



**BIG STONE CITY SCHOOL DISTRICT 25-1**

*“Educating all students for a lifetime of success!”*

**SCHOOL BOARD PROPOSED AGENDA with Amplification - Regular Meeting**

**February 17<sup>th</sup> 2020 at 6:30 PM**

School Board Members: Jennifer Wiik (President), Sue Westermeyer (Vice President), Amy VanLith, Andria Rabe, and Hillary Henrich

Christopher Folk, CEO/Business Manager  
Shelley Haggerty, Principal/Counselor – absent this meeting

Others in attendance (list): \_\_\_\_\_

1. **Call to order in Board Room and Establish Quorum.** Time: \_\_\_\_\_
2. **Roll Call** \_\_\_\_ Wiik \_\_\_\_ Westermeyer \_\_\_\_ VanLith \_\_\_\_ Rabe \_\_\_\_ Henrich
3. **Pledge of Allegiance**
4. **Approval of the Agenda as Proposed/Amended** Motion: \_\_\_\_ MC: \_\_\_\_ ( \_\_\_\_ - \_\_\_\_ )
5. **Community Input Session (5-minute maximum)**
6. **Communication Items**
  - a. **Board Communication**
    1. School Board Recognition Week, February 17-21. On behalf of myself, Christopher Folk, CEO/Business Manager, and all the staff and students of the Big Stone City School District, I would like to thank each board member for their continued service and dedicated leadership in public education for improving achievement for all public school students in our school district!
    2. Letter received from certified staff for intent to negotiate.
  - b. **Principal Report** – No principal report his month
  - c. **CEO/Business Manager’s Report** – there may be comments made by administration on these reports specified below. Please let me know if there are any questions on the reports below.
    1. Revenue/Expenditure Summary Reports
    2. BSCS Board Report – Detail, Bills and BMO Pcard
      - a. Some invoices to highlight; professional development \$175/each for Mrs. Roe and Mrs. Stoel to go to a STEM conference, they gained many good pieces of information that I can be used in their classrooms. Final invoice from our auditors, Eide Baily, \$4,950. Under budget. With the use of LLLC pizza fundraising dollars, a used dishwasher was purchased along with electrical hookup was completed. Ortonville 2<sup>nd</sup> quarter tuition billing was paid. Purchase of our new oven \$4,064, courtesy of our CANS equipment grant. There was an increase in our LLLC purchases due to staff meetings, staff training, and the pizza fundraiser.

3. Payroll Register – Unitemized Report (current month)
4. Balance Sheet
  - a. Learning Center Monthly Financial Overview
5. Check Reconciliation Report
6. Manual Journal Entry Board Report – this report is longer this month as it has our audit entries from our ending June 30 2019 audit and setting up new taxes receivable for the payable 2020 calendar year.
7. The new kitchen oven is now installed and operating. ☺

**7. Consent Agenda Action Items                      Motion: \_\_\_\_\_      MC: \_\_ (\_\_\_\_-\_\_\_\_)**

- a. The Consent Agenda includes items approved with one motion. That motion will approve the recommended action for each item on the consent agenda. Any Board Member may remove an item from the consent agenda by asking that it be and have it considered as a separate item. Any item so removed from the consent agenda shall be considered after other items on the consent business portion of the agenda have been heard.
  1. Approval and/or corrections of the minutes from previous meeting(s); January 20 2020 board minutes
  2. Approval and/or corrections of the school district’s financial report(s)
  3. Approval of the bills, including BMO Mastercard purchases
  4. Approval of the Disclosure of Conflict of Interest, per Policy AH, if applicable.
  5. Approval of the Letter of Assignment for Dakota Wollschlager, LLLC Early Education Assistant
    - a. This letter of assignment is being approved to replace a previously employed staff member. The administration recommends approval as presented.
  6. Approval of the second and final reading of the Wellness Policy AE.
    - a. First reading was held last month and a Wellness Policy meeting was held on December 17 2019. Updates were made to the policy that included updating the other school wellness and nutrition activities section, new 3-year formal review process if no major changes/updates occur for the specific year, and updating grain products in the standards for food and beverages section. A wellness policy checklist was reviewed and all requirements by the checklist were met by the policy. Updates highlighted or struck through.
  7. Approval of Surplus Property; Garland Commercial Oven, Natural Gas, five rack, NSF (National Sanitation Foundation) stamped
    - a. The school would like to surplus our current oven as we have since received a CANS equipment grant through the state to purchase a new oven. The oven is now installed and operating.
  8. Approval of the South Dakota Birth to Three Program Part C of the Individuals with Disabilities Education Act Participation Agreement
    - a. Each public school district is receiving informational packets from the state in regards to this program mentioned above. The district agreement that is being considered for approval was expanded to include federal and state updates occurring since the last agreements

were signed in 2012. The agreement will be available at the meeting.  
The administration recommends approval as presented.

9. Approval of the Department of Legislative Audit Letter
  - a. This letter states that that SD DLA has reviewed and accepted our audit report for the two fiscal years ending June 30 2019. The administration recommends approval as presented.
10. Approval of the participation of Big Stone City School students in the Milbank Area Clay Target League.
  - a. This was an agreement approved last year for our students to participate in the Milbank Area Clay Target League. Wayne Meyer presented on this topic last year. Nothing has changed and looking to have this approved again for this year. The administration recommends approval as presented.

**8. Discussion** (Items listed below for discussion may be acted upon by the school board)

- a. 2020-2021 School Calendar
  1. Two options were presented to the teaching staff and discussions were had. After a survey was conducted, what is provided at the board meeting is the recommendation by the teaching staff and the administration. The final draft of the calendar will be presented to the school board in March for final approval.
- a. Next school board meeting: Based on reorg meeting, third Monday of the month: March 16, 2020 (regular meeting) at 6:30pm in the CEO/Business Manager Office/Board Room.

**9. Executive Session** Motion: \_\_\_\_\_ MC: \_\_ (\_\_\_\_-\_\_\_\_) Time: \_\_\_\_\_

- a. Entered to discuss Learning Center and OST Director Evaluation in accordance to SDCL 1-25-2(1)
- b. Declare out at what time: \_\_\_\_\_

**10. Executive Session** Motion: \_\_\_\_\_ MC: \_\_ (\_\_\_\_-\_\_\_\_) Time: \_\_\_\_\_

- c. Entered to discuss Certified Staff Negotiations – Ground Rules in accordance to SDCL 1-25-2(4)
- d. Declare out at what time: \_\_\_\_\_

**11. Executive Session** Motion: \_\_\_\_\_ MC: \_\_ (\_\_\_\_-\_\_\_\_) Time: \_\_\_\_\_

- e. Entered to discuss CEO Evaluation in accordance to SDCL 1-25-2(1)
- f. Declare out at what time: \_\_\_\_\_

**12. Adjournment:** Motion: \_\_\_\_\_ MC: \_\_ (\_\_\_\_-\_\_\_\_) Time: \_\_\_\_\_

Revenue		Monthly Activity	Balance @ EOM
Fund 10	GENERAL FUND		
1110	AD VALOREM TAXES	3,718.52	276,233.89
1120	PRIOR YEARS' AD VALOREM TAXES	117.24	898.26
1140	UTILITY TAX	0.00	16,017.98
1190	PENALTIES AND INTEREST ON TAX	146.14	777.97
1313	TUITION OTHER LEAS OUT STATE	0.00	38,266.40
1510	INTEREST EARNED	47.18	3,181.13
1791	YEARBOOK SALES	0.00	140.00
1910	RENTALS	600.00	609.00
1920	CONTRIBUTIONS AND DONATIONS	0.00	1,000.00
1973	MEDICAID INDIRECT ADM SERVICES	0.00	669.96
1990	OTHER	50.00	3,786.98
2110	COUNTY APPORTIONMENT	1,190.98	4,335.19
2200	REVENUE IN LIEU OF TAXES	0.00	106.38
3111	STATE AID	11,551.00	119,497.00
3112	STATE APPORTIONMENT	0.00	0.00
3114	BANK FRANCHISE TAX	0.00	0.00
3125	MENTOR TEACHERS	1,426.71	1,426.71
3900	OTHER STATE REVENUE	0.00	470.12
4151	OTHER STATE REV.	344.97	8,260.95
4153	TITLE IV REAP FLEX	0.00	0.00
4158	TITLE I PART A (84.010)	0.00	0.00
4159	TITLE II PART A REAP (84.367A)	0.00	0.00
4200	REVENUE IN LIEU OF TAXES	0.00	102.43
5110	OPERATING TRANSFERS IN	0.00	0.00
10	GENERAL FUND	<u>19,192.74</u>	<u>475,780.35</u>
Fund 21	CAPITAL OUTLAY FUND		
1110	AD VALOREM TAXES	675.63	62,081.47
1120	PRIOR YEARS' AD VALOREM TAXES	18.69	199.32
1190	PENALTIES AND INTEREST ON TAX	23.58	146.19
1990	OTHER	0.00	814.00
5110	OPERATING TRANSFERS IN	0.00	0.00
21	CAPITAL OUTLAY FUND	<u>717.90</u>	<u>63,240.98</u>
Fund 22	SPECIAL EDUCATION FUND		
1110	AD VALOREM TAXES	594.18	54,597.37
1120	PRIOR YEARS' AD VALOREM TAXES	14.23	194.21
1190	PENALTIES AND INTEREST ON TAX	20.73	142.94
1313	TUITION OTHER LEAS OUT STATE	0.00	2,210.04
1973	MEDICAID INDIRECT ADM SERVICES	0.00	38.00
3121	EXCEPTIONAL CHILDREN-STATE AID	0.00	2,466.00
4175	IDEA PART B 611 (CFDA 84.027)	0.00	0.00
5110	OPERATING TRANSFERS IN	0.00	0.00
22	SPECIAL EDUCATION FUND	<u>629.14</u>	<u>59,648.56</u>
Fund 24	PENSION FUND		
1110	AD VALOREM TAXES	0.00	25.57
5110	OPERATING TRANSFERS IN	0.00	0.00
24	PENSION FUND	<u>0.00</u>	<u>25.57</u>

Revenue		Monthly Activity	Balance @ EOM
Fund 51	FOOD SERVICE FUND		
1610	SALES TO PUPILS	2,497.50	16,266.48
1620	SALES TO ADULTS	498.00	3,697.00
1990	OTHER	0.00	3,131.77
4151	OTHER STATE REV.	0.00	0.00
4810	FEDERAL REIMBURSEMENT	2,685.95	17,489.63
4820	DONATED FOOD	0.00	0.00
5110	OPERATING TRANSFERS IN	0.00	0.00
51	FOOD SERVICE FUND	<u>5,681.45</u>	<u>40,584.88</u>
Fund 53	PRESCHOOL/OST/LITTLE LIONS FUND		
1340	PRESCHOOL TUITION	1,895.00	6,469.00
1981	DAY CARE CENTER SERVICES	25,396.05	91,620.25
1982	OST - BEFORE AND AFTER SCHOOL PROGRAMS	2,180.15	20,762.25
1990	OTHER	5,943.00	8,838.88
4810	FEDERAL REIMBURSEMENT	1,114.03	7,021.64
5110	OPERATING TRANSFERS IN	0.00	0.00
53	PRESCHOOL/OST/LITTLE LIONS FUND	<u>36,528.23</u>	<u>134,712.02</u>
Grand Total:		<u>62,749.46</u>	<u>773,992.36</u>

Big Stone City School District 25-1

## BSCS Expenditure Summary

02/13/2020 04:21 PM

Regular; Processing Month 01/2020; Fund Number 10, 21, 22, 24, 51, 53

Fund Number		Monthly Activity	Balance @ EOM
10	GENERAL FUND	\$ 77,687.58	\$ 556,605.38
21	CAPITAL OUTLAY FUND	\$ 555.63	\$ 91,080.05
22	SPECIAL EDUCATION FUND	\$ 9,575.06	\$ 54,784.32
24	PENSION FUND	\$ 475.00	\$ 3,325.00
51	FOOD SERVICE FUND	\$ 7,222.00	\$ 46,040.98
53	PRESCHOOL/OST/LITTLE LIONS FUND	\$ 20,959.73	\$ 159,260.81
Grand Total:		\$ 116,475.00	\$ 911,096.54

Per Bank Statement	Ending- January 31, 2020	
MAIN Account		\$ 195,683.54
CD First State Bank; 1.9%; Maturity 3/10/2022		\$ 300,253.88
(11) ADV PYMT & (71) FLEX Account		\$ 8,123.05
(72) STUDENT COUNCIL Account		\$ 1,294.17

NOTE:
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Invoice Number	Vendor Name	Invoice Date	Amount	Description
Checking Account ID 1	Fund Number 10	GENERAL FUND		
FEB 2020	ADVANCE PAYMENT FUND	02/05/2020		
(SCHOOL CHECKING FUND)		55.00		SCHOOL POSTAGE - PETTY CASH
(SCHOOL CHECKING FUND)		43.25		BACKGROUND CK (RITA OF)
(SCHOOL CHECKING FUND)		21.60		SCHOOL POSTAGE
Vendor Name	ADVANCE PAYMENT FUND		<u>119.85</u>	
ORD-04679- WOD2R6	ASSOCIATED SCHOOL BOARDS OF SOUTH DAKOTA	02/05/2020		
(MEMBERSHIP DUES)		60.00		FMLA WEBINAR
Vendor Name	ASSOCIATED SCHOOL BOARDS OF SOUTH DAKOTA		<u>60.00</u>	
20-Feb-0001	BMO MASTERCARD	02/20/2020		
(PCARD)		175.00		PCARDC Sdctm Sdsta STEM PROF DEV - TITLE
(PCARD)		62.42		PCARDC Jones School Supply MS SCIENCE FA
(PCARD)		164.12		PCARDC Centurylink TELEPHONE
(PCARD)		76.30		PCARDC TRISTATEWATER WATER SERVICE
(PCARD)		7.99		PCARDC Sarlettes Music MUSIC
(PCARD)		175.00		PCARDC Sdctm Sdsta STEM PROF DEV - TITLE
(PCARD)		156.83		PCARDC Cintas CUSTODIAL SERVICE
(PCARD)		250.73		PCARDC Waste Mgmt GARBAGE
(PCARD)		41.01		PCARDC AMAZON CUSTODIAL
(PCARD)		48.91		PCARDC AMAZON CUSTODIAL
(PCARD)		94.65		PCARDC Cedar Shore Resort SUPT LEG CONF
(PCARD)		29.99		PCARDC AMAZON 3RD GR REQ
(PCARD)		259.76		PCARDC Hillyard MAINT VACUUM/CUSTODIAL
(PCARD)		334.50		PCARDC USPS OFFICE ENVELOPES
(PCARD)		22.99		PCARDC AMAZON CEO EXPANDABLE FOLDERS
(PCARD)		42.14		PCARDC Home Science Tools MS SCIENCE FAI
(PCARD)		58.00		PCARD6 MACDADDYS FUEL
(PCARD)		166.20		PCARDC Centurylink TELEPHONE
(PCARD)		40.51		PCARD1 RUNNINGS CUSTODIAL
(PCARD)		52.75		PCARDC TRISTATEWATER WATER SERVICE
(PCARD)		64.00		PCARDC Tubbs CUSTODIAL SOFTENER SALT
(PCARD)		106.36		PCARDC AMAZON COPY PAPER
(PCARD)		5.33		PCARD5 Teacherspayteachers MS MATH REQ
(PCARD)		72.00		PCARD5 MACDADDYS FUEL
(PCARD)		50.50		PCARD5 MACDADDYS FUEL
(PCARD)		64.01		PCARD5 MACDADDYS FUEL
(PCARD)		59.01		PCARD5 MACDADDYS FUEL
(PCARD)		65.01		PCARD6 MACDADDYS FUEL

Invoice Number	Vendor Name	Invoice Date
Description		Amount Detail Description
(PCARD)		20.21 PCARD4 Berens FFVP
(PCARD)		46.05 PCARD3 AMAZON OFFICE SUPPLIES
(PCARD)		43.00 PCARD4 MACDADDYS FUEL
(PCARD)		27.51 PCARD4 Quill ELEM TEMPORAR PAINT
(PCARD)		45.76 PCARD4 AMAZON 2ND GR REQ
(PCARD)		14.00 PCARD2 Books Are Fun OFFICE HEALTH
(PCARD)		11.29 PCARD4 Aldi FFVP
Vendor Name	BMO MASTERCARD	
		<hr/> 2,953.84
2/3/2020 STMT	CASH-WA DISTRIBUTING	02/10/2020
(FOOD/CUSTODIAL SUPPLIES)		363.18 FFVP
(FOOD/CUSTODIAL SUPPLIES)		248.74 CUSTODIAL SUPPLIES
Vendor Name	CASH-WA DISTRIBUTING	
		<hr/> 611.92
UTILITIES1-0110	CITY OF BIG STONE CITY	02/05/2020
(UTILITIES - 1952 BUILDING)		444.80 ELECTRIC
(UTILITIES - 1952 BUILDING)		51.85 WATER & SEWER CHARGES
UTILITIES2-0110	CITY OF BIG STONE CITY	02/05/2020
(UTILITIES-1900)		244.50 ELECTRIC
(UTILITIES-1900)		430.85 WATER & SEWER CHARGES
UTILITIES3-0110	CITY OF BIG STONE CITY	02/05/2020
(UTILITIES - GYM)		783.52 ELECTRIC
(UTILITIES - GYM)		61.72 WATER & SEWER CHARGES
Vendor Name	CITY OF BIG STONE CITY	
		<hr/> 2,017.24
15243	CONROY ELECTRIC INC	02/10/2020
(MAINTENANCE & SUPPLIES)		307.55 WIRE DISHWASHER
Vendor Name	CONROY ELECTRIC INC	
		<hr/> 307.55
2018-2019FY	EIDE BAILLY	02/05/2020
AUDIT		
(FINANCIAL AUDIT)		4,950.00 FINAL INVOICE FOR 2-YR AUDIT
Vendor Name	EIDE BAILLY	
		<hr/> 4,950.00
FEB 2020	FOOD SERVICE FUND	02/10/2020
(SCHOOL FOOD SERVICE FUND)		150.15 JAN 2020 - OST SNACK
FEB 2020 2	FOOD SERVICE FUND	02/10/2020
(SCHOOL FOOD SERVICE FUND)		176.54 DEC 2019 - OST SNACK
Vendor Name	FOOD SERVICE FUND	
		<hr/> 326.69



Invoice Number	Vendor Name	Invoice Date	Description	Amount Detail Description
201539033	GRANT COUNTY REVIEW	02/05/2020	(ADVERTISING)	15.26 NOTICE OF SB VACANCY
Vendor Name	GRANT COUNTY REVIEW			<hr/> 15.26
FEB 2020	HAGGERTY, SHELLEY	02/11/2020	(REIMBURSEMENT)	50.40 ASSESSMENT TRAINING
Vendor Name	HAGGERTY, SHELLEY			<hr/> 50.40
JAN 15 2020	KURTZ, TRACY	02/05/2020	(CPR INSTRUCTOR)	100.00 CPR AED FIRST AID TRAINING
(CPR INSTRUCTOR)				25.00 CPR AED FIRST AID TRAINING
Vendor Name	KURTZ, TRACY			<hr/> 125.00
FEB 2020-0001	NORTHWESTERN ENERGY	02/05/2020	(UTILITIES - NATGAS)	1,362.60 HEAT - NAT GAS
Vendor Name	NORTHWESTERN ENERGY			<hr/> 1,362.60
2020FY 2ND QTR	ORTONVILLE PUBLIC SCHOOLS	02/05/2020	(TUITION, TRANSPORTATION, GENERAL)	40,190.73 GENERAL 2ND QTR TUITION BILLING
(TUITION, TRANSPORTATION, GENERAL)				8,865.27 2ND QTR TRANSPORTATION BILLING
Vendor Name	ORTONVILLE PUBLIC SCHOOLS			<hr/> 49,056.00
FEB 2020	PRAIRIE FIVE RIDES	02/11/2020	(TRANSPORTATION)	112.00 112 RIDES IN JAN 2020
Vendor Name	PRAIRIE FIVE RIDES			<hr/> 112.00
151964	RONGLIEN EXCAVATING INC	02/11/2020	(MAINTENANCE)	280.00 JAN 2020 SNOW REMOVAL
Vendor Name	RONGLIEN EXCAVATING INC			<hr/> 280.00
1/26/2020	SYKORA PLUMBING INC	02/10/2020	SERVICE	86.85 PLUMBING SERVICE
(BUILDING MAINTENANCE)				
2/6/2020 SERV	SYKORA PLUMBING INC	02/11/2020	(BUILDING MAINTENANCE)	219.17 ELEM BOYS BATHROOM URINAL FLUSH
Vendor Name	SYKORA PLUMBING INC			<hr/> 306.02

Invoice Number Vendor Name

Invoice Date

Description

Amount Detail Description

FEB 2020 VOELTZ, HETHER

02/10/2020

(REIMBURSEMENT)

16.84 GR K REQUISITION

Vendor Name VOELTZ, HETHER

16.84

Fund Number 10

62,671.21

Checking Account ID 1

Fund Number 21

CAPITAL OUTLAY FUND

20-Feb-0001 BMO MASTERCARD

02/20/2020

(PCARD)

222.53 PCARDC Century Business COPY MACHINE

(PCARD)

152.28 PCARDC Century Business COPY MACHINE

(PCARD)

208.66 PCARDC Century Business COPY MACHINE

(PCARD)

152.28 PCARDC Century Business COPY MACHINE

Vendor Name BMO MASTERCARD

735.75

Fund Number 21

735.75

Checking Account ID 1

Fund Number 22

SPECIAL EDUCATION FUND

17367-0001 BIG STONE THERAPIES INC

02/05/2020

(THERAPY)

214.67 OT SERVICES

Vendor Name BIG STONE THERAPIES INC

214.67

20-Feb-0001 BMO MASTERCARD

02/20/2020

(PCARD)

13.72 PCARDC AMAZON SPED

Vendor Name BMO MASTERCARD

13.72

2020FY 2ND ORTONVILLE PUBLIC SCHOOLS

02/05/2020

QTR

(TUITION, TRANSPORTATION, GENERAL)

3,806.04 SPED 2ND QTR TUITION BILLING

Vendor Name ORTONVILLE PUBLIC SCHOOLS

3,806.04

Fund Number 22

4,034.43

Checking Account ID 1

Fund Number 51

FOOD SERVICE FUND

FEB 2020 ANDERSON, SHELLY

02/10/2020

(REIMBURSEMENT)

48.42 FOOD PURCHASES

Vendor Name ANDERSON, SHELLY

48.42

20-Feb-0001 BMO MASTERCARD

02/20/2020

(PCARD)

17.02 PCARD4 Hy-Vee ALLERGY FOOD

(PCARD)

69.16 PCARD4 Berens SCHOOL FOOD

(PCARD)

24.01 PCARD4 Aldi SCHOOL FOOD

Vendor Name BMO MASTERCARD

Invoice Number Vendor Name

Invoice Date

Description

Amount Detail Description

110.19

2/3/2020 STMT CASH-WA DISTRIBUTING

02/10/2020

(FOOD/CUSTODIAL SUPPLIES)

1,539.78 FOOD PURCHASES

(FOOD/CUSTODIAL SUPPLIES)

4,064.00 KITCHEN OVEN - CANS GRANT

(FOOD/CUSTODIAL SUPPLIES)

25.34 KITCHEN SUPPLIES

Vendor Name CASH-WA DISTRIBUTING

5,629.12

20 009070 SOUTH DAKOTA DEPT OF EDUCATION

02/05/2020

(COMMODITIES)

209.11 COMMODITIES

Vendor Name SOUTH DAKOTA DEPT OF EDUCATION

209.11

1/31/2020 STMT US FOODS

02/10/2020

(FOOD PURCHASES)

587.22 FOOD PURCHASES

Vendor Name US FOODS

587.22

Fund Number 51

6,584.06

Checking Account ID 1

Fund Number 53

PRESCHOOL/OST/LITTLE LIONS FUND

20-Feb-0001 BMO MASTERCARD

02/20/2020

(PCARD)

39.30 PCARDC Midco LLLC TELEPHONE

(PCARD)

836.18 PCARDC HARTMANS CACFP

(PCARD)

3,210.00 PCARDC Bernatellos Pizza LLLC PIZZA FUND

(PCARD)

46.27 PCARD3 Target LLLC FUNDRAISER - RETURNIN

(PCARD)

24.48 PCARD3 AMAZON LLLC

(PCARD)

22.62 PCARD3 Subway LLLC STAFF REWARD

(PCARD)

23.42 PCARD3 Subway LLLC STAFF REWARD

(PCARD)

47.40 PCARD3 Hobby Lobby PREK SUPPLIES

(PCARD)

15.96 PCARD3 AMAZON LLLC FUNDRAISER

(PCARD)

69.66 PCARD3 AMAZON LLLC FUNDRAISER

(PCARD)

38.00 PCARD3 GRANDSTAY HOTEL PREK SWIM

(PCARD)

10.27 PCARD3 AMAZON LLLC FUNDRAISER

(PCARD)

10.53 PCARD3 AMAZON LLLC FUNDRAISER

(PCARD)

32.26 PCARD3 HARTMANS LLLC STAFF REWARD

(PCARD)

36.76 PCARD3 Wal-Mart LLLC FUNDRAISER

(PCARD)

7.28 PCARD3 Dollar General LLLC/OST CPR AED F

(PCARD)

28.76 PCARD3 Dollar Tree LLLC

(PCARD)

31.42 PCARD3 Goodwill Watertown LLLC FUNDRAISE

(PCARD)

13.83 PCARD3 AMAZON LLLC

(PCARD)

70.81 PCARD3 AMAZON LLLC MONITORING COMPLIANCE

(PCARD)

34.95 PCARD3 AMAZON CACFP

(PCARD)

6.00 PCARD3 Dollar General LLLC SUPPLIES

(PCARD)

12.54 PCARD3 Dollar General OST ALLERGY

Invoice Number	Vendor Name	Invoice Date
(PCARD)		47.56 PCARD3 AMAZON LLLC PRINTER TONER
(PCARD)		9.28 PCARD3 Dollar General PREK SUPPLIES
(PCARD)		43.88 PCARD3 BERKNER PIZZA LLLC/OST CPR AED FI
(PCARD)		22.96 PCARD3 CASEYS CACFP
(PCARD)		22.96 PCARD3 CASEYS LLLC MEETING
(PCARD)		159.41 PCARD3 HARTMANS CACFP
(PCARD)		41.54 PCARD3 Big Stone Area Hardwar LLLC SNOW
(PCARD)		7.01 PCARD3 RUNNINGS LLLC SINK DRAIN COVER
(PCARD)		19.24 PCARD3 Dollar General LLLC STORAGE
(PCARD)		40.32 PCARD3 Big Stone Area Hardwar PREK SUPPL
(PCARD)		31.92 PCARD3 AMAZON CACFP
(PCARD)		24.56 PCARD3 Family Dollar LLLC CLEANING SUPPL
(PCARD)		39.93 PCARD3 AMAZON CACFP
(PCARD)		10.65 PCARD3 Family Dollar CACFP
(PCARD)		29.80 PCARD3 AMAZON LLLC FUNDRAISER
(PCARD)		39.10 PCARD3 AMAZON LLLC FUNDRAISER
(PCARD)		212.93 PCARD3 Walmart LLLC FUNDRAISER
(PCARD)		15.96 PCARD3 AMAZON LLLC FUNDRAISER - RETURNIN
Vendor Name	BMO MASTERCARD	<u>5,487.71</u>
FEB 2020	BOLSTA, PATRICIA	02/05/2020
(SUBSTITUTE)		80.00 LLLC SUB
Vendor Name	BOLSTA, PATRICIA	<u>80.00</u>
2/3/2020 STMT-	CASH-WA DISTRIBUTING	02/10/2020
LLLC		
(FOOD/CUSTODIAL SUPPLIES)		375.86 CACFP
Vendor Name	CASH-WA DISTRIBUTING	<u>375.86</u>
UTILITIES -0007	CITY OF BIG STONE CITY	02/05/2020
(UTILITIES)		234.22 JAN 2020 ELECTRICAL
(UTILITIES)		67.71 JAN 2020 WATER SEWER
Vendor Name	CITY OF BIG STONE CITY	<u>301.93</u>
15241	CONROY ELECTRIC INC	02/10/2020
(MAINTENANCE & SUPPLIES)		378.85 KITCHEN OUTLETS
Vendor Name	CONROY ELECTRIC INC	<u>378.85</u>
JAN 15 2020	KURTZ, TRACY	02/05/2020
(CPR INSTRUCTOR)		525.00 CPR AED FIRST AID TRAINING

Invoice Number	Vendor Name	Invoice Date	Amount	Description
	KURTZ, TRACY		<hr/> 525.00	
FEB 2020 (REIMBURSEMENT)	LESTER, ANNE	02/10/2020	22.97	INTERNET JET PACK
	LESTER, ANNE		<hr/> 22.97	
FEB 2020 L-0001 (UTILITIES - NATGAS)	NORTHWESTERN ENERGY	02/05/2020	150.56	LLC HEAT - NAT GAS
	NORTHWESTERN ENERGY		<hr/> 150.56	
151964 (MAINTENANCE)	RONGLIEN EXCAVATING INC	02/11/2020	202.00	JAN 2020 SNOW REMOVAL
	RONGLIEN EXCAVATING INC		<hr/> 202.00	
FEB 2020-0001 (RENT PAYMENT)	ST. CHARLES CHURCH	02/05/2020	200.00	PD FEB FOR MAR 1 2020 RENT
	ST. CHARLES CHURCH		<hr/> 200.00	
1/26/2020 SERVICE (BUILDING MAINTENANCE)	SYKORA PLUMBING INC	02/10/2020	86.85	PLUMBING SERVICE
	SYKORA PLUMBING INC		<hr/> 86.85	
FEB 2020 (SUBSTITUTE)	WOLLSCHLAGER, DAKOTA	02/05/2020	120.00	LLC SUB
	WOLLSCHLAGER, DAKOTA		<hr/> 120.00	
Fund Number	53		<hr/> 7,931.73	
Checking Account ID	1		<hr/> 81,957.18	

	<u>Gross</u>	<u>FIT</u>	<u>SIT</u>	<u>LIT</u>	<u>Soc Sec</u>	<u>Medicare</u>	<u>Ret</u>	<u>FUTA</u>	<u>SUTA</u>	<u>Work Comp</u>	<u>Ded</u>	<u>Add PIK</u>
<b>Checking Account ID: 1</b>												
ADELMY	ADELMAN, AMY											
											1,147.09	
	GROSS:	1,292.04	1,292.04	0.00	1,292.04	1,292.04	1,972.11	1,972.11	1,972.11	1,853.78		
1,972.11	EMPLOYEE:	(30.04)	(16.07)	0.00	(80.11)	(18.73)	(118.33)				(561.74)	0.00
	EMPLOYER:				80.11	18.73	118.33	0.00	0.00	0.00	238.70	0.00
ANDESHE	ANDERSON, SHELLY											
											1,115.23	
	GROSS:	1,534.06	0.00	0.00	1,534.06	1,534.06	2,206.11	2,206.11	2,206.11	2,073.74		
2,206.11	EMPLOYEE:	(107.30)	0.00	0.00	(95.11)	(22.24)	(132.37)				(733.86)	0.00
	EMPLOYER:				95.11	22.24	132.37	0.00	0.00	0.00	476.20	0.00
ARANYAM	ARANO, YAMILETH											
											92.35	
	GROSS:	100.00	100.00	0.00	100.00	100.00	0.00	100.00	100.00	100.00		
100.00	EMPLOYEE:	0.00	0.00	0.00	(6.20)	(1.45)	0.00				0.00	0.00
	EMPLOYER:				6.20	1.45	0.00	0.00	0.00	0.00	0.00	0.00
BERDRAC	BERDAN, RACHEL											
											2,311.79	
	GROSS:	2,850.35	2,850.35	0.00	2,850.35	2,850.35	3,032.29	3,032.29	3,032.29	2,850.35		
3,032.29	EMPLOYEE:	(190.13)	(99.44)	0.00	(176.72)	(41.33)	(181.94)				(30.94)	0.00
	EMPLOYER:				176.72	41.33	181.94	0.00	0.00	0.00	1.20	0.00
BOOGCHE	BOOGAARD, CHERYL											
											389.24	
	GROSS:	421.48	421.48	0.00	421.48	421.48	448.38	448.38	448.38	421.48		
448.38	EMPLOYEE:	0.00	0.00	0.00	(26.13)	(6.11)	(26.90)				0.00	0.00
	EMPLOYER:				26.13	6.11	26.90	0.00	0.00	0.00	1.20	0.00
BRANLOR	BRANDT, LORELEI											
											295.52	
	GROSS:	320.00	320.00	0.00	320.00	320.00	0.00	320.00	320.00	320.00		
320.00	EMPLOYEE:	0.00	0.00	0.00	(19.84)	(4.64)	0.00				0.00	0.00
	EMPLOYER:				19.84	4.64	0.00	0.00	0.00	0.00	475.00	0.00
COLVFAI	COLVIN, FAITH											
											170.85	
	GROSS:	185.00	0.00	0.00	185.00	185.00	0.00	185.00	185.00	185.00		
185.00	EMPLOYEE:	0.00	0.00	0.00	(11.47)	(2.68)	0.00				0.00	0.00
	EMPLOYER:				11.47	2.68	0.00	0.00	0.00	0.00	0.00	0.00
COOPNIC	COOPER, NICHOLE M											
											2,457.84	
	GROSS:	2,903.08	0.00	0.00	2,903.08	2,903.08	3,185.19	3,185.19	3,185.19	2,994.08		
3,185.19	EMPLOYEE:	(155.31)	0.00	0.00	(179.99)	(42.09)	(191.11)				(158.85)	0.00
	EMPLOYER:				179.99	42.09	191.11	0.00	0.00	0.00	1.20	0.00
CRONJEN	CRONEN, JENNIFER											
											2,252.20	
	GROSS:	2,771.92	2,771.92	0.00	2,771.92	2,771.92	3,313.19	3,313.19	3,313.19	3,114.40		
3,313.19	EMPLOYEE:	(180.71)	(95.24)	0.00	(171.86)	(40.19)	(198.79)				(374.20)	0.00
	EMPLOYER:				171.86	40.19	198.79	0.00	0.00	0.00	1.20	0.00
FOLKCHR	FOLK, CHRISTOPHER J											
											4,509.19	
	GROSS:	5,427.29	0.00	0.00	5,761.29	5,761.29	6,235.42	5,901.42	5,901.42	5,527.29		
6,235.42	EMPLOYEE:	(327.36)	0.00	0.00	(357.20)	(83.54)	(624.13)				(334.00)	0.00
	EMPLOYER:				357.20	83.54	574.13	0.00	0.00	0.00	5.05	0.00
HAGGSHE	HAGGERTY, SHELLEY											
											3,777.39	
	GROSS:	4,614.46	0.00	0.00	4,614.46	4,614.46	5,300.00	5,300.00	5,300.00	4,982.00		
5,300.00	EMPLOYEE:	(437.01)	0.00	0.00	(285.10)	(66.91)	(318.00)				(414.59)	0.00
	EMPLOYER:				286.10	66.91	318.00	0.00	0.00	0.00	476.20	0.00
HALVKAR	HALVORSON, KAREN											
											1,282.35	
	GROSS:	1,475.22	0.00	0.00	1,475.22	1,475.22	1,569.38	1,569.38	1,569.38	1,475.22		
1,569.38	EMPLOYEE:	(80.02)	0.00	0.00	(91.46)	(21.39)	(94.16)				0.00	0.00
	EMPLOYER:				91.46	21.39	94.16	0.00	0.00	0.00	1.20	0.00

	<u>Gross</u>	<u>FIT</u>	<u>SIT</u>	<u>LIT</u>	<u>Soc.Sec</u>	<u>Medicare</u>	<u>Ret</u>	<u>FUTA</u>	<u>SUTA</u>	<u>Work Comp</u>	<u>Ded</u>	<u>Add PIK</u>
HENRHIL	HENRICH, HILLARY											
												36.94
	GROSS:	40.00	0.00	0.00	40.00	40.00	0.00	40.00	40.00	40.00		
40.00	EMPLOYEE:	0.00	0.00	0.00	(2.46)	(0.58)	0.00				0.00	0.00
	EMPLOYER:				2.46	0.58	0.00	0.00	0.00	0.00	0.00	0.00
JACODOR	JACOBSON, DORLA K											
												2,802.75
	GROSS:	3,397.84	3,397.84	0.00	3,564.84	3,564.84	3,822.06	3,665.57	3,832.57	3,436.25		
3,832.57	EMPLOYEE:	(212.82)	(109.56)	0.00	(221.02)	(51.69)	(229.32)				(205.41)	0.00
	EMPLOYER:				221.02	51.69	229.32	0.00	0.00	0.00	5.70	0.00
JULIERI	JULIUS, ERIN											
												2,049.64
	GROSS:	2,454.49	0.00	0.00	2,454.49	2,454.49	3,100.63	3,100.63	3,100.63	2,914.59		
3,100.63	EMPLOYEE:	(197.08)	0.00	0.00	(152.18)	(35.59)	(186.04)				(480.10)	0.00
	EMPLOYER:				152.18	35.59	186.04	0.00	0.00	0.00	476.20	0.00
KASTKAR	KASTRUP, KARLA											
												3,105.68
	GROSS:	3,774.82	0.00	0.00	3,774.82	3,774.82	4,015.77	4,015.77	4,015.77	3,774.82		
4,015.77	EMPLOYEE:	(380.37)	0.00	0.00	(234.04)	(54.73)	(240.95)				0.00	0.00
	EMPLOYER:				234.04	54.73	240.95	0.00	0.00	0.00	0.00	0.00
KELLJAN	KELLY, JANELLE											
												46.17
	GROSS:	50.00	0.00	0.00	50.00	50.00	0.00	50.00	50.00	50.00		
50.00	EMPLOYEE:	0.00	0.00	0.00	(3.10)	(0.73)	0.00				0.00	0.00
	EMPLOYER:				3.10	0.73	0.00	0.00	0.00	0.00	0.00	0.00
KILDHIS	KILDE, HISA											
												62.33
	GROSS:	67.50	0.00	0.00	67.50	67.50	0.00	67.50	67.50	67.50		
67.50	EMPLOYEE:	0.00	0.00	0.00	(4.19)	(0.98)	0.00				0.00	0.00
	EMPLOYER:				4.19	0.98	0.00	0.00	0.00	0.00	0.00	0.00
LEGEDOU	LEGER, DOUG											
												85.88
	GROSS:	93.00	93.00	0.00	93.00	93.00	0.00	93.00	93.00	93.00		
93.00	EMPLOYEE:	0.00	0.00	0.00	(5.77)	(1.35)	0.00				0.00	0.00
	EMPLOYER:				5.77	1.35	0.00	0.00	0.00	0.00	0.00	0.00
LESTANN	LESTER, ANNE M											
												3,489.15
	GROSS:	4,190.71	0.00	0.00	4,190.71	4,190.71	4,458.20	4,458.20	4,458.20	4,190.71		
4,458.20	EMPLOYEE:	(350.97)	0.00	0.00	(259.82)	(60.77)	(267.49)				(30.00)	0.00
	EMPLOYER:				259.82	60.77	267.49	0.00	0.00	0.00	1.20	0.00
LESTDAN	LESTER, DAN											
												1,825.41
	GROSS:	2,150.52	0.00	0.00	2,150.52	2,150.52	2,725.60	2,725.60	2,725.60	2,562.06		
2,725.60	EMPLOYEE:	(160.60)	0.00	0.00	(133.33)	(31.18)	(163.54)				(411.54)	0.00
	EMPLOYER:				133.33	31.18	163.54	0.00	0.00	0.00	476.20	0.00
LESTTRA	LESTER, TRAVIS											
												461.75
	GROSS:	500.00	0.00	0.00	500.00	500.00	0.00	500.00	500.00	500.00		
500.00	EMPLOYEE:	0.00	0.00	0.00	(31.00)	(7.25)	0.00				0.00	0.00
	EMPLOYER:				31.00	7.25	0.00	0.00	0.00	0.00	0.00	0.00
MURSNOA	MURSU, NOAH											
												92.35
	GROSS:	100.00	0.00	0.00	100.00	100.00	0.00	100.00	100.00	100.00		
100.00	EMPLOYEE:	0.00	0.00	0.00	(6.20)	(1.45)	0.00				0.00	0.00
	EMPLOYER:				6.20	1.45	0.00	0.00	0.00	0.00	0.00	0.00
MUSCSYL	MUSCH, SYLVIA											
												2,608.80
	GROSS:	3,330.50	0.00	0.00	3,450.50	3,450.50	3,711.68	3,711.68	3,711.68	3,368.98		
3,711.68	EMPLOYEE:	(447.74)	0.00	0.00	(213.93)	(50.03)	(222.70)				(168.48)	0.00
	EMPLOYER:				213.93	50.03	222.70	0.00	0.00	0.00	5.05	0.00

	<u>Gross</u>	<u>FIT</u>	<u>SIT</u>	<u>LIT</u>	<u>Soc Sec</u>	<u>Medicare</u>	<u>Ret</u>	<u>FUTA</u>	<u>SUTA</u>	<u>Work Comp</u>	<u>Ded</u>	<u>Add PIK</u>
OFARRIT	O'FARRELL, RITA											
												203.17
	GROSS:	220.00	0.00	0.00	220.00	220.00	0.00	220.00	220.00	220.00		
220.00	EMPLOYEE:	0.00	0.00	0.00	(13.64)	(3.19)	0.00				0.00	0.00
	EMPLOYER:				13.64	3.19	0.00	0.00	0.00	0.00	0.00	0.00
OSTLEMM	OSTLUND, EMMA											
												145.45
	GROSS:	157.50	157.50	0.00	157.50	157.50	0.00	157.50	157.50	157.50		
157.50	EMPLOYEE:	0.00	0.00	0.00	(9.77)	(2.28)	0.00				0.00	0.00
	EMPLOYER:				9.77	2.28	0.00	0.00	0.00	0.00	0.00	0.00
OSTLLYN	OSTLUND, LYNDA											
												1,086.29
	GROSS:	1,176.28	1,176.28	0.00	1,176.28	1,176.28	1,251.36	1,251.36	1,251.36	1,176.28		
1,251.36	EMPLOYEE:	0.00	0.00	0.00	(72.93)	(17.06)	(75.08)				0.00	0.00
	EMPLOYER:				72.93	17.06	75.08	0.00	0.00	0.00	1.20	0.00
RABEAND	RABE, ANDRIA											
												36.94
	GROSS:	40.00	0.00	0.00	40.00	40.00	0.00	40.00	40.00	40.00		
40.00	EMPLOYEE:	0.00	0.00	0.00	(2.48)	(0.58)	0.00				0.00	0.00
	EMPLOYER:				2.48	0.58	0.00	0.00	0.00	0.00	0.00	0.00
RABIKRI	RABINE, KRISTINA E											
												2,873.00
	GROSS:	3,507.83	0.00	0.00	3,507.83	3,507.83	3,731.73	3,731.73	3,731.73	3,507.83		
3,731.73	EMPLOYEE:	(366.48)	0.00	0.00	(217.49)	(50.86)	(223.90)				0.00	0.00
	EMPLOYER:				217.49	50.86	223.90	0.00	0.00	0.00	1.20	0.00
RADEKEN	RADEMACHER, KENDRA											
												2,380.92
	GROSS:	2,914.59	2,914.59	0.00	2,914.59	2,914.59	3,100.63	3,100.63	3,100.63	2,914.59		
3,100.63	EMPLOYEE:	(197.83)	(102.88)	0.00	(180.70)	(42.26)	(186.04)				(10.00)	0.00
	EMPLOYER:				180.70	42.26	186.04	0.00	0.00	0.00	1.20	0.00
RAFFAMY	RAFFETY, AMY											
												566.43
	GROSS:	613.35	613.35	0.00	613.35	613.35	652.50	652.50	652.50	613.35		
652.50	EMPLOYEE:	0.00	0.00	0.00	(38.03)	(8.89)	(39.15)				0.00	0.00
	EMPLOYER:				38.03	8.89	39.15	0.00	0.00	0.00	1.20	0.00
ROBEAUT	ROBERTS, AUTUMN											
												1,149.67
	GROSS:	1,437.71	1,437.71	0.00	1,437.71	1,437.71	1,529.48	1,529.48	1,529.48	1,437.71		
1,529.48	EMPLOYEE:	(118.07)	(59.98)	0.00	(89.14)	(20.85)	(91.77)				0.00	0.00
	EMPLOYER:				89.14	20.85	91.77	0.00	0.00	0.00	1.20	0.00
ROEKRI	ROE, KRISTIN											
												2,531.23
	GROSS:	3,101.67	3,101.67	0.00	3,101.67	3,101.67	3,716.10	3,716.10	3,716.10	3,493.13		
3,716.10	EMPLOYEE:	(220.28)	(112.89)	0.00	(192.30)	(44.97)	(222.97)				(391.46)	0.00
	EMPLOYER:				192.30	44.97	222.97	0.00	0.00	0.00	476.20	0.00
SCHLKAS	SCHLUETER, KASI											
												1,069.56
	GROSS:	1,263.36	0.00	0.00	1,263.36	1,263.36	1,344.00	1,344.00	1,344.00	1,263.36		
1,344.00	EMPLOYEE:	(97.15)	0.00	0.00	(78.33)	(18.32)	(80.64)				0.00	0.00
	EMPLOYER:				78.33	18.32	80.64	0.00	0.00	0.00	1.20	0.00
STOEAASH	STOEL, ASHLEY											
												2,730.24
	GROSS:	3,381.29	3,381.29	0.00	3,381.29	3,381.29	3,616.62	3,616.62	3,616.62	3,399.62		
3,616.62	EMPLOYEE:	(265.30)	(127.08)	0.00	(209.64)	(49.03)	(217.00)				(18.33)	0.00
	EMPLOYER:				209.64	49.03	217.00	0.00	0.00	0.00	1.20	0.00
SWEZBEC	SWEZEY, BECKY											
												1,104.67
	GROSS:	1,221.00	0.00	0.00	1,221.00	1,221.00	1,298.94	1,298.94	1,298.94	1,221.00		
1,298.94	EMPLOYEE:	(22.93)	0.00	0.00	(75.70)	(17.70)	(77.94)				0.00	0.00
	EMPLOYER:				75.70	17.70	77.94	0.00	0.00	0.00	1.20	0.00



	<u>Gross</u>	<u>FIT</u>	<u>SIT</u>	<u>LIT</u>	<u>Soc Sec</u>	<u>Medicare</u>	<u>Ret</u>	<u>FUTA</u>	<u>SUTA</u>	<u>Work Comp</u>	<u>Ded</u>	<u>Add PIK</u>
SWINROB	SWINT, ROBERT											
												153.91
	GROSS:	166.66	166.66	0.00	166.66	166.66	0.00	166.66	166.66	166.66		
166.66	EMPLOYEE:	0.00	0.00	0.00	(10.33)	(2.42)	0.00				0.00	0.00
	EMPLOYER:				10.33	2.42	0.00	0.00	0.00	0.00	0.00	0.00
TAYLELI	TAYLOR, ELIZABETH											
												1,520.99
	GROSS:	1,784.82	0.00	0.00	1,784.82	1,784.82	1,898.75	1,898.75	1,898.75	1,784.82		
1,898.75	EMPLOYEE:	(79.32)	0.00	0.00	(110.66)	(25.88)	(113.93)				(47.97)	0.00
	EMPLOYER:				110.66	25.88	113.93	0.00	0.00	0.00	1.20	0.00
THOMDLA	THOMAS, D'LAINE											
												788.38
	GROSS:	853.69	853.69	0.00	853.69	853.69	0.00	853.69	853.69	853.69		
853.69	EMPLOYEE:	0.00	0.00	0.00	(52.93)	(12.38)	0.00				0.00	0.00
	EMPLOYER:				52.93	12.38	0.00	0.00	0.00	0.00	0.00	0.00
TRAURUT	TRAUTNER, RUTH											
												1,151.99
	GROSS:	1,316.93	0.00	0.00	1,316.93	1,316.93	1,444.97	1,444.97	1,444.97	1,358.27		
1,444.97	EMPLOYEE:	(64.19)	0.00	0.00	(81.65)	(19.10)	(86.70)				(41.34)	0.00
	EMPLOYER:				81.65	19.10	86.70	0.00	0.00	0.00	1.20	0.00
VANLAMY	VANLITH, AMY M											
												36.94
	GROSS:	40.00	0.00	0.00	40.00	40.00	0.00	40.00	40.00	40.00		
40.00	EMPLOYEE:	0.00	0.00	0.00	(2.48)	(0.58)	0.00				0.00	0.00
	EMPLOYER:				2.48	0.58	0.00	0.00	0.00	0.00	0.00	0.00
VOELHET	VOELTZ, HETHER											
												2,368.10
	GROSS:	2,580.83	0.00	0.00	2,780.83	2,780.83	2,958.33	2,758.33	2,758.33	2,580.83		
2,958.33	EMPLOYEE:	0.00	0.00	0.00	(172.41)	(40.32)	(177.50)				(200.00)	0.00
	EMPLOYER:				172.41	40.32	177.50	0.00	0.00	0.00	5.05	0.00
WESTSUE	WESTERMEYER, SUE											
												36.94
	GROSS:	40.00	0.00	0.00	40.00	40.00	0.00	40.00	40.00	40.00		
40.00	EMPLOYEE:	0.00	0.00	0.00	(2.48)	(0.58)	0.00				0.00	0.00
	EMPLOYER:				2.48	0.58	0.00	0.00	0.00	0.00	0.00	0.00
WIIKJEN	WIIK, JENNIFER											
												36.94
	GROSS:	40.00	0.00	0.00	40.00	40.00	0.00	40.00	40.00	40.00		
40.00	EMPLOYEE:	0.00	0.00	0.00	(2.48)	(0.58)	0.00				0.00	0.00
	EMPLOYER:				2.48	0.58	0.00	0.00	0.00	0.00	0.00	0.00
WOLLKEL	WOLLSCHLAGER, KELLY											
												495.68
	GROSS:	563.47	0.00	0.00	563.47	563.47	599.44	599.44	599.44	563.47		
599.44	EMPLOYEE:	(24.68)	0.00	0.00	(34.94)	(8.17)	(35.97)				0.00	0.00
	EMPLOYER:				34.94	8.17	35.97	0.00	0.00	0.00	1.20	0.00
WOLLSTA	WOLLSCHLAGER, STACY											
												856.02
	GROSS:	926.93	0.00	0.00	926.93	926.93	1,059.87	1,059.87	1,059.87	996.28		
1,059.87	EMPLOYEE:	0.00	0.00	0.00	(57.47)	(13.44)	(63.59)				(69.35)	0.00
	EMPLOYER:				57.47	13.44	63.59	0.00	0.00	0.00	1.20	0.00
<b>Subtotal:</b>					<b>Female: 40</b>	<b>Male: 6</b>		<b>Total: 46</b>		<b>Net:</b>		<b>59,791.35</b>
	GROSS:	71,392.19	25,049.37	0.00	72,213.19	72,213.19	77,298.73	79,621.59	79,788.59	74,863.64		
80,322.59	EMPLOYEE:	(4,713.69)	(723.14)	0.00	(4,477.23)	(1,047.07)	(4,887.95)				(4,682.16)	0.00
	EMPLOYER:				4,477.23	1,047.07	4,837.95	0.00	0.00	0.00	3,137.15	0.00

Annual; Processing Month 01/2020; Accounts to Include Accounts with Activity

<u>Account Number</u>	<u>Description</u>	<u>Previous Balance</u>	<u>Current Month</u>	<u>Ending Balance</u>
Fund: 00	GENERAL LONG-TERM LIABILITIES			
	<u>Fund Balance</u>			
00 509	OTHER LONG-TERM LIABILITIES	7,206.52	0.00	7,206.52
00 706	NET INVESTMENT IN CAPITAL ASSETS	(7,206.52)	0.00	(7,206.52)
	Fund Balance Subtotal:	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
<b>Total Liabilities, Deferred Inflows of Resources, and Fund Equity:</b>		<u>0.00</u>	<u>0.00</u>	<u>0.00</u>

Annual; Processing Month 01/2020; Accounts to Include Accounts with Activity

<u>Account Number</u>	<u>Description</u>	<u>Previous Balance</u>	<u>Current Month</u>	<u>Ending Balance</u>
<b>Fund: 10 GENERAL FUND</b>				
<u>Current Assets</u>				
10 101	CASH	97,565.08	(58,494.84)	39,070.24
10 110	TAXES RECEIVABLE - CURRENT	211,683.93	197,322.18	409,006.11
10 112	TAXES RECEIVABLE - DELINQUENT	7,235.98	(117.24)	7,118.74
10 120	ACCOUNTS RECEIVABLE	0.00	0.00	0.00
10 140	DUE FROM _____ GOVERNMENT	16,017.98	0.00	16,017.98
10 180	INVESTMENTS	300,253.88	0.00	300,253.88
10 191	DEPOSITS - NPIP	3,993.00	0.00	3,993.00
Current Assets Subtotal:		636,749.85	138,710.10	775,459.95
<b>Total Assets and Deferred Outflows of Resources:</b>		<b>636,749.85</b>	<b>138,710.10</b>	<b>775,459.95</b>
<u>Current Liabilities</u>				
10 402	ACCOUNTS PAYABLE	0.00	0.00	0.00
10 404	CONTRACTS PAYABLE	429.36	0.00	429.36
10 450	SIT PAYABLE	0.00	0.00	0.00
10 451	PR DEDUCTION-FICA PAYABLE	0.00	0.00	0.00
10 452	PR DEDUCTION-FIT PAYABLE	0.00	0.00	0.00
10 453	PR DEDUCTION-INSURANCE	0.00	0.00	0.00
10 453 007	PR DEDUCTION/AFLAC PAYABLE	0.00	0.00	0.00
10 453 008	PR DEDUCTION-INSURANCE - BENEFITMALL	5.32	0.00	5.32
10 453 009	PR DEDUCTION-INSURANCE - SANFORD HEALTH	61.70	0.00	61.70
10 453 015	PR DEDUCTION-INSURANCE - SANFORD UNUM	0.00	0.00	0.00
10 454	PR DEDUCTION-RETIREMENT	0.00	0.00	0.00
10 457	BENEFITS PAYABLE	(1,080.76)	0.00	(1,080.76)
10 551	UNAVAILABLE REVENUE - PROPERTY TAXES	0.00	200,169.00	200,169.00
10 553	TAXES LEVIED FOR FUTURE PERIODS	290,752.84	(2,964.06)	287,788.78
Current Liabilities Subtotal:		290,168.46	197,204.94	487,373.40
<u>Fund Balance</u>				
10 712	NON-SPENDABLE FUND EQUITY - NPIP	3,993.00	0.00	3,993.00
10 760	FUND BALANCE - UNASSIGNED	342,588.39	(58,494.84)	284,093.55
Fund Balance Subtotal:		346,581.39	(58,494.84)	288,086.55
<b>Total Liabilities, Deferred Inflows of Resources, and Fund Equity:</b>		<b>636,749.85</b>	<b>138,710.10</b>	<b>775,459.95</b>

Annual; Processing Month 01/2020; Accounts to Include Accounts with Activity

<u>Account Number</u>	<u>Description</u>	<u>Previous Balance</u>	<u>Current Month</u>	<u>Ending Balance</u>
Fund: 11	IMPREST FUND - ADV PYMT ACCT			
<u>Current Assets</u>				
11 101	CASH	2,371.45	(49.65)	2,321.80
	Current Assets Subtotal:	<u>2,371.45</u>	<u>(49.65)</u>	<u>2,321.80</u>
	<b>Total Assets and Deferred Outflows of Resources:</b>	<u>2,371.45</u>	<u>(49.65)</u>	<u>2,321.80</u>
<u>Fund Balance</u>				
11 704 005	FUND BALANCE - UNDESIGNATED	2,371.45	(49.65)	2,321.80
	Fund Balance Subtotal:	<u>2,371.45</u>	<u>(49.65)</u>	<u>2,321.80</u>
	<b>Total Liabilities, Deferred Inflows of Resources, and Fund Equity:</b>	<u>2,371.45</u>	<u>(49.65)</u>	<u>2,321.80</u>

Annual; Processing Month 01/2020; Accounts to Include Accounts with Activity

<u>Account Number</u>	<u>Description</u>	<u>Previous Balance</u>	<u>Current Month</u>	<u>Ending Balance</u>
<b>Fund: 21 CAPITAL OUTLAY FUND</b>				
<u>Current Assets</u>				
21 101	CASH IN BANK	127,992.47	162.27	128,154.74
21 110	TAXES RECEIVABLE - CURRENT	1,358.66	142,004.34	143,363.00
21 112	TAXES RECEIVABLE - DELINQUENT	1,279.50	678.53	1,958.03
	Current Assets Subtotal:	<u>130,630.63</u>	<u>142,845.14</u>	<u>273,475.77</u>
Total Assets and Deferred Outflows of Resources:		<u>130,630.63</u>	<u>142,845.14</u>	<u>273,475.77</u>
<u>Current Liabilities</u>				
21 402	ACCOUNTS PAYABLE	0.00	0.00	0.00
21 551	UNAVAILABLE REVENUE - PROPERTY TAXES	0.00	80,000.00	80,000.00
21 553	TAXES LEVIED FOR FUTURE PERIODS	17,317.25	62,682.87	80,000.12
	Current Liabilities Subtotal:	<u>17,317.25</u>	<u>142,682.87</u>	<u>160,000.12</u>
<u>Fund Balance</u>				
21 723	RESTRICTED FUND BALANCE - CAPITAL OUTLAY	113,313.38	162.27	113,475.65
	Fund Balance Subtotal:	<u>113,313.38</u>	<u>162.27</u>	<u>113,475.65</u>
Total Liabilities, Deferred Inflows of Resources, and Fund Equity:		<u>130,630.63</u>	<u>142,845.14</u>	<u>273,475.77</u>

Annual; Processing Month 01/2020; Accounts to Include Accounts with Activity

<u>Account Number</u>	<u>Description</u>	<u>Previous Balance</u>	<u>Current Month</u>	<u>Ending Balance</u>
<b>Fund: 22</b>	<b>SPECIAL EDUCATION FUND</b>			
<u>Current Assets</u>				
22 101	CASH IN BANK	49,798.41	(8,945.92)	40,852.49
22 110	TAXES RECEIVABLE - CURRENT	1,604.25	136,449.75	138,054.00
22 112	TAXES RECEIVABLE - DELINQUENT	1,148.93	1,008.32	2,157.25
	Current Assets Subtotal:	<u>52,551.59</u>	<u>128,512.15</u>	<u>181,063.74</u>
<b>Total Assets and Deferred Outflows of Resources:</b>		<u>52,551.59</u>	<u>128,512.15</u>	<u>181,063.74</u>
<u>Current Liabilities</u>				
22 402	ACCOUNTS PAYABLE	0.00	0.00	0.00
22 404	CONTRACTS PAYABLE	0.00	0.00	0.00
22 450	PAYROLL DEDUCTION	0.00	0.00	0.00
22 451	PR DEDUCTION-FICA	0.00	0.00	0.00
22 452	PR DEDUCTION-FIT	0.00	0.00	0.00
22 453	PR DEDUCTION-INSURANCE	0.00	0.00	0.00
22 453 007	PR DEDUCTION-INSURANCE AFLAC	0.00	0.00	0.00
22 453 015	PR DEDUCTION-INSURANCE - SANFORD UNUM	0.00	0.00	0.00
22 454	PR DEDUCTION-RETIREMENT	0.00	0.00	0.00
22 457	BENEFITS PAYABLE	(3.03)	0.00	(3.03)
22 551	UNAVAILABLE REVENUE - PROPERTY TAXES	0.00	76,858.00	76,858.00
22 553	TAXES LEVIED FOR FUTURE PERIODS	15,662.10	60,600.07	76,262.17
	Current Liabilities Subtotal:	<u>15,659.07</u>	<u>137,458.07</u>	<u>153,117.14</u>
<u>Fund Balance</u>				
22 724	RESTRICTED FUND BALANCE - SPECIAL ED	36,892.52	(8,945.92)	27,946.60
	Fund Balance Subtotal:	<u>36,892.52</u>	<u>(8,945.92)</u>	<u>27,946.60</u>
<b>Total Liabilities, Deferred Inflows of Resources, and Fund Equity:</b>		<u>52,551.59</u>	<u>128,512.15</u>	<u>181,063.74</u>

Annual; Processing Month 01/2020; Accounts to Include Accounts with Activity

<u>Account Number</u>	<u>Description</u>	<u>Previous Balance</u>	<u>Current Month</u>	<u>Ending Balance</u>
<b>Fund: 24 PENSION FUND</b>				
<u>Current Assets</u>				
24 101	CASH	15,632.45	(475.00)	15,157.45
24 112	TAXES RECEIVABLE - DELINQUENT	55.29	0.00	55.29
	Current Assets Subtotal:	<u>15,687.74</u>	<u>(475.00)</u>	<u>15,212.74</u>
	<b>Total Assets and Deferred Outflows of Resources:</b>	<u>15,687.74</u>	<u>(475.00)</u>	<u>15,212.74</u>
<u>Current Liabilities</u>				
24 453 009	PR DEDUCTION-INSURANCE - SANFORD HEALTH	0.00	0.00	0.00
24 551	UNAVAILABLE REVENUE - PROPERTY TAXES	55.29	0.00	55.29
	Current Liabilities Subtotal:	<u>55.29</u>	<u>0.00</u>	<u>55.29</u>
<u>Fund Balance</u>				
24 725	RESTRICTED FUND BALANCE - PENSION	15,632.45	(475.00)	15,157.45
	Fund Balance Subtotal:	<u>15,632.45</u>	<u>(475.00)</u>	<u>15,157.45</u>
	<b>Total Liabilities, Deferred Inflows of Resources, and Fund Equity:</b>	<u>15,687.74</u>	<u>(475.00)</u>	<u>15,212.74</u>

Annual; Processing Month 01/2020; Accounts to Include Accounts with Activity

<u>Account Number</u>	<u>Description</u>	<u>Previous Balance</u>	<u>Current Month</u>	<u>Ending Balance</u>
<b>Fund: 51 FOOD SERVICE FUND</b>				
<u>Current Assets</u>				
51 101	CASH	(3,915.52)	(1,540.55)	(5,456.07)
51 120	ACCOUNTS RECEIVABLE	0.00	0.00	0.00
51 170	INVENTORY-SUPPLIES	1,320.90	0.00	1,320.90
51 171	INVENTORY-STORES PURCH FOR RES	2,789.44	0.00	2,789.44
51 172	INVENTORY OF DONATED FOOD	3,390.10	0.00	3,390.10
	Current Assets Subtotal:	<u>3,584.92</u>	<u>(1,540.55)</u>	<u>2,044.37</u>
<u>Long-term Assets</u>				
51 204	MACHINERY & EQUIPMENT - LOCAL FUNDS	79,613.61	0.00	79,613.61
51 208	ACCUM DEPRECIATION-LOCAL	(47,088.23)	0.00	(47,088.23)
	Long-term Assets Subtotal:	<u>32,525.38</u>	<u>0.00</u>	<u>32,525.38</u>
<u>Other Assets</u>				
51 196	NET PENSION ASSET	47.10	0.00	47.10
	Other Assets Subtotal:	<u>47.10</u>	<u>0.00</u>	<u>47.10</u>
<u>Deferred Outflows of Resources</u>				
51 252	PENSION RELATED DEFERRED OUTFLOWS	16,786.52	0.00	16,786.52
	Deferred Outflows of Resources Subtotal:	<u>16,786.52</u>	<u>0.00</u>	<u>16,786.52</u>
<b>Total Assets and Deferred Outflows of Resources:</b>		<u><u>52,943.92</u></u>	<u><u>(1,540.55)</u></u>	<u><u>51,403.37</u></u>
<u>Current Liabilities</u>				
51 402	ACCOUNTS PAYABLE	0.00	0.00	0.00
51 404	CONTRACTS PAYABLE	0.00	0.00	0.00
51 451	PR DEDUCTION-FICA	0.00	0.00	0.00
51 452	PAYROLL DED. - INC. TAX	0.00	0.00	0.00
51 453 007	PR DEDUCTION-INSURANCE	0.00	0.00	0.00
51 453 009	PR DEDUCTION-INSURANCE	0.00	0.00	0.00
51 453 015	PR DEDUCTION-INSURANCE - SANFORD UNUM	0.00	0.00	0.00
51 454	PR DEDUCTION-RETIREMENT	0.00	0.00	0.00
51 456	PR DEDUCTION	0.00	0.00	0.00
51 457	BENEFITS PAYABLE	0.03	0.00	0.03
	Current Liabilities Subtotal:	<u>0.03</u>	<u>0.00</u>	<u>0.03</u>
<u>Deferred Inflows of Resources</u>				
51 554	PENSION RELATED DEFERRED INFLOWS	4,547.87	0.00	4,547.87
	Deferred Inflows of Resources Subtotal:	<u>4,547.87</u>	<u>0.00</u>	<u>4,547.87</u>
<u>Fund Balance</u>				
51 706	NET INVESTMENT IN CAPITAL ASSETS	8,165.58	0.00	8,165.58
51 708	UNDESIGNATED FUND BALANCE	40,230.44	(1,540.55)	38,689.89
	Fund Balance Subtotal:	<u>48,396.02</u>	<u>(1,540.55)</u>	<u>46,855.47</u>



Annual; Processing Month 01/2020; Accounts to Include Accounts with Activity

<u>Account Number</u>	<u>Description</u>	<u>Previous Balance</u>	<u>Current Month</u>	<u>Ending Balance</u>
	Total Liabilities, Deferred Inflows of Resources, and Fund Equity:	52,943.92	(1,540.55)	51,403.37

Annual; Processing Month 01/2020; Accounts to Include Accounts with Activity

<u>Account Number</u>	<u>Description</u>	<u>Previous Balance</u>	<u>Current Month</u>	<u>Ending Balance</u>
<b>Fund: 53 PRESCHOOL/OST/LITTLE LIONS FUND</b>				
<u>Current Assets</u>				
53 101	CASH	(40,318.59)	15,568.50	(24,750.09)
53 120	ACCOUNTS RECEIVABLE	0.00	0.00	0.00
	Current Assets Subtotal:	<u>(40,318.59)</u>	<u>15,568.50</u>	<u>(24,750.09)</u>
<u>Other Assets</u>				
53 196	NET PENSION ASSET	156.41	0.00	156.41
	Other Assets Subtotal:	<u>156.41</u>	<u>0.00</u>	<u>156.41</u>
<u>Deferred Outflows of Resources</u>				
53 252	PENSION RELATED DEFERRED OUTFLOWS	55,751.84	0.00	55,751.84
	Deferred Outflows of Resources Subtotal:	<u>55,751.84</u>	<u>0.00</u>	<u>55,751.84</u>
	<b>Total Assets and Deferred Outflows of Resources:</b>	<u>15,589.66</u>	<u>15,568.50</u>	<u>31,158.16</u>
<u>Current Liabilities</u>				
53 402	ACCOUNTS PAYABLE	0.00	0.00	0.00
53 404	CONTRACTS PAYABLE	0.00	0.00	0.00
53 450	PAYROLL DEDUCTION	0.00	0.00	0.00
53 451	PR DEDUCTION-FICA	0.00	0.00	0.00
53 452	PR DEDUCTION-FIT	0.00	0.00	0.00
53 453	PR DEDUCTION-INSURANCE	0.00	0.00	0.00
53 453 007	PR DEDUCTION-INSURANCE	0.00	0.00	0.00
53 453 015	PR DEDUCTION-INSURANCE - SANFORD UNUM	0.00	0.00	0.00
53 454	PR DEDUCTION-RETIREMENT	0.00	0.00	0.00
53 457	BENEFITS PAYABLE	6.07	0.00	6.07
	Current Liabilities Subtotal:	<u>6.07</u>	<u>0.00</u>	<u>6.07</u>
<u>Deferred Inflows of Resources</u>				
53 554	PENSION RELATED DEFERRED INFLOWS	15,104.50	0.00	15,104.50
	Deferred Inflows of Resources Subtotal:	<u>15,104.50</u>	<u>0.00</u>	<u>15,104.50</u>
<u>Fund Balance</u>				
53 708	UNRESTRICTED NET POSITION	479.09	15,568.50	16,047.59
	Fund Balance Subtotal:	<u>479.09</u>	<u>15,568.50</u>	<u>16,047.59</u>
	<b>Total Liabilities, Deferred Inflows of Resources, and Fund Equity:</b>	<u>15,589.66</u>	<u>15,568.50</u>	<u>31,158.16</u>

Annual; Processing Month 01/2020; Accounts to Include Accounts with Activity

<u>Account Number</u>	<u>Description</u>	<u>Previous Balance</u>	<u>Current Month</u>	<u>Ending Balance</u>
<b>Fund: 71</b>	<b>AGENCY FUND - INS/FLEX</b>			
<u>Current Assets</u>				
71 101	CASH	5,348.45	452.80	5,801.25
	Current Assets Subtotal:	<u>5,348.45</u>	<u>452.80</u>	<u>5,801.25</u>
	<b>Total Assets and Deferred Outflows of Resources:</b>	<u><u>5,348.45</u></u>	<u><u>452.80</u></u>	<u><u>5,801.25</u></u>
<u>Fund Balance</u>				
71 704 005	FUND BALANCE - UNDESIGNATED	5,348.45	452.80	5,801.25
	Fund Balance Subtotal:	<u>5,348.45</u>	<u>452.80</u>	<u>5,801.25</u>
	<b>Total Liabilities, Deferred Inflows of Resources, and Fund Equity:</b>	<u><u>5,348.45</u></u>	<u><u>452.80</u></u>	<u><u>5,801.25</u></u>

Annual; Processing Month 01/2020; Accounts to Include Accounts with Activity

<u>Account Number</u>	<u>Description</u>	<u>Previous Balance</u>	<u>Current Month</u>	<u>Ending Balance</u>
<b>Fund: 72 AGENCY FUND - STUDENT COUNCIL</b>				
<u>Current Assets</u>				
72 101	CASH	876.75	417.42	1,294.17
	Current Assets Subtotal:	876.75	417.42	1,294.17
	Total Assets and Deferred Outflows of Resources:	876.75	417.42	1,294.17
<u>Fund Balance</u>				
72 704 005	FUND BALANCE - UNDESIGNATED	876.75	417.42	1,294.17
	Fund Balance Subtotal:	876.75	417.42	1,294.17
	Total Liabilities, Deferred Inflows of Resources, and Fund Equity:	876.75	417.42	1,294.17

**Balance Sheet**  
 Period Ending: January 2020  
 Annual; Processing Month 01/2020; Accounts to Include Accounts with Activity

<u>Account Number</u>	<u>Description</u>	<u>Previous Balance</u>	<u>Current Month</u>	<u>Ending Balance</u>
<b>Fund: 90 GENERAL CAPITAL ASSETS - FIXED ASSETS</b>				
<u>Long-term Assets</u>				
90 201	LAND	240.00	0.00	240.00
90 202	BUILDINGS	818,120.70	0.00	818,120.70
90 203	IMPROVEMENTS OTHER THAN BLDG	90,898.30	0.00	90,898.30
90 204	EQUIPMENT - LOCAL	176,637.00	0.00	176,637.00
	Long-term Assets Subtotal:	1,085,896.00	0.00	1,085,896.00
	Total Assets and Deferred Outflows of Resources:	1,085,896.00	0.00	1,085,896.00
<u>Fund Balance</u>				
90 211	ACCUMULATED DEPRECIATION - IMPROVEMENTS	826,873.00	0.00	826,873.00
90 706	NET ASSETS INVESTED IN CAPITAL ASSETS	259,023.00	0.00	259,023.00
	Fund Balance Subtotal:	1,085,896.00	0.00	1,085,896.00
	Total Liabilities, Deferred Inflows of Resources, and Fund Equity:	1,085,896.00	0.00	1,085,896.00

Batch Description: JANUARY 31 2020 CHECK RECONCILIATION Processing Month: 01/2020  
Checking Account: 1 BSCS MAIN CHECKING

<u>Check/Reference Number</u>	<u>Description</u>	<u>Date</u>	<u>Amount</u>
	Statement Balance	01/31/2020	195,683.54

Outstanding Checks

<u>Check/Reference Number</u>	<u>Description</u>	<u>Date</u>	<u>Amount</u>
36471	AFLAC	01/02/2020	1,672.55
36475	SANFORD HEALTH FLEX PLAN	01/02/2020	15.40
36482	SHELLY ANDERSON	01/20/2020	29.61
36487	JAYMAR BUSINESS FORMS	01/20/2020	36.75
36488	ANNE LESTER	01/20/2020	22.97
36490	PRAIRIE FIVE RIDES	01/20/2020	228.00
36493	SD DEPARTMENT OF HEALTH	01/20/2020	449.50
36494	ST. CHARLES CHURCH	01/20/2020	200.00
	Total:		<u>2,654.78</u>

<u>Statement Balance</u>	<u>Outstanding Total</u>	<u>Balance on Books</u>	<u>Cash Account Balance</u>
195,683.54	(2,654.78)	193,028.76	193,028.76

Cleared Automatic Payment Total:	27,142.83
Cleared Checks Total:	24,626.75
Cleared Direct Deposit Total:	(63,997.42)
Cleared Void Total:	
Cleared Deposit Total:	62,749.46
Cleared Manual Journal Entries Total:	(123.93)
Cleared Sales Journal Total:	

# MANUAL JOURNAL ENTRY BOARD REPORT

1/31/2020

ACCT #	DATE	REFERENCE #	DEBIT	CREDIT	DESCRIPTION
10 2549 000 334	1/28/2020	MJ20-026		204.00	CORR MOVE EXP TO CORR ACCT
10 2529 000 334	1/28/2020	MJ20-026	204.00		CORR MOVE EXP TO CORR ACCT
10 101	1/9/2020	MJ20-027		123.93	4QTR 2019 SD UI TAX
10 1111 000 250	1/9/2020	MJ20-027	123.93		4QTR 2019 SD UI TAX
11 101	1/28/2020	MJ20-027		303.25	ADV PYMT CKS
11 1190 000 479 011	1/28/2020	MJ20-027	303.25		ADV PYMT CKS
71 101	1/31/2020	MJ20-027		692.44	FLEX PAYMENT TXFR
71 1190 000 479 012	1/31/2020	MJ20-027	692.44		FLEX PAYMENT TXFR
72 101	1/24/2020	MJ20-027		229.09	STUDENT COUNCIL PAYMENTS
72 1190 000 479 013	1/24/2020	MJ20-027	229.09		STUDENT COUNCIL PAYMENTS
53 1981	1/31/2020	MJ20-028	846.00		MOVE OST MONIES FROM LLLC
53 1982	1/31/2020	MJ20-028		846.00	MOVE OST MONIES FROM LLLC
10 101	6/30/2019	MJ20-029	3,230.10		EIDE BAILY 2018-2019 AUDIT JE #2
21 410	6/30/2019	MJ20-029	3,230.10		EIDE BAILY 2018-2019 AUDIT JE #2
10 131	6/30/2019	MJ20-029		3,230.10	EIDE BAILY 2018-2019 AUDIT JE #2
21 101	6/30/2019	MJ20-029		3,230.10	EIDE BAILY 2018-2019 AUDIT JE #2
10 553	6/30/2019	MJ20-029	1,048.48		EIDE BAILY 2018-2019 AUDIT JE #3
10 140	6/30/2019	MJ20-029		839.51	EIDE BAILY 2018-2019 AUDIT JE #3
10 760	6/30/2019	MJ20-029		208.97	EIDE BAILY 2018-2019 AUDIT JE #3
10 1140	6/30/2019	MJ20-029	7,500.11		EIDE BAILY 2018-2019 AUDIT JE #4
10 140	6/30/2019	MJ20-029	16,017.98		EIDE BAILY 2018-2019 AUDIT JE #4
10 553	6/30/2019	MJ20-029	8,193.45		EIDE BAILY 2018-2019 AUDIT JE #4
10 1140	6/30/2019	MJ20-029		7,928.55	EIDE BAILY 2018-2019 AUDIT JE #4
10 140	6/30/2019	MJ20-029		15,693.56	EIDE BAILY 2018-2019 AUDIT JE #4
10 553	6/30/2019	MJ20-029		8,089.43	EIDE BAILY 2018-2019 AUDIT JE #4
00 509	6/30/2019	MJ20-029	2,075.69		EIDE BAILY 2018-2019 AUDIT JE #5
00 706	6/30/2019	MJ20-029		2,075.69	EIDE BAILY 2018-2019 AUDIT JE #5
00 706	6/30/2019	MJ20-029	1,530.21		EIDE BAILY 2018-2019 AUDIT JE #6
00 509	6/30/2019	MJ20-029		1,530.21	EIDE BAILY 2018-2019 AUDIT JE #6
10 110	6/30/2019	MJ20-029	96,265.33		EIDE BAILY 2018-2019 AUDIT JE #8
10 112	6/30/2019	MJ20-029	4,889.05		EIDE BAILY 2018-2019 AUDIT JE #8
21 110	6/30/2019	MJ20-029	545.33		EIDE BAILY 2018-2019 AUDIT JE #8
21 112	6/30/2019	MJ20-029	905.67		EIDE BAILY 2018-2019 AUDIT JE #8
22 110	6/30/2019	MJ20-029	151.33		EIDE BAILY 2018-2019 AUDIT JE #8
22 112	6/30/2019	MJ20-029	889.37		EIDE BAILY 2018-2019 AUDIT JE #8
22 553	6/30/2019	MJ20-029	1,812.33		EIDE BAILY 2018-2019 AUDIT JE #8
24 551	6/30/2019	MJ20-029	87.50		EIDE BAILY 2018-2019 AUDIT JE #8
10 553	6/30/2019	MJ20-029		77,699.90	EIDE BAILY 2018-2019 AUDIT JE #8
10 760	6/30/2019	MJ20-029		23,454.48	EIDE BAILY 2018-2019 AUDIT JE #8
21 553	6/30/2019	MJ20-029		151.58	EIDE BAILY 2018-2019 AUDIT JE #8
21 723	6/30/2019	MJ20-029		1,299.42	EIDE BAILY 2018-2019 AUDIT JE #8
22 724	6/30/2019	MJ20-029		2,853.03	EIDE BAILY 2018-2019 AUDIT JE #8
24 112	6/30/2019	MJ20-029		87.50	EIDE BAILY 2018-2019 AUDIT JE #8
10 110	6/30/2019	MJ20-029	115,418.60		EIDE BAILY 2018-2019 AUDIT JE #9
10 1110	6/30/2019	MJ20-029	43,262.21		EIDE BAILY 2018-2019 AUDIT JE #9
10 112	6/30/2019	MJ20-029	2,337.90		EIDE BAILY 2018-2019 AUDIT JE #9
21 110	6/30/2019	MJ20-029	813.33		EIDE BAILY 2018-2019 AUDIT JE #9
21 1110	6/30/2019	MJ20-029	6,656.53		EIDE BAILY 2018-2019 AUDIT JE #9
21 112	6/30/2019	MJ20-029	23.33		EIDE BAILY 2018-2019 AUDIT JE #9
22 110	6/30/2019	MJ20-029	1,036.48		EIDE BAILY 2018-2019 AUDIT JE #9
22 1110	6/30/2019	MJ20-029	6,797.12		EIDE BAILY 2018-2019 AUDIT JE #9
24 551	6/30/2019	MJ20-029	84.08		EIDE BAILY 2018-2019 AUDIT JE #9
10 553	6/30/2019	MJ20-029		161,018.71	EIDE BAILY 2018-2019 AUDIT JE #9
21 553	6/30/2019	MJ20-029		7,493.19	EIDE BAILY 2018-2019 AUDIT JE #9
22 112	6/30/2019	MJ20-029		252.93	EIDE BAILY 2018-2019 AUDIT JE #9
22 553	6/30/2019	MJ20-029		7,580.67	EIDE BAILY 2018-2019 AUDIT JE #9
24 112	6/30/2019	MJ20-029		84.08	EIDE BAILY 2018-2019 AUDIT JE #9
22 551	6/30/2019	MJ20-029	19,397.97		EIDE BAILY 2018-2019 AUDIT JE #10
22 553	6/30/2019	MJ20-029		19,397.97	EIDE BAILY 2018-2019 AUDIT JE #10
51 196	6/30/2019	MJ20-029	201.77		EIDE BAILY 2018-2019 AUDIT JE #11
51 252	6/30/2019	MJ20-029	6,958.42		EIDE BAILY 2018-2019 AUDIT JE #11
51 507	6/30/2019	MJ20-029	6,171.88		EIDE BAILY 2018-2019 AUDIT JE #11
53 196	6/30/2019	MJ20-029	292.89		EIDE BAILY 2018-2019 AUDIT JE #11
53 252	6/30/2019	MJ20-029	11,774.75		EIDE BAILY 2018-2019 AUDIT JE #11
53 507	6/30/2019	MJ20-029	8,312.03		EIDE BAILY 2018-2019 AUDIT JE #11
51 554	6/30/2019	MJ20-029		3,879.18	EIDE BAILY 2018-2019 AUDIT JE #11
51 708	6/30/2019	MJ20-029		9,452.89	EIDE BAILY 2018-2019 AUDIT JE #11
53 554	6/30/2019	MJ20-029		5,631.02	EIDE BAILY 2018-2019 AUDIT JE #11
53 708	6/30/2019	MJ20-029		14,748.65	EIDE BAILY 2018-2019 AUDIT JE #11
10 402	6/30/2019	MJ20-029	974.59		EIDE BAILY 2018-2019 AUDIT JE #12
21 402	6/30/2019	MJ20-029	12,296.63		EIDE BAILY 2018-2019 AUDIT JE #12
22 402	6/30/2019	MJ20-029	1,635.33		EIDE BAILY 2018-2019 AUDIT JE #12
10 760	6/30/2019	MJ20-029		974.59	EIDE BAILY 2018-2019 AUDIT JE #12
21 723	6/30/2019	MJ20-029		12,296.63	EIDE BAILY 2018-2019 AUDIT JE #12

# MANUAL JOURNAL ENTRY BOARD REPORT

1/31/2020

ACCT #	DATE	REFERENCE #	DEBIT	CREDIT	DESCRIPTION
22 724	6/30/2019	MJ20-029		1,635.33	EIDE BAILY 2018-2019 AUDIT JE #12
51 170	6/30/2019	MJ20-029	964.93		EIDE BAILY 2018-2019 AUDIT JE #13
51 708	6/30/2019	MJ20-029	6,000.97		EIDE BAILY 2018-2019 AUDIT JE #13
51 171	6/30/2019	MJ20-029		372.12	EIDE BAILY 2018-2019 AUDIT JE #13
51 172	6/30/2019	MJ20-029		6,593.78	EIDE BAILY 2018-2019 AUDIT JE #13
51 171	6/30/2019	MJ20-029	665.10		EIDE BAILY 2018-2019 AUDIT JE #14
51 2562 000 411	6/30/2019	MJ20-029	162.60		EIDE BAILY 2018-2019 AUDIT JE #14
51 2562 000 461	6/30/2019	MJ20-029	2,194.31		EIDE BAILY 2018-2019 AUDIT JE #14
51 2562 000 462	6/30/2019	MJ20-029	5,810.94		EIDE BAILY 2018-2019 AUDIT JE #14
51 4820	6/30/2019	MJ20-029	227.33		EIDE BAILY 2018-2019 AUDIT JE #14
51 170	6/30/2019	MJ20-029		162.60	EIDE BAILY 2018-2019 AUDIT JE #14
51 172	6/30/2019	MJ20-029		5,810.94	EIDE BAILY 2018-2019 AUDIT JE #14
51 2562 000 461	6/30/2019	MJ20-029	665.10		EIDE BAILY 2018-2019 AUDIT JE #14
51 2562 000 462	6/30/2019	MJ20-029	227.33		EIDE BAILY 2018-2019 AUDIT JE #14
51 2562 000 462	6/30/2019	MJ20-029	2,194.31		EIDE BAILY 2018-2019 AUDIT JE #14
51 208	6/30/2019	MJ20-029	352.00		EIDE BAILY 2018-2019 AUDIT JE #15
90 204	6/30/2019	MJ20-029	39,131.00		EIDE BAILY 2018-2019 AUDIT JE #15
51 706	6/30/2019	MJ20-029		352.00	EIDE BAILY 2018-2019 AUDIT JE #15
90 203	6/30/2019	MJ20-029		1,192.00	EIDE BAILY 2018-2019 AUDIT JE #15
90 706	6/30/2019	MJ20-029		37,939.00	EIDE BAILY 2018-2019 AUDIT JE #15
51 2500	6/30/2019	MJ20-029	6,960.74		EIDE BAILY 2018-2019 AUDIT JE #16
53 252	6/30/2019	MJ20-029	22,475.44		EIDE BAILY 2018-2019 AUDIT JE #16
51 196	6/30/2019	MJ20-029		154.67	EIDE BAILY 2018-2019 AUDIT JE #16
51 252	6/30/2019	MJ20-029		6,137.38	EIDE BAILY 2018-2019 AUDIT JE #16
51 554	6/30/2019	MJ20-029		668.69	EIDE BAILY 2018-2019 AUDIT JE #16
53 196	6/30/2019	MJ20-029		136.48	EIDE BAILY 2018-2019 AUDIT JE #16
53 2500	6/30/2019	MJ20-029		12,865.48	EIDE BAILY 2018-2019 AUDIT JE #16
53 554	6/30/2019	MJ20-029		9,473.48	EIDE BAILY 2018-2019 AUDIT JE #16
53 120	6/30/2019	MJ20-029	3,771.25		EIDE BAILY 2018-2019 AUDIT JE #17
53 708	6/30/2019	MJ20-029		3,771.25	EIDE BAILY 2018-2019 AUDIT JE #17
53 1981	6/30/2019	MJ20-029	700.00		EIDE BAILY 2018-2019 AUDIT JE #18
53 1982	6/30/2019	MJ20-029	3,071.25		EIDE BAILY 2018-2019 AUDIT JE #18
53 120	6/30/2019	MJ20-029		3,771.25	EIDE BAILY 2018-2019 AUDIT JE #18
22 551	6/30/2019	MJ20-030		19,397.97	CLEAN UP ACCT AFTER AUDIT JE
22 553	6/30/2019	MJ20-030	19,397.97		CLEAN UP ACCT AFTER AUDIT JE
10 553	1/31/2020	MJ20-031	1,679.09		GRANT COUNTY DECEMBER 2019 APPORTIONMENT
10 110	1/31/2020	MJ20-031		1,561.85	GRANT COUNTY DECEMBER 2019 APPORTIONMENT
10 112	1/31/2020	MJ20-031		117.24	GRANT COUNTY DECEMBER 2019 APPORTIONMENT
21 553	1/31/2020	MJ20-031	352.92		GRANT COUNTY DECEMBER 2019 APPORTIONMENT
21 110	1/31/2020	MJ20-031		334.23	GRANT COUNTY DECEMBER 2019 APPORTIONMENT
21 112	1/31/2020	MJ20-031		18.69	GRANT COUNTY DECEMBER 2019 APPORTIONMENT
22 553	1/31/2020	MJ20-031	308.14		GRANT COUNTY DECEMBER 2019 APPORTIONMENT
22 110	1/31/2020	MJ20-031		293.91	GRANT COUNTY DECEMBER 2019 APPORTIONMENT
22 112	1/31/2020	MJ20-031		14.23	GRANT COUNTY DECEMBER 2019 APPORTIONMENT
10 553	1/31/2020	MJ20-031	1,284.97		ROBERTS COUNTY DECEMBER 2019 APPORTIONMENT
10 110	1/31/2020	MJ20-031		1,284.97	ROBERTS COUNTY DECEMBER 2019 APPORTIONMENT
21 553	1/31/2020	MJ20-031	327.21		ROBERTS COUNTY DECEMBER 2019 APPORTIONMENT
21 110	1/31/2020	MJ20-031		327.21	ROBERTS COUNTY DECEMBER 2019 APPORTIONMENT
22 553	1/31/2020	MJ20-031	287.79		ROBERTS COUNTY DECEMBER 2019 APPORTIONMENT
22 110	1/31/2020	MJ20-031		287.79	ROBERTS COUNTY DECEMBER 2019 APPORTIONMENT
21 112	1/31/2020	MJ20-032	697.22		MOVE CURRENT TAX TO DELINQUENT
21 110	1/31/2020	MJ20-032		697.22	MOVE CURRENT TAX TO DELINQUENT
22 112	1/31/2020	MJ20-032	1,022.55		MOVE CURRENT TAX TO DELINQUENT
22 110	1/31/2020	MJ20-032		1,022.55	MOVE CURRENT TAX TO DELINQUENT
10 110	1/31/2020	MJ20-033	200,169.00		TAXES RECEIVABLE 2020 TO RECORD NEW
10 551	1/31/2020	MJ20-033		200,169.00	TAXES RECEIVABLE 2020 TO RECORD NEW
21 110	1/31/2020	MJ20-033	143,363.00		TAXES RECEIVABLE 2020 TO RECORD NEW
21 551	1/31/2020	MJ20-033		80,000.00	TAXES RECEIVABLE 2020 TO RECORD NEW
21 553	1/31/2020	MJ20-033		63,363.00	TAXES RECEIVABLE 2020 TO RECORD NEW
22 110	1/31/2020	MJ20-033	138,054.00		TAXES RECEIVABLE 2020 TO RECORD NEW
22 551	1/31/2020	MJ20-033		76,858.00	TAXES RECEIVABLE 2020 TO RECORD NEW
22 553	1/31/2020	MJ20-033		61,196.00	TAXES RECEIVABLE 2020 TO RECORD NEW

994,648.30      994,648.30      TOTAL DEBITS AND CREDITS

BALANCE  MUST BE ZERO



## BOARD OF EDUCATION PROCEEDINGS BIG STONE CITY SCHOOL DISTRICT #25-1

The Big Stone City School District's Board of Education met in a regular session on January 20, 2020 @ 6:30 PM in the Board Room/ CEO/Business Manager's Office with the following members present or absent:

Officers and others present:

Christopher Folk, CEO/Business Manager

Shelley Haggerty, Principal/Counselor

Rachel Berdan, Teacher

Nichole Cooper, Teacher

Anne Lester, Learning Center Director/Teacher

Meeting called to order by President Jennifer Wiik at 6:31 PM

Roll call was taken with, Hillary Henrich, Andria Rabe, Sue Westermeyer and Jennifer Wiik present. Quorum established. Amy VanLith arrived later.

The Pledge of Allegiance was recited.

Motion by Rabe, seconded by Henrich, to approve the proposed agenda. 4 votes yes. Motion Carried.

**Community Input Session:** none at this time

### **Communication Items**

- School Board Communication – none at this time
- Principal Report – a presentation on MTSS Benchmark Testing Data was given by Rachel Berdan and Nichole Cooper.
- CEO/Business Manager Report; the following reports were presented; Revenue/Expenditure Summary Report, BSCS Board Report – Detail, Bills and BMO PCard, Payroll Register – Unitemized Report, Balance Sheet, Check Reconciliation Report, Manual Journal Entry Board Report. Other topics discussed: Learning Center Monthly Financial Overview, CANS Equipment Grant awarded to the Big Stone City School to replace kitchen oven, and two-year audit conclusion, teleconference presentation by Tara Engquist, CPA with Eide Bailly. Next step will be the Department of Legislative Audit letter of approval which will be presented to school board in February.

Financial Report

	10	21	22	24	51	53
	GENERAL FUND	CAPITAL OUTLAY FUND	SPECIAL EDUCATION FUND	PENSION FUND	FOOD SERVICE FUND	PRESCHOOL/OUT-SIDE SCHOOL TIME (OST)/LLC FUND
December 1, 2019	\$103,167.99	\$120,259.19	\$48,877.85	\$16,107.45	(\$3,349.71)	(\$25,192.46)
TOTAL RECEIPTS	\$70,170.42	\$10,963.38	\$10,468.15	\$0.00	\$6,975.23	\$11,517.08
TOTAL DISBURSEMENTS	(\$79,003.43)	\$0.00	(\$9,547.59)	(\$475.00)	(\$7,541.04)	(\$26,643.21)
December 31, 2019	\$94,334.98	\$131,222.57	\$49,798.41	\$15,632.45	(\$3,915.52)	(\$40,318.59)

Certificate of Deposit – \$300,253.88

Advance Payment (Fund 11) & Flex Account (Fund 71) – \$7,719.90

Student Council (Fund 72) – \$876.75

The following bills were approved:

**GENERAL FUND:** ADELMAN, AMY ,(REIMBURSEMENT),83.07 ADVANCE PAYMENT FUND,(SCHOOL CHECKING FUND),253.60 BMO MASTERCARD,(PCARD),4,495.33 BOLSTA, PATRICIA ,(SUBSTITUTE),49.00 CASH-WA DISTRIBUTING,(FOOD/CUSTODIAL SUPPLIES),415.68 CITY OF BIG STONE CITY, (UTILITIES),1,739.02 GRANT COUNTY REVIEW,(ADVERTISING),68.26 JAYMAR BUSINESS FORMS,(BUSINESS SUPPLIES),36.75 MISENER, STEVE ,(MUSIC SERVICES),90.00 NORTHWESTERN ENERGY,(UTILITIES - NATGAS),1,260.69 PRAIRIE FIVE RIDES,(TRANSPORTATION),228.00 ROE, KRISTIN ,(REIMBURSEMENT),25.00 RONGLIEN EXCAVATING INC,(MAINTENANCE),275.30 SD DEPARTMENT OF HEALTH,(HEALTH SERVICES),449.50 STEWART, DIANE ,(REIMBURSEMENT),172.20

**CAPITAL OUTLAY FUND:** BMO MASTERCARD,(PCARD),555.63

**SPECIAL EDUCATION FUND:** BIG STONE THERAPIES INC,(THERAPY),165.40 BMO MASTERCARD,(PCARD),64.09 BOLSTA, PATRICIA ,(SUBSTITUTE),21.00

**FOOD SERVICE FUND:** ANDERSON, SHELLY ,(REIMBURSEMENT),29.61 BMO MASTERCARD,(PCARD),336.52 CASH-WA DISTRIBUTING,(FOOD/CUSTODIAL SUPPLIES),2,261.96 US FOODS,(FOOD PURCHASES),387.40

**PRESCHOOL/LEARNING CENTER/OST FUND:** BMO MASTERCARD,(PCARD),709.68 BOLSTA, PATRICIA ,(SUBSTITUTE),70.00 CASH-WA DISTRIBUTING,(FOOD/CUSTODIAL SUPPLIES),812.20 CITY OF BIG STONE CITY, (UTILITIES),281.30 LESTER, ANNE ,(REIMBURSEMENT),22.97 NORTHWESTERN ENERGY,(UTILITIES - NATGAS),138.59 RONGLIEN EXCAVATING INC,(MAINTENANCE),265.30 ST. CHARLES CHURCH,(RENT PAYMENT),200.00 WOLLSCHLAGER, DAKOTA ,(SUBSTITUTE),150.00

### Action Items

Motion by Westermeyer, seconded by VanLith, to approve the **Consent Agenda** as presented. 5 votes yes. Motion Carried.

- Approval of minutes from previous meeting(s); December 16 2019 meeting
- Approval of the financial reports
- Approval of the bills, including BMO Mastercard purchases
- Approval of the Disclosure of Conflict of Interest; No conflicts were disclosed
- Approval of the Letter of Assignment for Dlane Thomas for Transportation Driver, Assistant Custodian, and LLLC Early Education Assistant
- Approval of the Letter of Assignment for Becky Swezey, LLLC Early Education Assistant
- Approval of the Letter of Assignment for Faith Colvin, LLLC Early Education Assistant
- Approval of the Letter of Assignment for Stacy Wollschlager, Yearbook Advisor
- Approval of the school board annual election date, April 14, 2020.

### Discussion

There were discussions on the following items:

- School board member terms
- First reading of the Wellness Policy AE
- 2020-2021 School Calendar Timeline
- Looking ahead: CEO/Business Manager evaluation
- Next School Board Meeting(s): proposed February 17, 2020 @ 6:30 PM (Regular Meeting) in the Board Room/ CEO/Business Manager Office.

7:03 PM, motion by Rabe, seconded by VanLith, to enter into executive session pursuant to SDCL 1-25-2(1) for Principal Evaluation. 5 votes yes. Motion Carried.

President Wiik declared the board out of executive session at 7:34 PM with the following action being taken:

Motion by VanLith, seconded by Rabe, to approve the letter of intent for the Principal. 5 votes yes. Motion Carried.

Motion by Westermeyer, seconded by Henrich, to adjourn the meeting at 7:34 PM. 5 votes yes. Motion Carried.

/S/ \_\_\_\_\_  
President

/S/ \_\_\_\_\_  
Business Manager

\_\_\_\_\_  
Approximate Cost of Publication

## WELLNESS

The Child Nutrition and WIC Reauthorization Act of 2004, PL 105-268, the U.S. Congress established a new requirement for all local agencies (including public and nonpublic, as well as, Residential Child Care Institutions) with federally-funded National School Lunch Program (NSLP). The local agencies are required to develop and implement wellness policies that address nutrition and physical activity by the start of the 2006-2007 school year. Four (4) criteria are required in meeting the objective; nutrition education, physical activity, nutrition standards and other school based activities. New rules for public input, transparency and implementation were added with the Healthy, Hunger-Free Act of 2010, PL 111-296.

The Big Stone City School District promotes healthy schools by supporting wellness, good nutrition and regular physical activity as a part of the total learning environment. The District supports a healthy environment where students learn and participate in positive dietary and lifestyle practices. By facilitating learning through the support and promotion of good nutrition and physical activity, schools contribute to the basic health status of students.

The school will convene a committee to develop its wellness policy. The most effective wellness policy is one that has input from stakeholders in the community. The committee must include the following:

- Food service representative
- Administrators
- Classroom teacher (for example health and physical education, nutrition, and general subject matter)
- Student
- School board member/Community member/Parent

### General Guidelines

- Procedures will be in place for providing information to families, upon request, about the ingredients and nutritional values of the foods served.
- Food and beverages sold or served on school grounds or at school sponsored events during the normal school day will meet the Dietary Guidelines for Americans and the Standards for Food and Beverages set forth in this document. These guidelines are to be administered 30 minutes before the school bell and 30 minutes after the school bell(c3).
- The school utilizes Offer vs. Serve procedures. Students are given a choice of three items, with one item being a fruit or vegetable. This process eliminates the waste of food.

### Nutrition Standards Component(c2)

- Students' life-long eating habits are greatly influenced by the types of foods and beverages available to them. Foods of good nutritional content including fruits, vegetables, low-fat dairy foods, and whole grain products will be available wherever and whenever food is sold or otherwise offered at school during the normal school day. Examples may include a la carte, snacks, and school sponsored events.

### **Daily Physical Education Classes K-8 (Goals)(c1)**

- Between the hours of 8:00AM – 8:30AM all K-8 students receive recess.
- Elementary students receive 30 minutes of recess during lunch time and 15 minutes in the AM.
- Middle school students receive 15 minutes of recess during lunch time.
- Elementary students will receive 30 minutes of physical education classes per day.
- Middle school students will receive a minimum of 40 minutes of physical education classes for 3 days per week.
- Health instruction, provided by physical education, science, and school counseling classes, will be given to all K-8 students for a minimum of 1,080 minutes per school year.

### **Other school wellness and nutrition activities(c1)**

- Every day at the lunch line the school's head cook encourages and teaches the students about nutrition. New fruits and vegetables that are offered are mentioned to the students as they pass through the line. Done daily.
- Nutrition sheets are given to each school teacher by the head cook if there are any new food items that have not been used before. The school teachers will then teach the students about the new food item and its nutritional importance. This is done throughout the school year.
- The Safe Routes to School Grant was completed roughly three several years ago that enhanced the ability for students to walk and ride bike to school by constructing more sidewalks to and from school grounds. This is an ongoing push for our students and also benefits the public for wellness.
- School wide back to school event (ex: pool party, roller skating, or ballfield) done in August before school starts for one day. Fresh Fruits and Vegetables are served for those new and returning students.
- School wide Bonanza Retreat Center on Big Stone City Lake. Grades K-8<sup>th</sup> grade participate. Field trips are scheduled twice/year, Fall and Spring, one day events.
- The school participates in Winter Olympics. Random activities to promote fun and exercise are done in the gymnasium. This is done for one day during the winter.
- K-8 hiking at refuge in Ortonville MN. This is done during the fall for one day.
- Hiking at Hartford Beach (K and 5<sup>th</sup> grade). This is done in the fall or spring determined by the teacher for one day.
- Jump Rope for Heart is done through the physical education class. This is done during the month of March for approximately two weeks.
- 4<sup>th</sup> Grade Black Hills Trip, which promotes walking and hiking. This trip is in the spring of the year and is one week in duration.
- Our school participates in Fuel Up to Play 60 throughout the school year. During the fall of 2018, at P/T conferences, an obstacle course was set up by our physical education assistant teacher Miss Kelly Wollschlager, where all students, and even parents, were able to partake in this activity in between conference times.
- ~~ROAR Rewards (MTSS Program); at the initial staff in-service of the school year, discussions and a decision is made to select the ultimate ROAR reward at the end of the year. Students work throughout the year for this goal by earning ROAR cards and for the 2017-2018 school year the reward will be a day of activities, such as basketball, racquetball, swimming, etc., at the Unity Square in Milbank.~~

## **Eating Environment**

- Students and staff will have adequate space to eat meals in clean, safe, pleasant surroundings and will have adequate time scheduled as near the middle of the school day as possible to eat, relax, and socialize.
- Safe drinking water and convenient access to facilities for hand washing and oral hygiene will be available during all meal periods.
- Consideration will be given for passing time, bathroom break, hand washing, and socializing so as to allow ten minutes for breakfast and twenty minutes for lunch once the student is seated.

## **Snacks**

- Healthy snacks will include fresh, dried, or canned fruits (in 100% juice only); vegetables; 1%, skim milk, flavored skim milk; and/or grains meeting the Standards for Food and Beverages set forth in this document.

## **Parties and Celebrations**

- Schools should limit celebrations that involve food during the school day.
- Each party should include no more than one food or beverage that does not meet the Standards for Food and Beverages.
- The school would like to recommend pre-packaged foods be brought for these event.

Every year, during the fall of the current school year, the CEO/Business Manager and Head Cook will review the wellness policy to determine if there are any major changes/updates that need to be brought before the committee or made. Areas to review or discuss will be, but not limited to: purpose of the committee, improvements, recommendations, and review any new rules and regulations that need to be adopted by the school board policy. If the policy needs major changes/updates, then the committee will meet to discuss and make the necessary major changes/updates. If there are no significant changes/updates to be made, the committee will meet every 3 years to formally go over the wellness policy. Regardless, if meeting every year or every 3 years, the CEO/Business Manager will relay any minor or major changes/updates via email to the committee members.

School students, parents, staff, and the general public will be invited to attend if they wish by means of school letters, Facebook page, and website (c5, d1). Minutes will be taken at this meeting, including a member's present list and the topics discussed. The Wellness Policy and minutes will be filed online via the school's website (d2, d3).

The wellness policy will be reviewed and approved every year in the fall by the school board of education.

The plan for measuring implementation and assessment of the policy will be done annually at the wellness policy meeting that is held in the fall (c6, d3). The school official responsible for the implementation and oversight of the local school wellness policy, plan and annual meeting will be the CEO/Superintendent of the school district, with the help of the Head Cook and school PE Teacher (c4, e1). This assessment report will include a description of the school's progress in meeting the wellness policy goals, a summary of our school wellness events, and activities, and information on how individuals can get involved. (information on how individuals can be involved will more than likely be by school flyer, newsletter, Facebook page, and website). The school's assessment tool will be the annual meeting minutes. (e2, e3, f1, f2, f3)

## Standards for Food and Beverages

### 1. Beverages:

- a. Provide 100% fruit and vegetable juices and limit portion sizes to 4-12 ounces.
- b. Provide water - non-carbonated and unflavored without added sugar, artificial sweeteners, or caffeine.
- c. Provide milk-skim or 1% in portion sizes of 8-16 ounces.
  1. Flavored milk (chocolate or strawberry), low fat, 1%, or skim may be offered in up to 12 ounce serving sizes with no more than 36 grams of sugar in a 12-ounce portion.
- d. Eliminate the sale of soft drinks, sports drinks, punch, fruit drinks, iced tea, coffee and coffee-like beverages, and other items not included in allowable beverages listed above.
- e. Allow only water as a beverage in the classroom.

### 2. Grains:

- a. Serve whole grains which contain at least 2 grams of fiber per 1 ounce serving. One half of all grains served should be whole grain.
- b. Limit portion sizes to 1.25 ounces - 2 ounces with most being 1.25 ounces.
- c. Limit total calories from fat to no more than 30%.
- d. Limit total calories from saturated fat to no more than 10%.
- e. Limit sugar content to no more than 35% of calories by weight, or less than 6 grams from sugar per serving.
- f. Limit the amount of trans fats.
- g. As of July 1, 2019, two days/week enriched grain products can be used instead of whole grain products.

### 3. Fruits and Vegetables:

- a. Offer fruits and vegetables prepared/packaged without added fat, sugar, or sodium. Low-fat dips and sauces on the side may be served in small portions to make foods more appealing.
- b. Offer ½ cup serving sizes of fruits and vegetables. Offer additional fruits and vegetables to help students reach the recommended 5 - 9 servings per day.
- c. Offer a variety of fruits and vegetables, especially colorful ones.

### 4. A la carte entrees and side dishes:

- a. Offer meat/meat substitutes in portions no greater than 3 ounces with 5 grams of fat per ounce or less (except nut butters).
- b. Offer nuts and seeds in portion sizes no greater than 1.25 ounces.
- c. Offer nut butters in portion sizes of 2 - 4 Tbsp.
- d. Offer non-fat and low-fat yogurt in portion sizes of 8 ounces or less. Sugar should not be the first ingredient on the label.
- e. Limit ice cream and frozen desserts to portion sizes of 4 ounces or less with 5 grams or less of fat. Sugar should not be the first ingredient.
- f. Offer cheese in portion sizes of 1- 2 ounces.

### 5. Condiments and miscellaneous:

- a. Offer salad dressing containing no more than 6 - 12 grams of fat per ounce.
- b. Remove salt shakers from tables.

### 6. Sodium Targets

- a. As the third final rule published on 12/13/18 from the USDA website in terms of sodium, it will provide schools in the lunch and breakfast programs more time for gradual sodium reduction by retaining Sodium Target 1 through the end of school year (SY) 2023-2024, continuing to Target 2 in SY 2024-2025, and eliminating the Final Target that would have gone into effect in SY 2022-2023.
- b. See table below in regards to sodium targets and timelines.



Final Rule "Nutrition Standards in the National School Lunch and School Breakfast Programs (1/26/12)

<b>Sodium Reduction: Timeline &amp; Amount</b>				
<b>Age/Grade Group</b>	<b>Baseline: Average Current Sodium Levels As Offered<sup>1</sup> (mg)</b>	<b>Target 1: July 1, 2014 SY 2014-2015 (mg)</b>	<b>Target 2: July 1, 2017 SY 2017-2018 (mg)</b>	<b>Final Target: July 1, 2022 SY 2022-2023 (mg)</b>
<b>School Breakfast Program</b>				
K-5	573 (elementary)	≤ 540	≤ 485	≤ 430
6-8	629 (middle)	≤ 600	≤ 535	≤ 470
9-12	686 (high)	≤ 640	≤ 570	≤ 500
<b>National School Lunch Program</b>				
K-5	1,377 (elementary)	≤ 1,230	≤ 935	≤ 640
6-8	1,520 (middle)	≤ 1,360	≤ 1,035	≤ 710
9-12	1,588 (high)	≤ 1,420	≤ 1,080	≤ 740

<sup>1</sup>SNDA-III

**Legal References:**

SEC. 204 of Public Law 111-296 Local School Wellness Policy Implementation

7 Code of Federal Regulation (CFR) 210.31 and 220.7 (tick marks referenced above in the policy, ex (c2), are from the stated CFR)

USDA website for Sodium Table – <https://fns-prod.azureedge.net/sites/default/files/sodium.pdf>

USDA website for final rules – <https://www.fns.usda.gov/school-meals/fr-121218>

1<sup>st</sup> Reading – 1/21/2019

2<sup>nd</sup> Reading – 2/18/2019

Date Adopted – 11/17/2015

Last Revised – 2/18/2019

# Big Stone City School # 25-1

# 2020-2021

## Academic Year Calendar

August 20						
Su	M	Tu	W	Th	F	Sa
					1	
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

Midterm						
Conferences/Open House/Registration						
1st/Last Day of School/School Resumes						
In-Service; Students No School						
Vacation; No School						
End of Quarter						
Conferences/2:30 Dismissal						

September 20						
Su	M	Tu	W	Th	F	Sa
	1	2	3	4	5	
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

SD - 1 TD - 4

October 20						
Su	M	Tu	W	Th	F	Sa
			1	2	3	
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

SD - 18 TD - 18

November 20						
Su	M	Tu	W	Th	F	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

SD - 16 TD - 16

December 20						
Su	M	Tu	W	Th	F	Sa
	1	2	3	4	5	
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

SD - 20 TD - 20

January 21						
Su	M	Tu	W	Th	F	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

SD - 19.5 TD - 21

February 21						
Su	M	Tu	W	Th	F	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28						

SD - 18 TD - 18

March 21						
Su	M	Tu	W	Th	F	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

SD - 16 TD - 16

April 21						
Su	M	Tu	W	Th	F	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

SD - 19.5 TD - 20

May 21						
Su	M	Tu	W	Th	F	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

SD - 18 TD - 18

June 21						
Su	M	Tu	W	Th	F	Sa
	1	2	3	4	5	
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

SD - 22 TD - 23

July 21						
Su	M	Tu	W	Th	F	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

SD - 20 TD - 20

August 21						
Su	M	Tu	W	Th	F	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

SD - 16.5 TD - 18

September 21						
Su	M	Tu	W	Th	F	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

August 5: Back to School Registration
August 24: Staff In-Service
August 25: Staff In-Service
August 26: Staff Work Day, Meet & Greet 4-6pm
August 31: School Begins
September 4: No School
September 7: No School
October 2: Midterm Q1
October 15: Staff In-Service, No School
October 16: No School
October 30: End Q1, 12:30 Dismissal
November 5: PT Conferences 3:45 to 7:00 PM
November 6: No School
November 25-27: No School
December 4: Midterm Q2
December 23-January 3: Winter Break
January 4: School Resumes
January 15: End Q2, No School, Teacher In-Service
February 11: Andes Ski-Trip
February 12-15: No School
February 19: Midterm Q3
February 25: 2:30 Dismissal, PT Conferences 3:00 - 8:30 PM
February 26: No School
March 19: End Q3, No School, Teacher In-Service
April 2-5: No School, Spring Break
April 23: Q4 Midterm
May 25: End Q4, Last Day of School, 12:30 dismissal
May 26: Staff In-Service
<b>Student Days: 170</b>
<b>Teacher Days: 178</b>
Q1 = 40.5 days      Q3 = 42 days
Q2 = 43 days      Q4 = 44.5 days

**\*Note: If school is canceled because of bad weather the first 2 days will be forgiven. Subsequent snow days may be made up at the end of the year with the discretion of the school board.**

Conference days are counted as 2 student days.  
End of Quarter/12:30 Dismissal days count 1/2 students & 1/2 teachers.  
In-Service Days count for teachers only.