



655 Walnut Street • Big Stone City, SD 57216 • 605-862-8108

BIG STONE CITY SCHOOL DISTRICT 25-1

“Educating all students for a lifetime of success!”

SCHOOL BOARD PROPOSED AGENDA with Amplification - Regular Meeting

December 19, 2022 at 6:00 PM

Location: School boardroom/CEO office

School Board Members: Hillary Henrich (President), Sue Westermeyer (Vice President), Amy VanLith, Sue Christensen and Alan Chrzanowski

Christopher Folk, CEO/Business Manager
Janelle Huber, Principal

Others in attendance (list): _____

1. **Call to order in Board Room and Establish Quorum.** Time: _____
2. **Roll Call** ____Henrich ____Westermeyer ____VanLith ____Christensen____Chrzanowski
3. **Pledge of Allegiance**
4. **Approval of the Agenda as Proposed/Amended** Motion: ____ MC: __ (____-____)
5. **Community Input Session (5-minute maximum)**
 - a. Six month review of the Fall 2022 Safe Return to School Plan and the ARP ESSER School District Plan per requirements for DOE (Dept of Education) GMS (Grants Management System)
 1. Motion: ____ MC: __ (____-____)
6. **Communication Items**
 - a. Board Communication
 - b. Principal Report – no report this month
 - c. Learning Center Director Report – quarterly financial reporting; closing report for ending November 30, 2022 reported in December.
 - d. CEO/Business Manager’s Report – there may be comments made by administration on these reports specified below. Please let me know if there are any questions.
 1. Revenue/Expenditure Summary Reports
 2. BSCS Board Report – Detail, Bills and BMO Pcard
 - a. Some invoices to highlight; Kurita America Inc 2,172.55 boiler equipment to install; LINQ Titan \$2,195 new food service software; If there are any that need further discussion, please mention.
 3. Payroll Register – Unitemized Report (current month)
 4. Balance Sheet
 5. Check Reconciliation Report
 6. Manual Journal Entry Board Report
 7. Governor Kristi Noem's budget address proposes a 5% increase for state funding in education.

8. Letter received from the SD Secretary of Education, Tiffany Sanderson, of notice to reorganize per SDCL 13-15-28.

7. **Consent Agenda Action Item(s)** **Motion:** ____ ____ **MC:** __ (____ - ____)

- a. The Consent Agenda includes items approved with one motion. That motion will approve the recommended action for each item on the consent agenda. Any Board Member may remove an item from the consent agenda by asking that it be and have it considered as a separate item. Any item so removed from the consent agenda shall be considered after other items on the consent business portion of the agenda have been heard. The administration recommends all items included on the consent agenda below.
1. Approval and/or corrections of the minutes from previous meeting(s); November 21, 2022 board minutes
 2. Approval and/or corrections of the school district's financial report(s)
 3. Approval of the bills, including BMO Mastercard purchases
 4. Approval of the Disclosure of Conflict of Interest, per Policy AH, if applicable.
 5. Approval of the second and final reading of the amended policies below:
 - a. Policy AE - Wellness; a meeting was held electronically to review the policy and make updates to it if necessary. Updates were made to the policy and they are attached, along with the minutes of the meeting and local wellness policy checklist.
 - b. Policy GBEB - Employee Communicable Diseases; updated by ASBSD to update advisory committee and information on illness to the public
 - c. Policy GBEB - R - Employee Communicable Diseases - Guidelines (Regulation); updated to reflect the advisory committee update in the actual policy above
 - d. Policy JHC - Student Health; updated by ASBSD, terms deleted.
 - e. Policy JHCC - Student Communicable Diseases; updated by ASBSD to update the advisory committee section and add making the determination and reporting section.

8. **Discussion** (Items listed below for discussion may be acted upon by the school board)

- a. First reading of the following policies. These require two readings with the 2nd reading being able to be approved at that time.
- b. Next school board meeting(s): based on reorg meeting, third Monday of the month, January 16, 2022 (regular meeting) at 6:00pm in the school boardroom/CEO office

9. **Adjournment:** **Motion:** ____ ____ **MC:** __ (____ - ____) **Time:** _____

Revenue		Monthly Activity	Balance @ EOM
Fund 10	GENERAL FUND		
1110	AD VALOREM TAXES	191,895.31	292,755.74
1120	PRIOR YEARS' AD VALOREM TAXES	472.09	1,144.55
1140	UTILITY TAX	0.00	0.00
1190	PENALTIES AND INTEREST ON TAX	306.38	458.77
1313	TUITION OTHER LEAS OUT STATE	0.00	0.00
1510	INTEREST EARNED	11.21	36.73
1791	YEARBOOK SALES	0.00	75.00
1910	RENTALS	575.00	575.00
1920	CONTRIBUTIONS AND DONATIONS	0.00	500.00
1973	MEDICAID INDIRECT ADM SERVICES	0.00	1,207.45
1990	OTHER	1,116.13	1,236.13
2110	COUNTY APPORTIONMENT	0.02	1,882.66
2200	REVENUE IN LIEU OF TAXES	0.00	0.00
3111	STATE AID	10,199.00	24,260.00
3112	STATE APPORTIONMENT	0.00	0.00
3114	BANK FRANCHISE TAX	0.00	0.00
3125	MENTOR GRANT PROGRAM	0.00	0.00
4151	OTHER STATE REV.	1,209.75	1,209.75
4153	TITLE IV REAP FLEX	0.00	0.00
4158	TITLE I PART A (84.010)	0.00	0.00
4159	TITLE II PART A REAP (84.367A)	0.00	0.00
4190	ESSER 2 - CFDA 84.425D	0.00	0.00
4191	ESSER 3 - CFDA 84.425U	0.00	0.00
4200	REVENUE IN LIEU OF TAXES	0.00	60.73
5110	OPERATING TRANSFERS IN	0.00	0.00
10	GENERAL FUND	<u>205,784.89</u>	<u>325,402.51</u>
Fund 21	CAPITAL OUTLAY FUND		
1110	AD VALOREM TAXES	46,027.56	64,699.62
1120	PRIOR YEARS' AD VALOREM TAXES	118.42	426.22
1190	PENALTIES AND INTEREST ON TAX	53.27	80.89
4191	ESSER 3 - CFDA 84.425U	0.00	0.00
5110	OPERATING TRANSFERS IN	0.00	0.00
21	CAPITAL OUTLAY FUND	<u>46,199.25</u>	<u>65,206.73</u>
Fund 22	SPECIAL EDUCATION FUND		
1110	AD VALOREM TAXES	28,135.40	39,548.18
1120	PRIOR YEARS' AD VALOREM TAXES	121.82	448.74
1190	PENALTIES AND INTEREST ON TAX	38.95	65.24
1313	TUITION OTHER LEAS OUT STATE	0.00	0.00
1973	MEDICAID INDIRECT ADM SERVICES	0.00	69.00
4175	IDEA PART B 611 (CFDA 84.027)	0.00	0.00
4186	IDEA PRESCHOOL 619 (CFDA 84.173)	0.00	0.00
22	SPECIAL EDUCATION FUND	<u>28,296.17</u>	<u>40,131.16</u>
Fund 51	FOOD SERVICE FUND		
1610	SALES TO PUPILS	2,053.70	10,216.35
1620	SALES TO ADULTS	240.00	1,593.00
1990	OTHER	284.00	621.59

Revenue		Monthly Activity	Balance @ EOM
4810	FEDERAL REIMBURSEMENT	3,661.28	13,788.35
5110	OPERATING TRANSFERS IN	0.00	0.00
51	FOOD SERVICE FUND	6,238.98	26,219.29
Fund 53	PRESCHOOL/OST/LITTLE LIONS FUND		
1340	PRESCHOOL TUITION	1,050.00	2,300.00
1981	DAY CARE CENTER SERVICES	16,012.00	70,665.90
1982	OST - BEFORE AND AFTER SCHOOL PROGRAMS	1,430.55	19,358.50
1990	OTHER	1,000.00	3,185.35
4151	OTHER STATE REV.	0.00	79,966.26
4810	FEDERAL REIMBURSEMENT	1,635.28	5,357.51
5110	OPERATING TRANSFERS IN	0.00	0.00
53	PRESCHOOL/OST/LITTLE LIONS FUND	21,127.83	180,833.52
Grand Total:		307,647.12	637,793.21

Big Stone City School District 25-1

BSCS Expenditure Summary

12/15/2022 11:11 AM

Regular; Processing Month 11/2022; Fund Number 10, 21, 22, 51, 53

Fund Number		Monthly Activity	Balance @ EOM
10	GENERAL FUND	\$ 85,696.74	\$ 393,574.22
21	CAPITAL OUTLAY FUND	\$ 2,159.52	\$ 157,370.99
22	SPECIAL EDUCATION FUND	\$ 12,997.68	\$ 47,774.98
51	FOOD SERVICE FUND	\$ 7,270.13	\$ 28,824.92
53	PRESCHOOL/OST/LITTLE LIONS FUND	\$ 25,311.32	\$ 127,090.89
Grand Total:		\$ 133,435.39	\$ 754,636.00

Per Bank Statement	Ending- November 30, 2022	
MAIN Account		\$ 436,741.09
CD First State Bank; 1.9%; Maturity 3/10/2022		\$ 313,332.29
(11) ADV PYMT & (71) FLEX Account		\$ 8,346.09
(72) STUDENT COUNCIL Account		\$ 2,134.25

NOTE:

Invoice Number	Vendor Name	Invoice Date
Description		Amount Detail Description
Checking Account ID 1	Fund Number 10	GENERAL FUND
2023FY 1QTR	ORTONVILLE PUBLIC SCHOOLS	12/01/2022
(TUITION, TRANSPORTATION, GENERAL)		37,415.26 2023FY 1QTR GENERAL FUND TUITION
Vendor Name	ORTONVILLE PUBLIC SCHOOLS	
		<hr/> 37,415.26
Fund Number 10		<hr/> 37,415.26
Checking Account ID 1	Fund Number 22	SPECIAL EDUCATION FUND
2023FY 1QTR	ORTONVILLE PUBLIC SCHOOLS	12/01/2022
(TUITION, TRANSPORTATION, GENERAL)		4,749.23 2023FY 1QTR SPED FUND TUITION
Vendor Name	ORTONVILLE PUBLIC SCHOOLS	
		<hr/> 4,749.23
Fund Number 22		<hr/> 4,749.23
Checking Account ID 1		<hr/> 42,164.49

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Unposted; Batch Description DECEMBER 19 2022 AP BOARD CKS

User ID: C1FOLK

Invoice Number Vendor Name

Invoice Date

Description

Amount Detail Description

Checking Account ID 1 Fund Number 10

GENERAL FUND

22-Dec-0001 BMO MASTERCARD

12/19/2022

(PCARD)	35.16	PCARDJ School Specialty GR K ART SUPPLY
(PCARD)	107.43	PCARDJ Berens AMERICAN EDUCATION WEEK
(PCARD)	80.30	PCARDJ Caseys AMERICAN EDUCATION WEEK
(PCARD)	120.31	PCARDJ School Specialty GR K ART SUPPLY
(PCARD)	535.16	PCARDJ Teacherspayteachers SUPPLEMENTAL
(PCARD)	181.96	PCARDC Centurylink TELEPHONE
(PCARD)	8.99	PCARDC AMAZON STICKY NOTES
(PCARD)	189.30	PCARDJ AMAZON MTSS
(PCARD)	38.66	PCARDJ AMAZON MTSS
(PCARD)	113.86	PCARDJ AMAZON MTSS
(PCARD)	21.24	PCARDJ AMAZON MTSS
(PCARD)	193.07	PCARDC Cintas CUSTODIAL SERV
(PCARD)	3.00	PCARDC Sarlettes MUSIC
(PCARD)	356.37	PCARDC Waste Mgmt RECYCLE/GARBAGE
(PCARD)	1,500.00	PCARDC Black Hills Playhouse SCHOOL PLAY
(PCARD)	369.20	PCARDC Usps ENVELOPES
(PCARD)	48.24	PCARDC AMAZON CUSTODIAL SUPPLIES
(PCARD)	250.00	PCARDC Sarlettes USED CLARINET
(PCARD)	95.47	PCARDC Ramada ELL - PD LODGING - TITLE R
(PCARD)	111.94	PCARDC Gopher Sport PE EQUIPMENT
(PCARD)	105.82	PCARDC Marathon FIELD TRIP - 5TH GR
(PCARD)	94.24	PCARDC AMAZON PE EQUIPMENT
(PCARD)	961.77	PCARDC Scholastic BOOK FAIR
(PCARD)	127.05	PCARDC TRISTATEWATER WATER SERVICE
(PCARD)	550.00	PCARDC TIE TITLE REAP FLEX - PD
(PCARD)	126.24	PCARDC AMAZON COPY PAPER
(PCARD)	10.08	PCARDC AMAZON OFFICE SUPPLY
(PCARD)	43.68	PCARDC AMAZON OFFICE SUPPLY
(PCARD)	35.96	PCARDC AMAZON 4TH GR BOOKS
(PCARD)	29.42	PCARDC AMAZON CEO OFFICE
(PCARD)	439.98	PCARDC Holiday Inn Express PE CONF - TIT
(PCARD)	7.51	PCARD6 Aldi FFVP
(PCARD)	13.37	PCARD6 Aldi FFVP
(PCARD)	49.90	PCARD6 Aldi FFVP
(PCARD)	28.14	PCARD6 WALMART FFVP
(PCARD)	13.44	PCARD6 Hy-Vee FFVP
(PCARD)	94.33	PCARD4 Marathon FUEL
(PCARD)	53.31	PCARD4 Marathon FUEL
(PCARD)	83.02	PCARD5 Marathon FUEL
(PCARD)	100.80	PCARD5 Marathon FUEL
(PCARD)	60.11	PCARD5 Marathon FUEL
(PCARD)	87.57	PCARD5 Marathon FUEL

Invoice Number	Vendor Name	Invoice Date
(PCARD)		84.17 PCARD4 Marathon FUEL
(PCARD)		24.86 PCARD4 HARTMANS MTSS PERFECT ATTEND
(PCARD)		85.24 PCARD4 Marathon FUEL
(PCARD)		7.44 PCARD2 AMAZON LIBRARY BOOKS
(PCARD)		12.38 PCARD2 AMAZON LIBRARY BOOKS
(PCARD)		43.89 PCARD6 Aldi FFVP
(PCARD)		20.78 PCARD6 HARTMANS FFVP
(PCARD)		60.94 PCARD1 Runnings CUSTODIAL SUPPLY
(PCARD)		7.44 PCARD2 AMAZON LIBRARY BOOKS
(PCARD)		44.57 PCARD2 AMAZON LIBRARY BOOKS
(PCARD)		3.48 PCARD2 AMAZON LIBRARY BOOKS
(PCARD)		7.44 PCARD2 AMAZON LIBRARY BOOKS
Vendor Name	BMO MASTERCARD	
		<hr/> 7,878.03
UTILITIES1-0144	CITY OF BIG STONE CITY	12/09/2022
(UTILITIES - 1952 BUILDING)		558.32 ELECTRIC 1952 BUILDING
(UTILITIES - 1952 BUILDING)		53.26 WATER & SEWER ETC CHARGES 1952 BUILDING
UTILITIES2-0144	CITY OF BIG STONE CITY	12/09/2022
(UTILITIES-1900)		269.09 ELECTRIC 1900 BUILDING
(UTILITIES-1900)		225.40 WATER & SEWER ETC CHARGES 1900 BUILDING
UTILITIES3-0144	CITY OF BIG STONE CITY	12/09/2022
(UTILITIES - GYM)		643.77 ELECTRIC GYM
(UTILITIES - GYM)		47.05 WATER & SEWER ETC CHARGES GYM
Vendor Name	CITY OF BIG STONE CITY	
		<hr/> 1,796.89
DEC 2022	CRONEN, JENNIFER	12/05/2022
(REIMBURSEMENT)		111.60 ELL PD TRAINING MILEAGE; TITLE PD
Vendor Name	CRONEN, JENNIFER	
		<hr/> 111.60
DEC 2022	FOOD SERVICE FUND	12/05/2022
(SCHOOL FOOD SERVICE FUND)		130.00 THANKSGIVING MEAL FOR ALL STAFF
Vendor Name	FOOD SERVICE FUND	
		<hr/> 130.00
061788	JAYMAR BUSINESS FORMS	12/05/2022
(BUSINESS SUPPLIES)		78.53 W-2 AND 1099 ENVELOPES
Vendor Name	JAYMAR BUSINESS FORMS	
		<hr/> 78.53
DEC 2022	MUENCHOW, RACHELLE	12/05/2022
(REIMBURSEMENT)		120.00 CREDIT REIMBURSEMENT; 3 QTY
Vendor Name	MUENCHOW, RACHELLE	

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Invoice Number Vendor Name

Invoice Date

Description

Amount Detail Description

120.00

483631 NAPA; STURDEVANTS AUTO PARTS
(MAINTENANCE SUPPLIES)

12/05/2022

9.98 WINDSHIELD WASHER FLUID

Vendor Name NAPA; STURDEVANTS AUTO PARTS

9.98

DEC 2022-0001 NORTHWESTERN ENERGY
(UTILITIES - NATGAS)

12/09/2022

958.51 SCHOOL HEAT - NAT GAS

Vendor Name NORTHWESTERN ENERGY

958.51

2023FY CEO SCHOOL ADMINISTRATORS OF SOUTH DAKOTA 12/05/2022
(MEMBERSHIP & DUES)

618.00 CEO MEMBERSHIP DUES

Vendor Name SCHOOL ADMINISTRATORS OF SOUTH
DAKOTA

618.00

DEC 2022 US FOODS
(FOOD PURCHASES)

12/15/2022

66.02 FFVP

(FOOD PURCHASES)

188.06 FFVP

Vendor Name US FOODS

254.08

11,955.62

Fund Number 10

Checking Account ID 1

Fund Number 21

CAPITAL OUTLAY FUND

22-Dec-0001 BMO MASTERCARD

12/19/2022

(PCARD)

2,172.55 PCARDC Kurita America Inc NEW BOILER EQU

Vendor Name BMO MASTERCARD

2,172.55

344 TC CONSTRUCTION OF SOUTH DAKOTA, LLC
(BUILDING MAINTENANCE)

12/05/2022

450.00 STORM DAMAGE RUBBER ROOF AND FASCIA

Vendor Name TC CONSTRUCTION OF SOUTH DAKOTA,
LLC

450.00

2,622.55

Fund Number 21

Checking Account ID 1

Fund Number 22

SPECIAL EDUCATION FUND

23270 BIG STONE THERAPIES INC

12/14/2022

(THERAPY)

404.55 NOV 2022 OT SERVICES

Vendor Name BIG STONE THERAPIES INC

404.55

22-Dec-0001 BMO MASTERCARD

12/19/2022

Invoice Number	Vendor Name	Invoice Date	Amount	Description
(PCARD)			29.26	PCARDJ AMAZON SPED SUPPLIES
(PCARD)			25.67	PCARDJ AMAZON SPED SUPPLIES
Vendor Name	BMO MASTERCARD		<u>54.93</u>	
DEC 2022	TOSTENSON, KRISTIN	12/05/2022	175.00	EARLY CHILDHOOD EVALS; 2 QTY; IDEA 619
(EARLY CHILDHOOD SPED SERVICES)				
Vendor Name	TOSTENSON, KRISTIN		<u>175.00</u>	
Fund Number	22		<u>634.48</u>	
Checking Account ID	1	Fund Number	51	FOOD SERVICE FUND
22-Dec-0001	BMO MASTERCARD	12/19/2022	22.97	PCARD6 HARTMANS SCHOOL FOOD
(PCARD)			78.07	PCARD6 Aldi SCHOOL FOOD
(PCARD)			55.24	PCARD6 WALMART SCHOOL FOOD
(PCARD)			29.89	PCARD6 Menards FARM TO SCHOOL GRANT
(PCARD)			250.00	PCARD6 Menards FARM TO SCHOOL GRANT
(PCARD)			25.53	PCARD6 Berens SCHOOL FOOD
(PCARD)			59.22	PCARD6 HARTMANS SCHOOL FOOD
(PCARD)			16.89	PCARD6 AMAZON SILICONE DISHWASHER
(PCARD)			16.89	PCARD6 AMAZON SILICONE DISHWASHER
(PCARD)			33.08	PCARD6 Berens SCHOOL FOOD
(PCARD)			26.64	PCARD6 Hy-Vee SCHOOL FOOD
(PCARD)			2,195.00	PCARDC LINQ TITAN NEW FOOD SERV SOFTWARE
(PCARD)			11.18	PCARD6 Dollar General SCHOOL FOOD
(PCARD)			38.94	PCARD6 Berens SCHOOL FOOD
(PCARD)			2.40	PCARD6 Usps POSTAGE
(PCARD)			113.56	PCARD6 Sams Club SCHOOL FOOD
(PCARD)			81.78	PCARD6 HARTMANS SCHOOL FOOD
(PCARD)			65.23	PCARD6 Berens SCHOOL FOOD
(PCARD)			8.95	PCARD6 Dollar General SCHOOL FOOD
(PCARD)			17.21	PCARD6 Berens SCHOOL FOOD
(PCARD)			42.36	PCARD6 Berens SUPPLY CHAIN FUNDING
(PCARD)			12.00	PCARD6 Aldi SCHOOL FOOD
(PCARD)			47.52	PCARD6 WALMART SCHOOL FOOD
(PCARD)			145.99	PCARDC AMAZON SINK - FARM TO SCHOOL GRAN
Vendor Name	BMO MASTERCARD		<u>3,396.54</u>	
DEC 2022	EAST SIDE JERSEY DAIRY	12/15/2022	268.29	MILK - SUPPLY CHAIN FUNDING
(SCHOOL LUNCH MILK)				
Vendor Name	EAST SIDE JERSEY DAIRY		<u>268.29</u>	

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Invoice Number	Vendor Name	Invoice Date
Description		Amount Detail Description
23 012370	SOUTH DAKOTA DEPT OF EDUCATION	12/14/2022
(COMMODITIES)		328.32 COMMODITIES
Vendor Name	SOUTH DAKOTA DEPT OF EDUCATION	<u>328.32</u>
DEC 2022	US FOODS	12/15/2022
(FOOD PURCHASES)		1,715.31 SCHOOL FOOD
Vendor Name	US FOODS	<u>1,715.31</u>
Fund Number	51	<u>5,708.46</u>
Checking Account ID	1	Fund Number 53
22-Dec-0001	BMO MASTERCARD	PRESCHOOL/OST/LITTLE LIONS FUND
(PCARD)		12/19/2022
(PCARD)		29.97 PCARD3 Facelake LLLC SUPPLIES
(PCARD)		95.02 PCARD3 HARTMANS CACFP
(PCARD)		86.01 PCARD3 HARTMANS CACFP
(PCARD)		36.98 PCARD2 Hobby Lobby PREK SUPPLIES
(PCARD)		74.68 PCARD2 WALMART PREK SUPPLIES
(PCARD)		50.20 PCARD3 HARTMANS CACFP
(PCARD)		58.73 PCARD3 Big Stone Area Hardwar LLLC SUPPL
(PCARD)		78.64 PCARDC HARTMANS CACFP
(PCARD)		91.00 PCARDC HARTMANS CACFP
Vendor Name	BMO MASTERCARD	<u>601.23</u>
DEC 2022	BURDORF, KAITLYN	12/14/2022
(REIMBURSEMENT)		29.98 LLLC SUPPLIES
(REIMBURSEMENT)		57.93 LLLC SUPPLIES
Vendor Name	BURDORF, KAITLYN	<u>87.91</u>
UTILITIES -0041	CITY OF BIG STONE CITY	12/09/2022
(UTILITIES)		164.92 ELECTRICAL LLLC
(UTILITIES)		78.84 WATER SEWER ETC LLLC
(UTILITIES)		32.90 GARBAGE LLLC
Vendor Name	CITY OF BIG STONE CITY	<u>276.66</u>
DEC 2022 --0001	NORTHWESTERN ENERGY	12/09/2022
(LLC UTILITY - NATGAS)		53.36 LLLC HEAT - NAT GAS
Vendor Name	NORTHWESTERN ENERGY	<u>53.36</u>
OH 73618	PRO IMAGE PARTNERS INC	12/05/2022
(SCHOOL APPAREL)		200.00 PRESCHOOL BSCS LIONS TSHIRTS

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User ID: C1FOLK

Invoice Number Vendor Name

Invoice Date

Description

Amount Detail Description

Vendor Name PRO IMAGE PARTNERS INC

200.00

DEC 2022 - LLLC US FOODS

12/15/2022

(FOOD PURCHASES)

880.09 CACFP

Vendor Name US FOODS

880.09

DEC 2022 VREIM, AMANDA

12/14/2022

(REIMBURSEMENT)

20.00 FINGERPRINT REMIBURSEMENT

Vendor Name VREIM, AMANDA

20.00

Fund Number 53

2,119.25

Checking Account ID 1

23,040.36

	<u>Gross</u>	<u>FIT</u>	<u>SIT</u>	<u>LIT</u>	<u>Soc Sec</u>	<u>Medicare</u>	<u>Ret</u>	<u>FUTA</u>	<u>SUTA</u>	<u>Work Comp</u>	<u>Ded</u>	<u>Add PIK</u>
Checking Account ID: 1												
ADELAMY	ADELMAN, AMY											1,406.91
	GROSS:	1,614.37	1,614.37	0.00	1,614.37	1,614.37	2,155.24	2,270.24	2,270.24	2,140.93		
2,270.24	EMPLOYEE:	(53.10)	(30.86)	0.00	(100.09)	(23.41)	(129.31)				(526.56)	0.00
	EMPLOYER:				100.09	23.41	129.31	0.00	0.00	0.00	276.10	0.00
ANDEARL	ANDERSON, ARLO											1,860.56
	GROSS:	2,100.26	0.00	0.00	2,100.26	2,100.26	1,480.10	2,226.77	2,226.77	2,137.96		
2,226.77	EMPLOYEE:	(69.03)	0.00	0.00	(130.21)	(30.46)	(88.81)				(47.70)	0.00
	EMPLOYER:				130.21	30.46	88.81	0.00	0.00	0.00	0.68	0.00
ANDESHE	ANDERSON, SHELLY											1,735.11
	GROSS:	2,467.51	0.00	0.00	2,467.51	2,467.51	2,360.54	2,980.54	2,980.54	2,838.91		
2,980.54	EMPLOYEE:	(132.53)	0.00	0.00	(152.99)	(35.78)	(141.63)				(782.50)	0.00
	EMPLOYER:				152.99	35.78	141.63	0.00	0.00	0.00	551.10	0.00
ATHECHA	ATHEY, CHARLOTTE											1,126.94
	GROSS:	1,220.29	0.00	0.00	1,220.29	1,220.29	0.00	1,220.29	1,220.29	1,220.29		
1,220.29	EMPLOYEE:	0.00	0.00	0.00	(75.65)	(17.70)	0.00				0.00	0.00
	EMPLOYER:				75.65	17.70	0.00	0.00	0.00	0.00	0.00	0.00
BRANLOR	BRANDT, LORELEI											1,655.29
	GROSS:	1,739.96	1,739.96	0.00	2,066.63	2,066.63	0.00	2,393.19	2,393.19	2,393.19		
2,393.19	EMPLOYEE:	(115.66)	(137.58)	0.00	(128.13)	(29.97)	0.00				(326.56)	0.00
	EMPLOYER:				128.13	29.97	0.00	0.00	0.00	0.00	475.00	0.00
BURDKAI	BURDORF, KAITLYN											2,110.86
	GROSS:	2,593.13	0.00	0.00	2,593.13	2,593.13	2,811.20	2,811.20	2,811.20	2,642.53		
2,811.20	EMPLOYEE:	(264.55)	0.00	0.00	(160.77)	(37.60)	(168.67)				(68.75)	0.00
	EMPLOYER:				160.77	37.60	168.67	0.00	0.00	0.00	1.10	0.00
CHRISUE	CHRISTENSEN, SUE											360.71
	GROSS:	394.00	0.00	0.00	394.00	394.00	0.00	394.00	394.00	394.00		
394.00	EMPLOYEE:	(3.15)	0.00	0.00	(24.43)	(5.71)	0.00				0.00	0.00
	EMPLOYER:				24.43	5.71	0.00	0.00	0.00	0.00	0.00	0.00
CHRIRHO	CHRISTOPHERSON, RHONDA											685.69
	GROSS:	742.50	0.00	0.00	742.50	742.50	0.00	742.50	742.50	742.50		
742.50	EMPLOYEE:	0.00	0.00	0.00	(46.04)	(10.77)	0.00				0.00	0.00
	EMPLOYER:				46.04	10.77	0.00	0.00	0.00	0.00	0.00	0.00
CHRZALA	CHRZANOWSKI, ALAN											110.82
	GROSS:	120.00	0.00	0.00	120.00	120.00	0.00	120.00	120.00	120.00		
120.00	EMPLOYEE:	0.00	0.00	0.00	(7.44)	(1.74)	0.00				0.00	0.00
	EMPLOYER:				7.44	1.74	0.00	0.00	0.00	0.00	0.00	0.00
CHRZSAR	CHRZANOWSKI, SARAH											2,199.70
	GROSS:	2,416.77	0.00	0.00	2,416.77	2,416.77	1,968.67	2,588.67	2,588.67	2,470.55		
2,588.67	EMPLOYEE:	0.00	0.00	0.00	(149.84)	(35.04)	(118.12)				(85.97)	0.00
	EMPLOYER:				149.84	35.04	118.12	0.00	0.00	0.00	1.10	0.00
COOPKER	COOPER, KERSTIN											2,005.22
	GROSS:	2,382.07	0.00	0.00	2,382.07	2,382.07	1,970.06	2,590.06	2,590.06	2,471.86		
2,590.06	EMPLOYEE:	(176.57)	0.00	0.00	(147.69)	(34.54)	(118.20)				(107.84)	0.00
	EMPLOYER:				147.69	34.54	118.20	0.00	0.00	0.00	1.10	0.00
COOPNIC	COOPER, NICHOLE M											2,724.42
	GROSS:	3,235.86	0.00	0.00	3,235.86	3,235.86	3,590.25	3,590.25	3,590.25	3,374.83		
3,590.25	EMPLOYEE:	(181.05)	0.00	0.00	(200.62)	(46.92)	(215.42)				(221.82)	0.00
	EMPLOYER:				200.62	46.92	215.42	0.00	0.00	0.00	1.10	0.00

	<u>Gross</u>	<u>FIT</u>	<u>SIT</u>	<u>LIT</u>	<u>Soc Sec</u>	<u>Medicare</u>	<u>Ret</u>	<u>FUTA</u>	<u>SUTA</u>	<u>Work Comp</u>	<u>Ded</u>	<u>Add PIK</u>
CROCHOL	CROCKER, HOLLAND											
												2,636.57
	GROSS:	3,098.87	0.00	0.00	3,098.87	3,098.87	3,296.67	3,296.67	3,296.67	3,098.87		
3,296.67	EMPLOYEE:	(225.24)	0.00	0.00	(192.13)	(44.93)	(197.80)				0.00	0.00
	EMPLOYER:				192.13	44.93	197.80	0.00	0.00	0.00	0.00	0.00
CRONJEN	CRONEN, JENNIFER											
												2,254.87
	GROSS:	2,950.10	2,950.10	0.00	2,950.10	2,950.10	3,554.06	3,554.06	3,554.06	3,340.82		
3,554.06	EMPLOYEE:	(189.76)	(102.32)	0.00	(182.91)	(42.78)	(213.24)				(568.18)	0.00
	EMPLOYER:				182.91	42.78	213.24	0.00	0.00	0.00	1.10	0.00
FOLKCHR	FOLK, CHRISTOPHER J											
												4,471.35
	GROSS:	5,659.59	0.00	0.00	5,984.59	5,984.59	6,583.33	6,258.33	6,258.33	5,863.33		
6,583.33	EMPLOYEE:	(514.90)	0.00	0.00	(371.04)	(86.78)	(645.00)				(494.26)	0.00
	EMPLOYER:				371.04	86.78	845.00	0.00	0.00	0.00	4.95	0.00
FREVSAR	FREVERT, SARAH											
												2,522.06
	GROSS:	3,069.73	3,069.73	0.00	3,069.73	3,069.73	3,513.83	3,513.83	3,513.83	3,303.00		
3,513.83	EMPLOYEE:	(204.12)	(108.72)	0.00	(190.32)	(44.51)	(210.83)				(233.27)	0.00
	EMPLOYER:				190.32	44.51	210.83	0.00	0.00	0.00	1.10	0.00
HALVKAR	HALVORSON, KAREN											
												1,854.55
	GROSS:	2,312.72	0.00	0.00	2,312.72	2,312.72	2,545.60	2,545.60	2,545.60	2,392.86		
2,545.60	EMPLOYEE:	(255.90)	0.00	0.00	(143.39)	(33.53)	(152.74)				(105.49)	0.00
	EMPLOYER:				143.39	33.53	152.74	0.00	0.00	0.00	1.10	0.00
HANSREN	HANSON, RENAE											
												2,541.69
	GROSS:	3,179.44	3,179.44	0.00	3,179.44	3,179.44	3,650.00	3,650.00	3,650.00	3,431.00		
3,650.00	EMPLOYEE:	(234.91)	(159.61)	0.00	(197.13)	(46.10)	(219.00)				(251.56)	0.00
	EMPLOYER:				197.13	46.10	219.00	0.00	0.00	0.00	551.10	0.00
HENNSTA	HENNINGS, STACY											
												2,350.96
	GROSS:	2,789.89	0.00	0.00	2,789.89	2,789.89	2,439.38	3,059.38	3,059.38	2,913.02		
3,059.38	EMPLOYEE:	(225.51)	0.00	0.00	(172.97)	(40.45)	(146.36)				(123.13)	0.00
	EMPLOYER:				172.97	40.45	146.36	0.00	0.00	0.00	1.10	0.00
HENRHIL	HENRICH, HILLARY											
												36.94
	GROSS:	40.00	0.00	0.00	40.00	40.00	0.00	40.00	40.00	40.00		
40.00	EMPLOYEE:	0.00	0.00	0.00	(2.48)	(0.58)	0.00				0.00	0.00
	EMPLOYER:				2.48	0.58	0.00	0.00	0.00	0.00	0.00	0.00
HUBEJAN	HUBER, JANELLE											
												4,145.73
	GROSS:	5,036.34	0.00	0.00	5,036.34	5,036.34	5,576.53	5,583.33	5,583.33	5,248.74		
5,583.33	EMPLOYEE:	(505.33)	0.00	0.00	(312.25)	(73.03)	(334.59)				(212.40)	0.00
	EMPLOYER:				312.25	73.03	334.59	0.00	0.00	0.00	1.10	0.00
JACODOR	JACOBSON, DORLA K											
												2,776.30
	GROSS:	3,349.16	3,349.16	0.00	3,586.66	3,586.66	4,180.08	3,950.97	4,188.47	3,700.17		
4,188.47	EMPLOYEE:	(194.65)	(103.83)	0.00	(222.37)	(52.01)	(250.80)				(588.51)	0.00
	EMPLOYER:				222.37	52.01	250.80	0.00	0.00	0.00	555.60	0.00
KASTKAR	KASTRUP, KARLA											
												23.41
	GROSS:	25.35	0.00	0.00	25.35	25.35	4,388.67	4,388.67	4,388.67	4,125.35		
4,388.67	EMPLOYEE:	0.00	0.00	0.00	(1.57)	(0.37)	(4,363.32)				0.00	0.00
	EMPLOYER:				1.57	0.37	263.32	0.00	0.00	0.00	1.10	0.00
LESTDAN	LESTER, DAN											
												2,516.69
	GROSS:	2,978.26	0.00	0.00	2,978.26	2,978.26	2,916.40	3,536.40	3,536.40	3,361.42		
3,536.40	EMPLOYEE:	(179.37)	0.00	0.00	(184.65)	(43.18)	(174.98)				(437.53)	0.00
	EMPLOYER:				184.65	43.18	174.98	0.00	0.00	0.00	551.10	0.00

	<u>Gross</u>	<u>FIT</u>	<u>SIT</u>	<u>LIT</u>	<u>Soc Sec</u>	<u>Medicare</u>	<u>Ret</u>	<u>FUTA</u>	<u>SUTA</u>	<u>Work Comp</u>	<u>Ded</u>	<u>Add PIK</u>
VOLKJOA	VOLKENANT, JOANN											
												106.20
	GROSS:	115.00	0.00	0.00	115.00	115.00	0.00	115.00	115.00	115.00		
115.00	EMPLOYEE:	0.00	0.00	0.00	(7.13)	(1.67)	0.00				0.00	0.00
	EMPLOYER:				7.13	1.67	0.00	0.00	0.00	0.00	0.00	0.00
VREIAMA	VREIM, AMANDA											
												1,793.51
	GROSS:	2,041.00	2,041.00	0.00	2,041.00	2,041.00	0.00	2,041.00	2,041.00	2,041.00		
2,041.00	EMPLOYEE:	0.00	(91.36)	0.00	(126.54)	(29.59)	0.00				0.00	0.00
	EMPLOYER:				126.54	29.59	0.00	0.00	0.00	0.00	0.00	0.00
WALSROB	WALSH, ROBERT											
												4,449.88
	GROSS:	5,231.77	0.00	0.00	5,231.77	5,231.77	5,833.33	5,833.33	5,833.33	5,483.33		
5,833.33	EMPLOYEE:	(381.66)	0.00	0.00	(324.37)	(75.86)	(350.00)				(251.56)	0.00
	EMPLOYER:				324.37	75.86	350.00	0.00	0.00	0.00	551.36	0.00
WESTSUS	WESTERMEYER, SUSAN											
												36.94
	GROSS:	40.00	0.00	0.00	40.00	40.00	0.00	40.00	40.00	40.00		
40.00	EMPLOYEE:	0.00	0.00	0.00	(2.48)	(0.58)	0.00				0.00	0.00
	EMPLOYER:				2.48	0.58	0.00	0.00	0.00	0.00	0.00	0.00
WOLLASH	WOLLSCHLAGER, ASHLEY											
												2,362.78
	GROSS:	2,758.12	0.00	0.00	2,758.12	2,758.12	2,934.17	2,934.17	2,934.17	2,758.12		
2,934.17	EMPLOYEE:	(184.35)	0.00	0.00	(171.00)	(39.99)	(176.05)				0.00	0.00
	EMPLOYER:				171.00	39.99	176.05	0.00	0.00	0.00	1.10	0.00
Subtotal:					Female: 35	Male: 6	Total: 41		Net:			72,516.89
	GROSS:	86,290.20	23,718.73	0.00	87,636.04	87,636.04	87,051.05	102,563.97	102,801.47	97,340.92		
103,126.47	EMPLOYEE:	(5,793.19)	(940.21)	0.00	(5,433.41)	(1,270.73)	(9,573.05)				(7,598.99)	0.00
	EMPLOYER:				5,433.41	1,270.73	5,673.05	0.00	0.00	0.00	4,636.50	0.00

Annual; Processing Month 11/2022; Accounts to Include Accounts with Activity

<u>Account Number</u>	<u>Description</u>	<u>Previous Balance</u>	<u>Current Month</u>	<u>Ending Balance</u>
Fund: 00	GENERAL LONG-TERM LIABILITIES			
	<u>Fund Balance</u>			
00 509	OTHER LONG-TERM LIABILITIES	3,948.31	0.00	3,948.31
00 706	NET INVESTMENT IN CAPITAL ASSETS	(3,948.31)	0.00	(3,948.31)
	Fund Balance Subtotal:	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Total Liabilities, Deferred Inflows of Resources, and Fund Equity:		<u><u>0.00</u></u>	<u><u>0.00</u></u>	<u><u>0.00</u></u>

Annual; Processing Month 11/2022; Accounts to Include Accounts with Activity

<u>Account Number</u>	<u>Description</u>	<u>Previous Balance</u>	<u>Current Month</u>	<u>Ending Balance</u>
Fund: 10 GENERAL FUND				
<u>Current Assets</u>				
10 101	CASH IN BANK	(53,314.63)	120,088.15	66,773.52
10 110	TAXES RECEIVABLE - CURRENT	172,011.62	(171,184.28)	827.34
10 112	TAXES RECEIVABLE - DELINQUENT	1,763.11	(472.09)	1,291.02
10 120	ACCOUNTS RECEIVABLE	0.00	0.00	0.00
10 140	DUE FROM _____ GOVERNMENT	0.00	0.00	0.00
10 180	INVESTMENTS	313,332.29	0.00	313,332.29
10 191	DEPOSITS - NPIP	3,993.00	0.00	3,993.00
	Current Assets Subtotal:	<u>437,785.39</u>	<u>(51,568.22)</u>	<u>386,217.17</u>
Total Assets and Deferred Outflows of Resources:		<u>437,785.39</u>	<u>(51,568.22)</u>	<u>386,217.17</u>
<u>Current Liabilities</u>				
10 402	ACCOUNTS PAYABLE	0.00	0.00	0.00
10 404	CONTRACTS PAYABLE	429.36	0.00	429.36
10 450	SIT PAYABLE	0.00	0.00	0.00
10 451	PR DEDUCTION-FICA PAYABLE	0.00	0.00	0.00
10 452	PR DEDUCTION-FIT PAYABLE	0.00	0.00	0.00
10 453	PR DEDUCTION-INSURANCE	0.00	0.00	0.00
10 453 007	PR DEDUCTION/AFLAC PAYABLE	0.00	0.00	0.00
10 453 008	PR DEDUCTION-INSURANCE - BENEFITMALL	5.32	0.00	5.32
10 453 009	PR DEDUCTION-INSURANCE - SANFORD HEALTH	61.70	0.00	61.70
10 453 015	PR DEDUCTION-INSURANCE - STANDARD LIFE	11.55	0.00	11.55
10 454	PR DEDUCTION-RETIREMENT	0.00	0.00	0.00
10 457	BENEFITS PAYABLE	(1,080.76)	0.00	(1,080.76)
10 553	TAXES LEVIED FOR FUTURE PERIODS	229,200.87	(171,656.37)	57,544.50
	Current Liabilities Subtotal:	<u>228,628.04</u>	<u>(171,656.37)</u>	<u>56,971.67</u>
<u>Fund Balance</u>				
10 712	NON-SPENDABLE FUND EQUITY - NPIP	3,993.00	0.00	3,993.00
10 760	FUND BALANCE - UNASSIGNED	205,164.35	120,088.15	325,252.50
	Fund Balance Subtotal:	<u>209,157.35</u>	<u>120,088.15</u>	<u>329,245.50</u>
Total Liabilities, Deferred Inflows of Resources, and Fund Equity:		<u>437,785.39</u>	<u>(51,568.22)</u>	<u>386,217.17</u>

Annual; Processing Month 11/2022; Accounts to Include Accounts with Activity

<u>Account Number</u>	<u>Description</u>	<u>Previous Balance</u>	<u>Current Month</u>	<u>Ending Balance</u>
Fund: 11	IMPREST FUND - ADV PYMT ACCT			
<u>Current Assets</u>				
11 101	CASH	2,597.90	206.62	2,804.52
	Current Assets Subtotal:	<u>2,597.90</u>	<u>206.62</u>	<u>2,804.52</u>
Total Assets and Deferred Outflows of Resources:		<u>2,597.90</u>	<u>206.62</u>	<u>2,804.52</u>
<u>Fund Balance</u>				
11 704 005	FUND BALANCE - UNDESIGNATED	2,597.90	206.62	2,804.52
	Fund Balance Subtotal:	<u>2,597.90</u>	<u>206.62</u>	<u>2,804.52</u>
Total Liabilities, Deferred Inflows of Resources, and Fund Equity:		<u>2,597.90</u>	<u>206.62</u>	<u>2,804.52</u>

Annual; Processing Month 11/2022; Accounts to Include Accounts with Activity

<u>Account Number</u>	<u>Description</u>	<u>Previous Balance</u>	<u>Current Month</u>	<u>Ending Balance</u>
Fund: 21 CAPITAL OUTLAY FUND				
<u>Current Assets</u>				
21 101	CASH IN BANK	30,518.52	44,039.73	74,558.25
21 110	TAXES RECEIVABLE - CURRENT	70,790.26	(45,740.89)	25,049.37
21 112	TAXES RECEIVABLE - DELINQUENT	380.44	(118.42)	262.02
21 130	DUE FROM OTHER FUND - DUE FROM FUND 53 LLLC	48,802.07	0.00	48,802.07
	Current Assets Subtotal:	<u>150,491.29</u>	<u>(1,819.58)</u>	<u>148,671.71</u>
	Total Assets and Deferred Outflows of Resources:	<u>150,491.29</u>	<u>(1,819.58)</u>	<u>148,671.71</u>
<u>Current Liabilities</u>				
21 402	ACCOUNTS PAYABLE	0.00	0.00	0.00
21 553	TAXES LEVIED FOR FUTURE PERIODS	83,089.27	(45,859.31)	37,229.96
	Current Liabilities Subtotal:	<u>83,089.27</u>	<u>(45,859.31)</u>	<u>37,229.96</u>
<u>Fund Balance</u>				
21 723	RESTRICTED FUND BALANCE - CAPITAL OUTLAY	67,402.02	44,039.73	111,441.75
	Fund Balance Subtotal:	<u>67,402.02</u>	<u>44,039.73</u>	<u>111,441.75</u>
	Total Liabilities, Deferred Inflows of Resources, and Fund Equity:	<u>150,491.29</u>	<u>(1,819.58)</u>	<u>148,671.71</u>

Annual; Processing Month 11/2022; Accounts to Include Accounts with Activity

<u>Account Number</u>	<u>Description</u>	<u>Previous Balance</u>	<u>Current Month</u>	<u>Ending Balance</u>
Fund: 22 SPECIAL EDUCATION FUND				
<u>Current Assets</u>				
22 101	CASH IN BANK	122,652.91	15,298.49	137,951.40
22 110	TAXES RECEIVABLE - CURRENT	53,825.60	(27,932.02)	25,893.58
22 112	TAXES RECEIVABLE - DELINQUENT	410.74	(121.82)	288.92
	Current Assets Subtotal:	<u>176,889.25</u>	<u>(12,755.35)</u>	<u>164,133.90</u>
Total Assets and Deferred Outflows of Resources:		<u>176,889.25</u>	<u>(12,755.35)</u>	<u>164,133.90</u>
<u>Current Liabilities</u>				
22 402	ACCOUNTS PAYABLE	0.00	0.00	0.00
22 404	CONTRACTS PAYABLE	0.00	0.00	0.00
22 451	PR DEDUCTION-FICA	0.00	0.00	0.00
22 452	PR DEDUCTION-FIT	0.00	0.00	0.00
22 453	PR DEDUCTION-INSURANCE	0.00	0.00	0.00
22 453 007	PR DEDUCTION-INSURANCE AFLAC	0.00	0.00	0.00
22 453 009	PR DEDUCTION-INSURANCE - SANFORD HEALTH	0.00	0.00	0.00
22 453 015	PR DEDUCTION-INSURANCE - SANFORD UNUM	3.85	0.00	3.85
22 454	PR DEDUCTION-RETIREMENT	0.00	0.00	0.00
22 457	BENEFITS PAYABLE	(3.03)	0.00	(3.03)
22 553	TAXES LEVIED FOR FUTURE PERIODS	66,082.11	(28,053.84)	38,028.27
	Current Liabilities Subtotal:	<u>66,082.93</u>	<u>(28,053.84)</u>	<u>38,029.09</u>
<u>Fund Balance</u>				
22 724	RESTRICTED FUND BALANCE - SPECIAL ED	110,806.32	15,298.49	126,104.81
	Fund Balance Subtotal:	<u>110,806.32</u>	<u>15,298.49</u>	<u>126,104.81</u>
Total Liabilities, Deferred Inflows of Resources, and Fund Equity:		<u>176,889.25</u>	<u>(12,755.35)</u>	<u>164,133.90</u>

Annual; Processing Month 11/2022; Accounts to Include Accounts with Activity

<u>Account Number</u>	<u>Description</u>	<u>Previous Balance</u>	<u>Current Month</u>	<u>Ending Balance</u>
Fund: 51 FOOD SERVICE FUND				
<u>Current Assets</u>				
51 101	CASH IN BANK	2,686.41	(1,031.15)	1,655.26
51 120	ACCOUNTS RECEIVABLE	0.00	0.00	0.00
51 170	INVENTORY-SUPPLIES	1,236.64	0.00	1,236.64
51 171	INVENTORY-STORES PURCH FOR RES	1,996.72	0.00	1,996.72
51 172	INVENTORY OF DONATED FOOD	6,465.15	0.00	6,465.15
	Current Assets Subtotal:	<u>12,384.92</u>	<u>(1,031.15)</u>	<u>11,353.77</u>
<u>Long-term Assets</u>				
51 204	MACHINERY & EQUIPMENT - LOCAL FUNDS	88,950.61	0.00	88,950.61
51 208	ACCUM DEPRECIATION-LOCAL	(67,023.23)	0.00	(67,023.23)
	Long-term Assets Subtotal:	<u>21,927.38</u>	<u>0.00</u>	<u>21,927.38</u>
<u>Other Assets</u>				
51 196	NET PENSION ASSET	84.61	0.00	84.61
	Other Assets Subtotal:	<u>84.61</u>	<u>0.00</u>	<u>84.61</u>
<u>Deferred Outflows of Resources</u>				
51 252	PENSION RELATED DEFERRED OUTFLOWS	13,731.10	0.00	13,731.10
	Deferred Outflows of Resources Subtotal:	<u>13,731.10</u>	<u>0.00</u>	<u>13,731.10</u>
Total Assets and Deferred Outflows of Resources:		<u>48,128.01</u>	<u>(1,031.15)</u>	<u>47,096.86</u>
<u>Current Liabilities</u>				
51 402	ACCOUNTS PAYABLE	0.00	0.00	0.00
51 404	CONTRACTS PAYABLE	0.00	0.00	0.00
51 450	PAYROLL DEDUCTION	0.00	0.00	0.00
51 451	PR DEDUCTION-FICA	0.00	0.00	0.00
51 452	PAYROLL DED. - INC. TAX	0.00	0.00	0.00
51 453	PAYROLL DED. - INSURANCE	0.00	0.00	0.00
51 453 007	PR DEDUCTION-INSURANCE-AFLAC	0.00	0.00	0.00
51 453 009	PR DEDUCTION-INSURANCE-NPIP	0.00	0.00	0.00
51 454	PR DEDUCTION-RETIREMENT	0.00	0.00	0.00
51 456	PR DEDUCTION	0.00	0.00	0.00
51 457	BENEFITS PAYABLE	0.03	0.00	0.03
51 475	UNEARNED REVENUE	9,128.97	0.00	9,128.97
	Current Liabilities Subtotal:	<u>9,129.00</u>	<u>0.00</u>	<u>9,129.00</u>
<u>Deferred Inflows of Resources</u>				
51 554	PENSION RELATED DEFERRED INFLOWS	11,523.92	0.00	11,523.92
	Deferred Inflows of Resources Subtotal:	<u>11,523.92</u>	<u>0.00</u>	<u>11,523.92</u>
<u>Fund Balance</u>				
51 706	NET INVESTMENT IN CAPITAL ASSETS	8,165.58	0.00	8,165.58

Annual; Processing Month 11/2022; Accounts to Include Accounts with Activity

<u>Account Number</u>	<u>Description</u>	<u>Previous Balance</u>	<u>Current Month</u>	<u>Ending Balance</u>
51 708	UNDESIGNATED FUND BALANCE	19,309.51	(1,031.15)	18,278.36
	Fund Balance Subtotal:	<u>27,475.09</u>	<u>(1,031.15)</u>	<u>26,443.94</u>
	Total Liabilities, Deferred Inflows of Resources, and Fund Equity:	<u>48,128.01</u>	<u>(1,031.15)</u>	<u>47,096.86</u>

Annual; Processing Month 11/2022; Accounts to Include Accounts with Activity

<u>Account Number</u>	<u>Description</u>	<u>Previous Balance</u>	<u>Current Month</u>	<u>Ending Balance</u>
Fund: 53 PRESCHOOL/OST/LITTLE LIONS FUND				
<u>Current Assets</u>				
53 101	CASH IN BANK	158,259.18	(4,183.49)	154,075.69
53 120	ACCOUNTS RECEIVABLE	0.00	0.00	0.00
	Current Assets Subtotal:	<u>158,259.18</u>	<u>(4,183.49)</u>	<u>154,075.69</u>
<u>Long-term Assets</u>				
53 202	BUILDINGS	119,665.78	0.00	119,665.78
53 204	MACHINERY & EQUIPMENT - LOCAL FUNDS	292,052.00	0.00	292,052.00
53 208	ACCUM DEPRECIATION-LOCAL	(4,868.00)	0.00	(4,868.00)
	Long-term Assets Subtotal:	<u>406,849.78</u>	<u>0.00</u>	<u>406,849.78</u>
<u>Other Assets</u>				
53 196	NET PENSION ASSET	272.82	0.00	272.82
	Other Assets Subtotal:	<u>272.82</u>	<u>0.00</u>	<u>272.82</u>
<u>Deferred Outflows of Resources</u>				
53 252	PENSION RELATED DEFERRED OUTFLOWS	44,282.20	0.00	44,282.20
	Deferred Outflows of Resources Subtotal:	<u>44,282.20</u>	<u>0.00</u>	<u>44,282.20</u>
Total Assets and Deferred Outflows of Resources:		<u>609,663.98</u>	<u>(4,183.49)</u>	<u>605,480.49</u>
<u>Current Liabilities</u>				
53 402	ACCOUNTS PAYABLE	0.00	0.00	0.00
53 404	CONTRACTS PAYABLE	0.00	0.00	0.00
53 410	DUE TO OTHER FUND - DUE TO CAP OUTLAY	48,802.07	0.00	48,802.07
53 450	PAYROLL DEDUCTION	0.00	0.00	0.00
53 451	PR DEDUCTION-FICA	0.00	0.00	0.00
53 452	PR DEDUCTION-FIT	0.00	0.00	0.00
53 453	PR DEDUCTION-INSURANCE	0.00	0.00	0.00
53 453 007	PR DEDUCTION-INSURANCE	0.00	0.00	0.00
53 453 009	PR DEDUCTION-INSURANCE	0.00	0.00	0.00
53 454	PR DEDUCTION-RETIREMENT	0.00	0.00	0.00
53 457	BENEFITS PAYABLE	6.07	0.00	6.07
	Current Liabilities Subtotal:	<u>48,808.14</u>	<u>0.00</u>	<u>48,808.14</u>
<u>Deferred Inflows of Resources</u>				
53 554	PENSION RELATED DEFERRED INFLOWS	37,164.10	0.00	37,164.10
	Deferred Inflows of Resources Subtotal:	<u>37,164.10</u>	<u>0.00</u>	<u>37,164.10</u>
<u>Fund Balance</u>				
53 708	UNRESTRICTED NET POSITION	523,691.74	(4,183.49)	519,508.25
	Fund Balance Subtotal:	<u>523,691.74</u>	<u>(4,183.49)</u>	<u>519,508.25</u>
Total Liabilities, Deferred Inflows of Resources, and Fund Equity:		<u>609,663.98</u>	<u>(4,183.49)</u>	<u>605,480.49</u>

Annual; Processing Month 11/2022; Accounts to Include Accounts with Activity

<u>Account Number</u>	<u>Description</u>	<u>Previous Balance</u>	<u>Current Month</u>	<u>Ending Balance</u>
Fund: 71	AGENCY FUND - INS/FLEX			
<u>Current Assets</u>				
71 101	CASH	4,919.07	622.50	5,541.57
	Current Assets Subtotal:	<u>4,919.07</u>	<u>622.50</u>	<u>5,541.57</u>
Total Assets and Deferred Outflows of Resources:		<u>4,919.07</u>	<u>622.50</u>	<u>5,541.57</u>
<u>Fund Balance</u>				
71 704 005	FUND BALANCE - UNDESIGNATED	4,919.07	622.50	5,541.57
	Fund Balance Subtotal:	<u>4,919.07</u>	<u>622.50</u>	<u>5,541.57</u>
Total Liabilities, Deferred Inflows of Resources, and Fund Equity:		<u>4,919.07</u>	<u>622.50</u>	<u>5,541.57</u>

Annual; Processing Month 11/2022; Accounts to Include Accounts with Activity

<u>Account Number</u>	<u>Description</u>	<u>Previous Balance</u>	<u>Current Month</u>	<u>Ending Balance</u>
Fund: 72 AGENCY FUND - STUDENT COUNCIL				
<u>Current Assets</u>				
72 101	CASH	2,164.10	(29.85)	2,134.25
	Current Assets Subtotal:	<u>2,164.10</u>	<u>(29.85)</u>	<u>2,134.25</u>
	Total Assets and Deferred Outflows of Resources:	<u>2,164.10</u>	<u>(29.85)</u>	<u>2,134.25</u>
<u>Fund Balance</u>				
72 704 005	FUND BALANCE - UNDESIGNATED	2,164.10	(29.85)	2,134.25
	Fund Balance Subtotal:	<u>2,164.10</u>	<u>(29.85)</u>	<u>2,134.25</u>
	Total Liabilities, Deferred Inflows of Resources, and Fund Equity:	<u>2,164.10</u>	<u>(29.85)</u>	<u>2,134.25</u>

Annual; Processing Month 11/2022; Accounts to Include Accounts with Activity

<u>Account Number</u>	<u>Description</u>	<u>Previous Balance</u>	<u>Current Month</u>	<u>Ending Balance</u>
Fund: 90 GENERAL CAPITAL ASSETS - FIXED ASSETS				
<u>Long-term Assets</u>				
90 201	LAND	240.00	0.00	240.00
90 202	BUILDINGS	818,120.70	0.00	818,120.70
90 203	IMPROVEMENTS OTHER THAN BLDG	176,842.30	0.00	176,842.30
90 204	EQUIPMENT - LOCAL	231,155.00	0.00	231,155.00
	Long-term Assets Subtotal:	<u>1,226,358.00</u>	<u>0.00</u>	<u>1,226,358.00</u>
Total Assets and Deferred Outflows of Resources:		<u>1,226,358.00</u>	<u>0.00</u>	<u>1,226,358.00</u>
<u>Fund Balance</u>				
90 211	ACCUMULATED DEPRECIATION - IMPROVEMENTS	892,716.00	0.00	892,716.00
90 706	NET ASSETS INVESTED IN CAPITAL ASSETS	333,642.00	0.00	333,642.00
	Fund Balance Subtotal:	<u>1,226,358.00</u>	<u>0.00</u>	<u>1,226,358.00</u>
Total Liabilities, Deferred Inflows of Resources, and Fund Equity:		<u>1,226,358.00</u>	<u>0.00</u>	<u>1,226,358.00</u>

Batch Description: NOVEMBER 30 2022 CHECK RECONCILIATION Processing Month: 11/2022
 Checking Account: 1 BSCS MAIN CHECKING

<u>Check/Reference Number</u>	<u>Description</u>	<u>Date</u>	<u>Amount</u>
	Statement Balance	11/30/2022	436,741.09

Outstanding Checks

<u>Check/Reference Number</u>	<u>Description</u>	<u>Date</u>	<u>Amount</u>
37372	AMBER OGREN	06/27/2022	128.14
37389	JANELLE HUBER	07/25/2022	20.00
37505	STACY HENNINGS	10/17/2022	13.72
37522	GRANT COUNTY REVIEW	11/21/2022	69.26
37523	STACY HENNINGS	11/21/2022	12.25
37524	JANELLE HUBER	11/21/2022	122.41
37527	SOUTH DAKOTA DEPT OF EDUCATION	11/21/2022	285.35
37528	TRAPP PLUMBING COMPANY INC	11/21/2022	195.84
37529	JAY TRENHAILE	11/21/2022	860.00
37532	ASHLEY WOLLSCHLAGER	11/21/2022	20.00
	Total:		<u>1,726.97</u>

<u>Statement Balance</u>	<u>Outstanding Total</u>	<u>Balance on Books</u>	<u>Cash Account Balance</u>	<u>Difference</u>
436,741.09	(1,726.97)	435,014.12	435,014.12	0.00

Cleared Automatic Payment Total:	29,463.67
Cleared Checks Total:	55,081.39
Cleared Direct Deposit Total:	(67,058.59)
Cleared Void Total:	
Cleared Cash Receipt Total:	307,647.12
Cleared Manual Journal Entries Total:	
Cleared Sales Journal Total:	

MANUAL JOURNAL ENTRY BOARD REPORT

11/30/2022

ACCT #	DATE	REFERENCE #	DEBIT	CREDIT	DESCRIPTION
10 2113 304 111	9/30/2022	MJ23-019		4,015.36	MOVE TO CORRECT ESSER 2 ACCT
10 2113 304 210	9/30/2022	MJ23-019		285.81	MOVE TO CORRECT ESSER 2 ACCT
10 2113 304 220	9/30/2022	MJ23-019		240.92	MOVE TO CORRECT ESSER 2 ACCT
10 2113 304 230	9/30/2022	MJ23-019		0.81	MOVE TO CORRECT ESSER 2 ACCT
10 2113 303 111	9/30/2022	MJ23-019	4,015.36		MOVE TO CORRECT ESSER 2 ACCT
10 2113 303 210	9/30/2022	MJ23-019	285.81		MOVE TO CORRECT ESSER 2 ACCT
10 2113 303 220	9/30/2022	MJ23-019	240.92		MOVE TO CORRECT ESSER 2 ACCT
10 2113 303 230	9/30/2022	MJ23-019	0.81		MOVE TO CORRECT ESSER 2 ACCT
10 2113 304 111	11/15/2022	MJ23-020		8,030.72	MOVE TO CORRECT ESSER 2 ACCT
10 2113 304 210	11/15/2022	MJ23-020		571.61	MOVE TO CORRECT ESSER 2 ACCT
10 2113 304 220	11/15/2022	MJ23-020		481.84	MOVE TO CORRECT ESSER 2 ACCT
10 2113 304 230	11/15/2022	MJ23-020		1.62	MOVE TO CORRECT ESSER 2 ACCT
10 2113 303 111	11/15/2022	MJ23-020	8,030.72		MOVE TO CORRECT ESSER 2 ACCT
10 2113 303 210	11/15/2022	MJ23-020	571.61		MOVE TO CORRECT ESSER 2 ACCT
10 2113 303 220	11/15/2022	MJ23-020	481.84		MOVE TO CORRECT ESSER 2 ACCT
10 2113 303 230	11/15/2022	MJ23-020	1.62		MOVE TO CORRECT ESSER 2 ACCT
53 3510 000 230	11/15/2022	MJ23-020		2.74	MOVE BENEFIT TO CORRECT PREK ACCT
53 1141 000 230	11/15/2022	MJ23-020	2.74		MOVE BENEFIT TO CORRECT PREK ACCT
11 101	11/30/2022	MJ23-020		43.25	ADV PYMT CKS
11 1190 000 479 011	11/30/2022	MJ23-020	43.25		ADV PYMT CKS
72 101	11/30/2022	MJ23-020		29.85	STUDENT COUNCIL PAYMENTS
72 1190 000 479 013	11/30/2022	MJ23-020	29.85		STUDENT COUNCIL PAYMENTS
10 553	11/20/2022	MJ23-021	131,533.90		GRANT COUNTY APPORTIONMENT
10 110	11/20/2022	MJ23-021		131,061.81	GRANT COUNTY APPORTIONMENT
10 112	11/20/2022	MJ23-021		472.09	GRANT COUNTY APPORTIONMENT
21 553	11/20/2022	MJ23-021	29,264.28		GRANT COUNTY APPORTIONMENT
21 110	11/20/2022	MJ23-021		29,145.86	GRANT COUNTY APPORTIONMENT
21 112	11/20/2022	MJ23-021		118.42	GRANT COUNTY APPORTIONMENT
22 553	11/20/2022	MJ23-021	17,936.15		GRANT COUNTY APPORTIONMENT
22 110	11/20/2022	MJ23-021		17,814.33	GRANT COUNTY APPORTIONMENT
22 112	11/20/2022	MJ23-021		121.82	GRANT COUNTY APPORTIONMENT
10 553	11/20/2022	MJ23-021	40,122.47		ROBERTS COUNTY APPORTIONMENT
10 110	11/20/2022	MJ23-021		40,122.47	ROBERTS COUNTY APPORTIONMENT
21 553	11/20/2022	MJ23-021	16,595.03		ROBERTS COUNTY APPORTIONMENT
21 110	11/20/2022	MJ23-021		16,595.03	ROBERTS COUNTY APPORTIONMENT
22 553	11/20/2022	MJ23-021	10,117.69		ROBERTS COUNTY APPORTIONMENT
22 110	11/20/2022	MJ23-021		10,117.69	ROBERTS COUNTY APPORTIONMENT
			259,274.05	259,274.05	TOTAL DEBITS AND CREDITS

BOARD OF EDUCATION PROCEEDINGS BIG STONE CITY SCHOOL DISTRICT #25-1

The Big Stone City School District's Board of Education met in a regular session on November 21, 2022 @ 6:00 PM in the school board room/CEO office with the following members present or absent:

Officers and others present:

Christopher Folk, CEO/Business Manager

Janelle Huber, Principal

Meeting called to order by school board president Hillary Henrich at 6:05 PM

Roll call was taken with Sue Christensen, Alan Chrzanowski, Hillary Henrich, Amy VanLith, and Sue Westermeyer present. Quorum established.

Presentation of 5th grade students on their experience with STARBASE which included a field trip to the Sioux Falls Air National Guard where they were able to view and learn about F-16 fighter jets.

The Pledge of Allegiance was recited.

Motion by Westermeyer, seconded by Christensen, to approve the amended agenda. Add to the consent agenda item 7a7, approval of the 2022-2023 Bonanza Service Agreement. 5 votes yes. Motion Carried.

Community Input Session: none

Communication Items

- School Board Communication: ASBSD Legislative Action Network (LAN) Member and setting the first negotiations meeting for the February 2023 school board meeting.

Motion by Christensen, seconded by VanLith, to approve the appointment of school board member Sue Westermeyer as the 2022-2023 ASBSD Legislative Action Network (LAN) Member. 5 votes yes. Motion Carried.

- Principal Report: Parent/teacher conference attendance rates, Veteran's Day Program, American Education Week on November 14-18, Thanksgiving Meal on November 16.
- Learning Center Director Report: quarterly reporting review scheduled for December 2022
- CEO/Business Manager Report: the following reports were presented; Revenue/Expenditure Summary Report, BSCS Board Report – Detail, Bills and BMO PCard, Payroll Register – Unitemized Report, Balance Sheet, Check Reconciliation Report, and Manual Journal Entry Board Report. Other items discussed: school received a Farm to School grant totaling \$3,500 for new storage units, sink, and raised bed gardens for the food service dept.

Financial Report

	10 GENERAL FUND	21 CAPITAL OUTLAY FUND	22 SPECIAL EDUCATION FUND	51 FOOD SERVICE FUND	53 PRESCHOOL/OUT-SIDE SCHOOL TIME (OST)/LLLC FUND
October 1, 2022	\$22,848.22	\$86,701.33	\$136,319.03	\$3,113.53	\$162,258.49
TOTAL RECEIPTS	\$15,386.19	\$3,479.61	\$2,269.82	\$6,772.93	\$19,930.03
TOTAL DISBURSEMENTS	(\$91,549.04)	(\$59,662.42)	(\$15,935.94)	(\$7,200.05)	(\$23,929.34)
October 31, 2022	ENDING BALANCE (\$53,314.63)	\$30,518.52	\$122,652.91	\$2,686.41	\$158,259.18

Certificate of Deposit – \$313,332.29

Advance Payment (Fund 11) & Flex Account (Fund 71) – \$7,516.97

Student Council (Fund 72) – \$2,164.10

The following bills were approved:

GENERAL FUND: ADVANCE PAYMENT FUND,(SCHOOL CHECKING FUND),132.87 BMO MASTERCARD,(PCARD),4,843.49 CASH-WA DISTRIBUTING CO, (FOOD SERVICE),764.15 CITY OF BIG STONE CITY, (UTILITIES),1,393.98 CONROY ELECTRIC INC,(MAINTENANCE & SUPPLIES),473.48 DURICK FIRE EXTINGUISHERS,(FIRE EXTINGUISHERS),120.00 FOLK, CHRISTOPHER ,(REIMBURSEMENT),58.95 FOOD SERVICE FUND, (SCHOOL FOOD SERVICE FUND),85.00 GRANT COUNTY REVIEW,(ADVERTISING),69.26 HENNINGS, STACY ,(REIMBURSEMENT),12.25 HUBER, JANELLE ,(REIMBURSEMENT),122.41 NORTHWESTERN ENERGY,(UTILITIES - NATGAS),361.37 ORTONVILLE PUBLIC SCHOOLS,(TUITION, TRANSPORTATION, GENERAL),351.00 US FOODS,(FOOD PURCHASES),217.34 WOLLSCHLAGER, ASHLEY ,(REIMBURSEMENT),20.00

CAPITAL OUTLAY FUND: BMO MASTERCARD,(PCARD),1,068.20 CONROY ELECTRIC INC,(MAINTENANCE & SUPPLIES),1,091.32

SPECIAL EDUCATION FUND: BIG STONE THERAPIES INC,(THERAPY),532.70 TRENHAILE, JAY ,(PSYCHOLOGICAL SERVICES),860.00

FOOD SERVICE FUND: BMO MASTERCARD,(PCARD),1,033.17 CASH-WA DISTRIBUTING CO, (FOOD SERVICE),746.43 EAST SIDE JERSEY DAIRY,(SCHOOL LUNCH MILK),235.03 SOUTH DAKOTA DEPT OF EDUCATION,(COMMODITIES),285.35 US FOODS,(FOOD PURCHASES),1,067.17

PRESCHOOL/LEARNING CENTER/OST FUND: ADVANCE PAYMENT FUND,(SCHOOL CHECKING FUND),117.00 BMO MASTERCARD,(PCARD),947.43 BURDORF, KAITLYN ,(REIMBURSEMENT),95.71 CITY OF BIG STONE CITY, (UTILITIES),226.65 FOOD SERVICE FUND, (SCHOOL FOOD SERVICE FUND),72.00 KURTZ, TRACY ,(CPR INSTRUCTOR),300.00 NORTHWESTERN ENERGY,(UTILITIES - NATGAS),20.41 TRAPP PLUMBING COMPANY INC,(PLUMBING SERVICE),195.84 US FOODS,(FOOD PURCHASES),1,654.14

Action Items

Motion by VanLith, seconded by Westermeyer, to approve the **Consent Agenda**. 5 votes yes. Motion Carried.

- Approval of minutes from previous school board meeting(s); October 17, 2022 meeting minutes
- Approval of the financial reports
- Approval of the bills, including BMO Mastercard purchases
- Approval of the Disclosure of Conflict of Interest, if applicable
- Approval of the second and final reading of the amended policies below:
 - Policy GCD - Professional Staff Hiring; Policy JHCDE - Administration of Medical Cannabis to Qualifying Students; Policy KMI - Relations with political organizations (Public Funds)
- Approval of the Big Stone City School District #25-1 Title I Coordination/Transition Plan 2022-2023 School Year.
- Approval of the 2022-2023 Bonanza Service Agreement

Discussion

There were discussions on the following items:

- First reading of the following updated policies
 - Policy AE – Wellness; Policy GBEB - Employee Communicable Diseases; Policy GBEB - R - Employee Communicable Diseases - Guidelines (Regulation); Policy JHC - Student Health; Policy JHCC - Student Communicable Diseases;

- Looking forward: more updates on school policies
- Update on school status
- Next school board meeting(s): December 19, 2022 (regular meeting) at 6:00pm in the board room/CEO office.

Motion by Westermeyer, seconded by VanLith, to adjourn the meeting at 7:18 PM. 5 votes yes. Motion Carried.

/s/ _____
President

/s/ _____
Business Manager

Approximate Cost of Publication

Wellness Policy Meeting Minutes

Annual Meeting held on October 25, 2022 via email

Members Present:

Shelly Anderson, Head Cook

Janelle Huber, Principal

Christopher Folk, CEO/Business Manager

Ashley Wollschlager, Physical Education Assistant Teacher

Sue Christensen, School Board/Community Member

Kashton Trexler, Sixth Grade Student – appointed

Due to the availability of time and the updates made to the policy, all members were present via email to work through updated drafts of the wellness policy and communicate their ideas.

A local wellness policy (LWP) checklist was discussed by the committee and all requirements were met. This checklist will be attached to these minutes.

The school district website will list the Wellness Policy, names of the committee members, and minutes from the annual meetings.

Implementation Assessment: (How were our goals met last school year and what are our goals for this school year)

- The following goals that were met last school year, 2021-2022, and are also the goals for the current 2022-2023 school year. Listed below are the goals, but not limited to:
 - At the lunch line, the school's head cook encourages and teaches the students about nutrition. New fruits and vegetables that are offered are mentioned to the students as they pass through the line.
 - Nutrition sheets are given to each school teacher by the head cook if there are any new food items that have not been used before. The school teachers will then teach the students about the new food item and its nutritional importance. This is done throughout the school year.
 - Safe Routes to School Grant was completed several years ago that enhanced the ability for students to walk and ride bike to school by constructing more sidewalks to and from school grounds. This is an ongoing push for our students and also benefits the public for wellness.
 - School wide Bonanza Retreat Center on Big Stone City Lake. Grades K-8th grade participate. Field trips are scheduled twice/year, Fall and Spring, one day events.
 - K-8 hiking at refuge in Ortonville MN. This is done during the fall for one day.
 - Hiking at Hartford Beach (K and 5th grade). This is done in the fall or spring determined by the teacher for one day.

- Kid's Heart Challenge, 2022-2023, is done through the physical education class. This is done during the month of February for approximately two weeks.
- 4th Grade Black Hills Trip, which promotes walking and hiking. This trip is in the spring of the year and is one week in duration.
- This fall 2019, the middle school science classes had a section on first aid/CPR. Through a grant the school was given a set of training dummies that are utilized in the classroom. Duration of this section is around 1 week.
- This school year, 2022-2023, students and teachers participated in dodgeball during homecoming week.
- An item that has been done in the past but not in the past few years, school wide back to school event (ex: pool party, roller skating, or ballfield) done in August before school starts for one day. Fresh Fruits and Vegetables are served for those new and returning students. (kept in as the school wants to try and perform this again in the future)

The next wellness policy meeting is scheduled for next fall 2023 if major updates to the policy are needed. Otherwise the policy will be reviewed formally every 3 years per the new policy revisions made final in February 2020. The committee will continue to discuss areas of improvements and recommendations for the school's wellness policy throughout the school year if applicable.

Minutes drafted by Christopher Folk, CEO/Business Manager of the BSCS

Local Wellness Policy Checklist

Wellness Policy Requirement		Areas of Improvement/Recommendations
<input checked="" type="checkbox"/>	1. The District has a current wellness policy.	
<input checked="" type="checkbox"/>	2. The District wellness policy has goal for nutrition promotion.	
<input checked="" type="checkbox"/>	3. The District wellness policy has goals for nutrition education.	
<input checked="" type="checkbox"/>	4. The District wellness policy has goals for physical activity.	
<input checked="" type="checkbox"/>	5.	
<input checked="" type="checkbox"/>	6. The District wellness policy has nutrition guidelines for all foods available at the school.	
<input checked="" type="checkbox"/>	7. The nutrition guidelines promote student health through other school-based activities.	
<input checked="" type="checkbox"/>	8. The District has designated at least one official charged with responsibility to ensure each school complies with the LWP requirements.	
<input checked="" type="checkbox"/>	9. The District permits involvement of the following people in the development, implementation, review, and modification of the wellness policy: 1) parents, 2) students 3) school food service staff, 4) teachers of PE, 5) school health professionals, 6) school board, 7) school administrators, 8) general public	
<input checked="" type="checkbox"/>	10. The District informs and updates the public on the content and implementation of the wellness policy.	website (comment)
<input checked="" type="checkbox"/>	11. The District has a system in place to periodically measure the implementation of the wellness policy.	annually (comment)
<input checked="" type="checkbox"/>	12. The District makes the wellness policy implementation assessment available to the public and address: <ul style="list-style-type: none"> A. The extent to which the school in the LEA are in compliance with the local school wellness policy. B. The extent to which the LWP compares to model local school wellness policies. C. A description of the progress made in attaining the goals of the LWP. 	website (comment) <div style="border: 1px solid black; padding: 5px; margin-top: 10px;"> 1st Reading-5/17/2016 2nd Reading- Date Adopted- Last Revised- </div>

WELLNESS

The Child Nutrition and WIC Reauthorization Act of 2004, PL 105-268, the U.S. Congress established a new requirement for all local agencies (including public and nonpublic, as well as, Residential Child Care Institutions) with federally-funded National School Lunch Program (NSLP). The local agencies are required to develop and implement wellness policies that address nutrition and physical activity by the start of the 2006-2007 school year. Four (4) criteria are required in meeting the objective; nutrition education, physical activity, nutrition standards and other school based activities. New rules for public input, transparency and implementation were added with the Healthy, Hunger-Free Act of 2010, PL 111-296.

The Big Stone City School District promotes healthy schools by supporting wellness, good nutrition and regular physical activity as a part of the total learning environment. The District supports a healthy environment where students learn and participate in positive dietary and lifestyle practices. By facilitating learning through the support and promotion of good nutrition and physical activity, schools contribute to the basic health status of students.

The school will convene a committee to develop its wellness policy. The most effective wellness policy is one that has input from stakeholders in the community. The committee must include the following:

- Food service representative
- Administrators
- Classroom teacher (for example health and physical education, nutrition, and general subject matter)
- Student
- School board member/Community member/Parent

General Guidelines

- Procedures will be in place for providing information to families, upon request, about the ingredients and nutritional values of the foods served.
- Food and beverages sold or served on school grounds or at school sponsored events during the normal school day will meet the Dietary Guidelines for Americans and the Standards for Food and Beverages set forth in this document. These guidelines are to be administered 30 minutes before the school bell and 30 minutes after the school bell(c3).
- The school utilizes Offer vs. Serve procedures. Students are given a choice of **four breakfast items and five lunch items with a minimum of three** three items, with one item being a fruit or vegetable. This process eliminates the waste of food.

Nutrition Standards Component(c2)

- Students' life-long eating habits are greatly influenced by the types of foods and beverages available to them. Foods of good nutritional content including fruits, vegetables, low-fat dairy foods, and whole grain products will be available wherever and whenever food is sold or otherwise offered at school during the normal school day. Examples may include a la carte, snacks, and school sponsored events.

Daily Physical Education Classes K-8 (Goals)(c1)

- Between the hours of 8:00AM – 8:30AM all K-8 students receive recess.
- Elementary students receive 30 minutes of recess during lunch time and 15 minutes in the AM staff have the option of a student recess in the mornings and afternoons as they see fit.
- Middle school students receive 15 minutes of recess during lunch time.
- Elementary students will receive 30 minutes of physical education classes per day.
- Middle school students will receive a minimum of 40 minutes of physical education classes for 3 five days per week.
- Health instruction provided by physical education, science, and school nurse counseling classes, will be given to all K-8 students throughout the school year for a minimum of 1,080 minutes per school year.

Other school wellness and nutrition activities(c1)

- Every day at the lunch line the school's head cook encourages and teaches the students about nutrition. New fruits and vegetables that are offered are mentioned to the students as they pass through the line. Done daily.
- Nutrition sheets are given to each school teacher by the head cook if there are any new food items that have not been used before. The school teachers will then teach the students about the new food item and its nutritional importance. This is done throughout the school year.
- The Safe Routes to School Grant was completed several years ago that enhanced the ability for students to walk and ride bike to school by constructing more sidewalks to and from school grounds. This is an ongoing push for our students and also benefits the public for wellness.
- School wide Bonanza Retreat Center on Big Stone City Lake. Grades K-8th grade participate. Field trips are scheduled twice/year, Fall and Spring, one day events.
- The school participates in Winter Olympics. Random activities to promote fun and exercise are done in the gymnasium. This is done for one day during the winter.
- K-8 hiking at refuge in Ortonville MN. This is done during the fall for one day.
- Hiking at Hartford Beach (K and 5th grade). This is done in the fall or spring determined by the teacher for one day.
- Kid's Heart Challenge Jump Rope for Heart is done through the physical education class. This is done during the month of February March for approximately two weeks.
- 4th Grade Black Hills Trip, which promotes walking and hiking. This trip is in the spring of the year and is one week in duration.
- An item that has been done in the past but not in the past few years, school wide back to school event (ex: pool party, roller skating, or ballfield) done in August before school starts for one day. Fresh Fruits and Vegetables are served for those new and returning students. (kept in as the school wants to try and perform this again in the future)

Eating Environment

- Students and staff will have adequate space to eat meals in clean, safe, pleasant surroundings and will have adequate time scheduled as near the middle of the school day as possible to eat, relax, and socialize.
- Safe drinking water and convenient access to facilities for hand washing and oral hygiene will be available during all meal periods.

- Consideration will be given for passing time, bathroom break, hand washing, and socializing so as to allow ten minutes for breakfast and twenty minutes for lunch once the student is seated.

Parties and Celebrations

- Schools should limit celebrations that involve food during the school day.
- Each party should include no more than one food or beverage that does not meet the Standards for Food and Beverages.
- The school ~~would like to~~ recommends pre-packaged foods be brought for these event.

Every year, during the fall of the current school year, the CEO/Business Manager and Head Cook will review the wellness policy to determine if there are any major changes/updates that need to be brought before the committee or made. Areas to review or discuss will be, but not limited to: purpose of the committee, improvements, recommendations, and review any new rules and regulations that need to be adopted by the school board policy. If the policy needs major changes/updates, then the committee will meet to discuss and make the necessary major changes/updates. If there are no significant changes/updates to be made, the committee will meet every 3 years to formally go over the wellness policy. Regardless, if meeting every year or every 3 years, the CEO/Business Manager will relay any minor or major changes/updates via email to the committee members.

School students, parents, staff, and the general public will be invited to attend if they wish by means of school letters, Facebook page, and website (c5, d1). Minutes will be taken at this meeting, including a member's present list and the topics discussed. The Wellness Policy and minutes will be filed online via the school's website (d2, d3).

The wellness policy will be reviewed and approved every year in the fall by the school board of education.

The plan for measuring implementation and assessment of the policy will be done annually at the wellness policy meeting that is held in the fall (c6, d3). The school official responsible for the implementation and oversight of the local school wellness policy, plan and annual meeting will be the CEO/Superintendent of the school district, with the help of the Head Cook and school PE Teacher (c4, e1). This assessment report will include a description of the school's progress in meeting the wellness policy goals, a summary of our school wellness events, and activities, and information on how individuals can get involved. (information on how individuals can be involved will more than likely be by school flyer, newsletter, Facebook page, and website). The school's assessment tool will be the annual meeting minutes. (e2, e3, f1, f2, f3)

Snacks

- Healthy snacks will include fresh, dried, or canned fruits (in 100% juice only); vegetables; 1%, skim milk, flavored skim milk; and/or grains meeting the Standards for Food and Beverages set forth in this document.

Smart Snacks in School (all info per <https://www.fns.usda.gov/tn/guide-smart-snacks-school>)

What is an entrée for purposes of a smart snack? A main course of a meal that has a combination of:

- Meats/meat alternatives + whole grain-rich foods;
- Vegetables + meats/meat alternatives;
- Fruits + meats/meat alternatives;
- Meats/meat alternatives alone, except for meat snacks (e.g., beef jerky), yogurt, low-fat or reduced fat cheese, nuts, seeds, and nut or seed butters; and
- A grain only, whole grain-rich entrée that is served as the main dish of the School Breakfast Program reimbursable meal.

See the following attachments from, A guide to Smart Snacks in School (consists of 5 pages)

Which foods and beverages sold at school need to meet the Smart Snacks Standards?

1

Any food and beverage sold to students at schools during the school day,* other than those foods provided as part of the school meal programs.

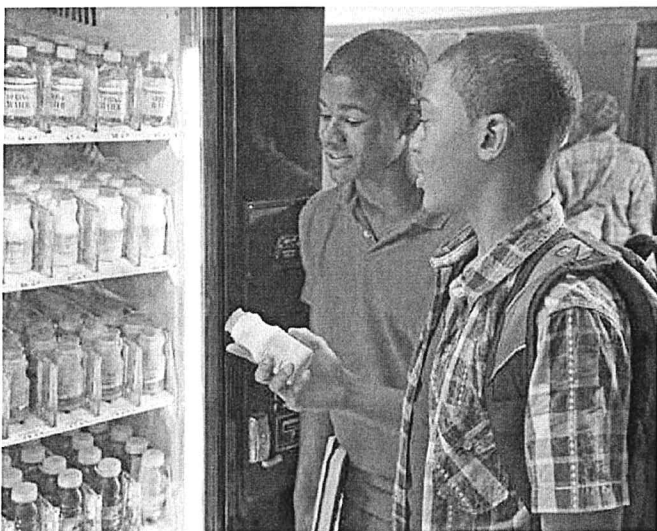
2

Examples include à la carte items sold in the cafeteria and foods sold in school stores, snack bars, and vending machines.

3

Foods and beverages sold during fundraisers, unless these items are not intended for consumption at school or are otherwise exempt by your State agency.

* The school day is defined as the midnight before to 30 minutes after the end of the school day.



The Smart Snacks Standards apply only to locations on the school campus that are accessible to students. So, this does not include places like the teachers' lounge, although you may choose to vend healthy snacks there, too.

What are the Smart Snacks Standards for foods?

To qualify as a Smart Snack, a snack or entrée must first meet the general nutrition standards:

- Be a grain product that contains 50 percent or more whole grains by weight (have a whole grain as the first ingredient); or
- Have as the first ingredient a fruit, a vegetable, a dairy food, or a protein food; or
- Be a combination food that contains at least $\frac{1}{4}$ cup of fruit and/or vegetable (for example, $\frac{1}{4}$ cup of raisins with enriched pretzels); and
- The food must meet the nutrient standards for calories, sodium, fats, and total sugars.

Nutrient	Snack	Entrée
Calories	200 calories or less	350 calories or less
Sodium	200 mg or less	480 mg or less
Total Fat	35% of calories or less	35% of calories or less
Saturated Fat	Less than 10% of calories	Less than 10% of calories
Trans Fat	0 g	0 g
Total Sugars	35% by weight or less	35% by weight or less

Are there healthy exemptions to certain nutrient requirements?

The Smart Snacks Standards reflect practical and flexible solutions for healthy eating. A few foods or combinations of foods are exempt from certain nutrient standards. Refer to the table below for examples of these exemptions.

Food	Smart Snacks Standards Exemptions
Fresh and frozen fruits and vegetables, with no added ingredients except water Canned fruits packed in 100% juice or light syrup, with no added ingredients except water Canned vegetables (no salt added/low sodium), with no added fats	Exempt from all nutrient standards
Reduced-fat cheese (including part-skim mozzarella) Nuts, seeds, or nut/seed butters Apples with reduced-fat cheese* Celery with peanut butter (and unsweetened raisins)* Whole eggs with no added fat	Exempt from the total fat and saturated fat standards, but must meet all other nutrient standards
Seafood with no added fat (e.g., canned tuna packed in water)	Exempt from the total fat standard, but must meet all other nutrient standards
Dried fruits with no added sugars Dried cranberries, tart cherries, or blueberries, sweetened only for processing and/or palatability, with no added fats	Exempt from the sugar standards, but must meet all other nutrient standards
Trail mix of only dried fruits and nuts and/or seeds, with no added sugars or fats	Exempt from the total fat, saturated fat, and sugar standards, but must meet all other nutrient standards

*Paired exemptions are always required to meet the calorie and sodium limits for Smart Snacks.

What are the Smart Snacks Standards for beverages?

Water



Plain water, with or without carbonation.

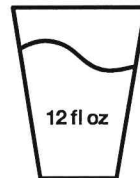
All Grades

Milk

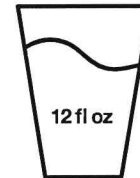
Unflavored or flavored fat-free milk, unflavored low-fat milk, and milk alternatives as permitted by the National School Lunch Program/School Breakfast Program. Starting on July 1, 2022 for school years 2022-2023 and 2023-2024, schools may also sell flavored low-fat milk as a Smart Snack.*



Elementary School



Middle School



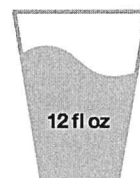
High School

Juice

100% fruit or vegetable juice, with or without carbonation.



Elementary School



Middle School



High School

* In accordance with the Transitional Standards for Milk, Whole Grains, and Sodium Final Rule: <https://www.fns.usda.gov/cn/fr-020722>

What are the Smart Snacks Standards for beverages? (continued)

Diluted Juice

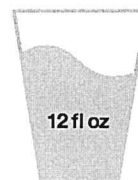
100% fruit or vegetable juice diluted with water, with or without carbonation, and with no added sweeteners.



Elementary School



Middle School



High School

Low- and No-Calorie Beverages (High School Only)

Low- and no-calorie beverages, with or without caffeine and/or carbonation; calorie-free, flavored water.



Low Calorie Maximums:*
40 calories/8 fl oz
60 calories/12 fl oz

*Equivalent to 5 calories per fluid ounce.



No Calorie Maximum:*
10 calories/20 fl oz

*Less than 5 calories per 8 fluid ounces.



Do you have questions about Smart Snacks Standards?

Contact your State agency that administers the National School Lunch Program (<https://www.fns.usda.gov/contacts>).

Standards for Food and Beverages

1. Beverages:

- a. Provide 100% fruit and vegetable juices and limit portion sizes to 4-12 ounces.
- b. Provide water - non-carbonated and unflavored without added sugar, artificial sweeteners, or caffeine.
- c. Provide milk-skim or 1% in portion sizes of 8-16 ounces.
 1. Flavored milk (chocolate or strawberry), low fat, 1%, or skim may be offered in up to 12 ounce serving sizes with no more than 36 grams of sugar in a 12-ounce portion.
- d. Eliminate the sale of soft drinks, sports drinks, punch, fruit drinks, iced tea, coffee and coffee-like beverages, and other items not included in allowable beverages listed above.
- e. Allow only water as a beverage in the classroom.

2. Grains:

- a. Serve whole grains which contain at least 2 grams of fiber per 1 ounce serving. One half of all grains served should be whole grain.
- b. Limit portion sizes to 1.25 ounces - 2 ounces with most being 1.25 ounces.
- c. Limit total calories from fat to no more than 30%.
- d. Limit total calories from saturated fat to no more than 10%.
- e. Limit sugar content to no more than 35% of calories by weight, or less than 6 grams from sugar per serving.
- f. Limit the amount of trans fats.
- g. As of July 1, 2019, two days/week enriched grain products can be used instead of whole grain products.

3. Fruits and Vegetables:

- a. Offer fruits and vegetables prepared/packaged without added fat, sugar, or sodium. Low-fat dips and sauces on the side may be served in small portions to make foods more appealing.
- b. Offer ½ cup serving sizes of fruits and vegetables. Offer additional fruits and vegetables to help students reach the recommended 5 - 9 servings per day.
- c. Offer a variety of fruits and vegetables, especially colorful ones.

4. A la carte entrees and side dishes:

- a. Offer meat/meat substitutes in portions no greater than 3 ounces with 5 grams of fat per ounce or less (except nut butters).
- b. Offer nuts and seeds in portion sizes no greater than 1.25 ounces.
- c. Offer nut butters in portion sizes of 2 - 4 Tbsp.
- d. Offer non-fat and low-fat yogurt in portion sizes of 8 ounces or less. Sugar should not be the first ingredient on the label.
- e. Limit ice cream and frozen desserts to portion sizes of 4 ounces or less with 5 grams or less of fat. Sugar should not be the first ingredient.
- f. Offer cheese in portion sizes of 1- 2 ounces.

5. Condiments and miscellaneous:

- a. Offer salad dressing containing no more than 6 - 12 grams of fat per ounce.
- b. Remove salt shakers from tables.

6. Sodium Targets

- a. As the third final rule published on 12/13/18 from the USDA website in terms of sodium, it will provide schools in the lunch and breakfast programs more time for gradual sodium reduction by retaining Sodium Target 1 through the end of school year (SY) 2023-2024, continuing to Target 2 in SY 2024-2025, and eliminating the Final Target that would have gone into effect in SY 2022-2023.
- b. See table below in regards to sodium targets and timelines.

Sodium Reduction: Timeline & Amount				
Age/Grade Group	Baseline: Average Current Sodium Levels As Offered ¹ (mg)	Target 1: July 1, 2014 SY 2014-2015 (mg)	Target 2: July 1, 2017 SY 2017-2018 (mg)	Final Target: July 1, 2022 SY 2022-2023 (mg)
School Breakfast Program				
K-5	573 (elementary)	≤ 540	≤ 485	≤ 430
6-8	629 (middle)	≤ 600	≤ 535	≤ 470
9-12	686 (high)	≤ 640	≤ 570	≤ 500
National School Lunch Program				
K-5	1,377 (elementary)	≤ 1,230	≤ 935	≤ 640
6-8	1,520 (middle)	≤ 1,360	≤ 1,035	≤ 710
9-12	1,588 (high)	≤ 1,420	≤ 1,080	≤ 740

¹SNDA-III

Legal References:

SEC. 204 of Public Law 111-296 Local School Wellness Policy Implementation
 7 Code of Federal Regulation (CFR) 210.31 and 220.7 (tick marks referenced above in the policy, ex (c2), are from the stated CFR)

USDA website for Sodium Table – <https://fns-prod.azureedge.net/sites/default/files/sodium.pdf>

USDA website for final rules – <https://www.fns.usda.gov/school-meals/fr-121218>

<https://teamnutrition.usda.gov>

<https://www.fns.usda.gov/tn/fueling-my-healthy-life>

<https://www.fns.usda.gov/tn/discover-myplate-parent-handouts>

1st Reading – 1/20/2020

2nd Reading – 2/17/2020

Date Adopted – 11/17/2015

Last Revised – 2/17/2020

EMPLOYEE COMMUNICABLE DISEASES

The board recognizes its responsibility to provide a clean and healthy environment for students and school employees.

The determination of whether an infected employee be excluded from work activities shall be made on a case-by-case basis, under the direction of the Superintendent/CEO, Principal or designee.

In situations where the decision requires additional knowledge and expertise, the principal ~~will refer the case to an advisory committee for~~ may request assistance ~~in determining the proper course of action~~ from the following:

~~The advisory committee may be composed of:~~

- ~~1. a representative from the State Health Department of Health, Center for Disease Control, or other experts;~~
2. the employee's physician;
3. the employee and/or designee;
4. the school health service's supervisor;
5. the superintendent or designee; and
6. other appropriate school personnel.

In making the determination, the advisory committee shall consider:

1. the physical condition of the school employees;
2. the expected type(s) of interaction with others in the school setting;
3. the impact on both the infected school employee and others in that setting;
4. the South Dakota Department of Health guidelines and policies;
5. the status of certification of health of the employee under South Dakota Law;
6. the recommendation of the County Health Officer, which may be controlling;
7. information regarding the infected employee, which is, deemed part of his/her personnel records, therefore is classified as "Confidential".

~~The advisory committee may officially request assistance from the State Department of Health.~~

If employment of an infected employee is to be interrupted or discontinued, the employee will be entitled to use available medical leave and receive available benefits.

Information of an employee who has been identified as or suspected of having any reportable disease or condition will be reported to the State Department of Health.

If the potential for communicability is a factor, the public may be notified of the presence of the disease or condition and the possibility of transmittal or impact on others, if any. Information about the employee who is or may be affected with a communicable disease will not be revealed to the public. If the employee is permitted to remain in the school setting, the principal or CEO/Superintendent, will provide, as appropriate to school employees who have regular contact with the employee, as to the employee's medical condition and other factors needed for consideration in carrying out job responsibilities, to the State Department of Health, Center for Disease Control, or other experts.

~~Public information will not be revealed about the employee who may be infected. If the employee is permitted to remain in the school setting, the principal, will provide, as appropriate to school employees who have regular contact with the employee, as to the employee's medical condition and other factors needed for consideration in carrying out job responsibilities.~~

Health guidelines for work attendance are established and interpreted with the context of the case. The guidelines are not inclusive but are available to be used as a resource. School personnel will refer to school health professionals for specific judgments in interpreting the guidelines.

Instructions in appropriate handling of blood and body fluids will be provided. Hand washing after contamination, food preparation and health/hygiene care performed in different sink and work areas, maintenance cleaning and other personal hygiene measures are part of creating a healthy environment.

Specific health concerns may require the advisory committee to make a determination on school attendance or participation in school activities.

Legal References:

ARSD 44:20 Communicable Disease Control
SDCL 1-27-3 Records declared confidential or secret
SDCL 34-22-12 Mandatory reporting to SD Department of Health

Cross References:

JHCC Student Communicable Diseases
JHCC-R(1) Student Communicable Diseases – Guidelines (Regulation)

1st Reading-4/19/2016
2nd Reading-5/17/2016
Date Adopted-5/17/2016
Last Revised-

EMPLOYEE COMMUNICABLE DISEASES –GUIDELINES (Regulation)

Health guidelines for work attendance are established and interpreted with the context of the situation. The guidelines are not inclusive but are available to be used as a resource. Specific needs will be addressed individually. School personnel will refer to school health professionals for specific judgments in interpreting the guidelines.

Disease and Incubation Period*	Rules for Work Attendance
Acquired Immune Deficiency Syndrome (AIDS) *6 months-five years	Determination should be made by the Advisory Committee as outlined in the Communicable Disease Policy. The State Department of Health guidelines on AIDS shall be used as reference.
Chicken Pox *14-21 days	The employee may attend work after all pox are dry and scabbed.
Cytomegalovirus (CMV) Salivary Gland Viruses	The employee may attend work. Precautions should be taken by contacts with immunosuppression as anti-cancer or organ transplants as well as anyone with suspected or known pregnancy. Good hand washing in all cases should eliminate risk of transfer of infection.
Giardiasis and Infectious Enteric Diseases *5-25 days or longer.	The employee may attend work. Food handlers must remain at home until they have three negative stool specimens. Good hand washing in all cases should eliminate risk of transfer of infection.
Herpes Simplex *2-12 days	The employee may attend work during an active case. Good hand washing in all cases should eliminate risk of transfer of infection.
Impetigo variable *4-10 days	The employee may attend school if under treatment and covered or dry.
Infectious Hepatitis *15-40 days (Average 25 days)	The employee may attend work as directed by the physician. Appropriate personal hygiene precautions should eliminate risk of transfer of infection.
Measles (Red, Hard, Rubeola, 7-day) *8-14 days	The employee may attend work after a minimum of seven (7) days. Employees who have had contact with measles may attend work if the employee has had the measles or if immunization is up to date.
Infectious Mononucleosis (Glandular Fever) *2-6 weeks	The employee may attend work as directed by the physician.
Mumps *12-21 days	The employee may attend work after swelling has disappeared.
Pediculosis (Lice)	The employee may attend work after treatment.

Pink Eye (Conjunctivitis) *5-12 days	The employee may attend work after the eye is clear, under treatment or with physician's written permission.
Plantar's Wart	The employee may attend work.
Ring Worm (Scalp, Body, Athlete's Foot)	The employee may attend work if area is under treatment.
Rubella (3-day, German Measles) *14-21 days	The employee may attend work after a minimum of four days. Prevent exposure of pregnant women.
Scabies (7-year itch, Mites)	The employee may attend work after treatment.
Streptococcal Infections(Scarlet Fever, Scarletina, Strep Throat) *1-3 days	The employee may attend work 24 hours after initiating oral antibiotic therapy and clinically well.

All communicable and chronic disease should be reported to Health Services.

*Time interval between initial contact with an infectious agent and the first sign of symptom of the disease.

1st Reading-4/19/2016
2nd Reading-5/17/2016
Date Adopted-5/17/2016
Last Revised-

STUDENT HEALTH

The Board realizes its responsibility to help protect and improve the health of students. The Board, therefore, will utilize the services of a nurse to coordinate school health services. The nurse, with cooperation from school administrators, will be responsible for organizing dental, medical, and immunization clinics for students within the school district.

Student health services will include the following:

1. Counseling for students, parents, and others concerning the findings of health examinations.
2. Help in preventing and controlling disease.
3. Emergency service for injury and sudden illness.
4. Consultation with parents and appropriate staff on the health of.
5. Maintenance of health records for all students.
6. Assessment and implementation of services for students with special needs, administration of medications and performance of specialized health care procedures.

~~The services shall include assessment and implementation of services for students with special needs, administration of medications and performance of specialized health care procedures.~~

Of necessity, the health services provided will be limited largely to the detection and prevention of health problems, referral of problems through parents to the family physician, and emergency care.

~~Liability insurance will be provided employees to cover actions authorized by law.~~

Legal References:

ARSD 20:48:04.01:09	<u>Registration required for delegated medication administration</u>
SDCL 13-33A	<u>School health services</u>
SDCL 13-33A-6	<u>Administration of epinephrine auto-injector</u>
POLICY JHCD	<u>Administration of Medications to Students</u>
POLICY JHCD-E(1)	<u>Administration of Medications to Students – Consent Form</u>
POLICY JHCDA	<u>Student self-administration of asthma or anaphylaxis medication</u>
POLICY JHCDA-E(1)	<u>Student self-administration of asthma or anaphylaxis medication – Authorization Form</u>
POLICY JHCDB	<u>Epinephrine auto-injectors</u>
POLICY JHCD	<u>Administration of medicines to students</u>

1st Reading-6/21/2016
2nd Reading-7/19/2016
Date Adopted-7/19/2016
Last Revised-

STUDENT COMMUNICABLE DISEASES

The board recognizes the need and right of all children to receive free and appropriate education. The board further recognizes its responsibility to provide a healthy environment for all students and school employees.

Students who are afflicted with a communicable, contagious, or infectious disease and who are infected with communicable parasites, or who are liable to transmit such a disease or parasite, may be excluded from school attendance.

A determination of whether an infected student be excluded from the classroom or school activities shall be made on a case-by-case basis, under the direction of the building administrator or designee.

ADVISORY COMMITTEE

~~In situations where the decision to exclude a student from school attendance requires additional expertise and knowledge, the building administrator will refer the case to an advisory committee for assistance in the decision making. The advisory committee may be composed of: A representative from the state or county health department; the student's physician; the student's parents or guardian(s); the school principal or designee; the school health service's supervisor; the Superintendent or designee; and primary teacher(s).~~

~~In making the determination, the advisory committee shall consider: The characteristics of the contagious disease; the medical condition of the student; the expected type(s) of interaction with others in the school setting; the impact on both the infected student and others in that setting; the South Dakota Department of Health guidelines and policies; the recommendation of the County Health Officer, which may be controlling.~~

~~The advisory committee may officially request assistance from the State Department of Health, Center for Disease Control, or other experts.~~

~~If it is determined that the student will not be permitted to attend classes or participate in school activities, additional medical information may be needed before the student may return to school. If an infected student is not permitted to attend classes for ten consecutive school days, arrangements will be made to provide an alternate educational program. If that requires personal contact between student and school employees, only trained volunteer employees shall be utilized.~~

MAKING THE DETERMINATION

~~In making the determination, the following will be considered: The characteristics of the contagious disease; the medical condition of the student; the expected type(s) of interaction with others in the school setting; the impact on both the affected student and others in that setting; the South Dakota Department of Health and Center for Disease Control guidelines and policies; the recommendation of the County Health Officer, which may be controlling.~~

~~In making the determination, assistance may be requested from the State Department of Health, Center for Disease Control, or other experts.~~

If it is determined that the student will not be permitted to attend classes or participate in school activities, additional medical information may be needed before the student may return to school. If an affected student is not permitted to attend classes for ten consecutive school days, arrangements will be made to provide an alternate educational program.

REPORTING

Any teacher or other school employee who identifies or suspects that a student has a communicable disease, syndrome, or condition declared by the State Department of Health to be dangerous to public health will report orally or in writing this information to the building Principal or Superintendent. The Principal or Superintendent will determine whether the suspected or identified disease or condition is one declared to be dangerous to public health as a Category I or Category II reportable disease or condition according to the South Dakota Department of Health Administrative Rules 44:20:01:03 and 44:20:01:04. The Principal, Superintendent, or his or her designee, will report this information to the State Department of Health using a method designated by the State Department of Health. Category I diseases will be reported immediately. Category II diseases and conditions and any vaccine adverse event will be reported within three days after recognition or strong suspicion of disease or condition. The report will contain the following information:

The disease or condition diagnosed or suspected;

The student's name, age, date of birth, sex, race and address;

The date of onset or diagnosis of illness and whether the student is hospitalized and, if so, where;

Any pertinent laboratory results;

Public health measures given;

The name and address of the attending physician; and

The name and telephone number of the person making the report.

The State Department of Health may modify or delete any of the required information contained in the report, requirements of reporting, and categorization of reportable diseases and conditions.

CONFIDENTIALITY

Public information will not be revealed about any student who may be infected. If the student is permitted to remain in the school setting, information will be provided, as appropriate, to school employees who have regular contact with the student, as to the student's medical condition and other factors needed for consideration in carrying out job responsibilities.

HEALTH GUIDELINES

It shall be the duty of the superintendent/CEO to establish regulations in accordance with this policy. The regulations shall contain infection control practices to be observed within the schools and may include guidelines to be used as a resource in determinations related to school attendance.

Legal References:

SDCL 13-28-7.3	<u>Exclusion of student for risk of infectious disease</u>
SDCL 34-22-12	<u>Mandatory reporting to SD Department of Health</u>
GBEB	EMPLOYEE COMMUNICABLE DISEASES
GBEB-R(1)	EMPLOYEE COMMUNICABLE DISEASES-GUIDELINES (Regulation)

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