BIG STONE CITY, (UTILITIES),269.42 KELLY, JANELLE ,(REIMBURSEMENT),20.00 KILDE, HISA ,(SUBSTITUTE),20.00 NORTHWESTERN ENERGY,(UTILITIES - NATGAS),62.24 RONGLIEN EXCAVATING INC,(MAINTENANCE),130.45 US FOODS,(FOOD PURCHASES, CUSTODIAL),60.00 VANGSNESS, JOYCE ,(REIMBURSEMENT),20.00

**Action Items**

Motion by Christensen, seconded by VanLith, to approve the **Consent Agenda**. 4 votes yes. Motion Carried.

- Approval of minutes from previous school board meeting(s); March 18, 2024 meeting minutes
- Approval of the financial reports
- Approval of the bills, including BMO Mastercard purchases
- Approval of the Disclosure of Conflict of Interest, if applicable
- Approval of the Title Transition/Coordination Plan
- Approval of the 2024-2025 certified staff contracts
- Approval of the 2024-2025 classified staff letters of assignments
- Approval of the Agreement between Big Stone City School District and Inter-Lakes Community Action Partnership Head Start Pre-Birth to Five Program
- Approval of the remaining American Rescue Plan ESSER 3 funds as retention/loyalty pay to all staff for returning the final school year, 2024-2025

**Discussion** (Items listed below for discussion may be acted upon by the school board)

There were discussions on the following items:

- Recap of no school days and late starts
- Two year reorganization - ongoing
- Next school board meeting(s): May 20, 2024 (regular meeting) at 5:00 PM in the board room/CEO office.

Motion by Christensen, seconded by VanLith, to adjourn the meeting at 5:58 PM. 4 votes yes. Motion Carried.

/s/ \_\_\_\_\_  
President

/s/ \_\_\_\_\_  
Business Manager

\_\_\_\_\_  
Approximate Cost of Publication