

BOARD OF EDUCATION PROCEEDINGS BIG STONE CITY SCHOOL DISTRICT #25-1

The Big Stone City School District's Board of Education met in a regular session on May 15, 2023 @ 6:00 PM with the following members present or absent:

Officers and others present:

Christopher Folk, CEO/Business Manager

Janelle Huber, Principal

Meeting called to order by school board president Hillary Henrich at 6:02 PM

Roll call was taken with Sue Christensen, Alan Chrzanowski , Hillary Henrich, and Sue Westermeyer present. Amy VanLith was absent. Quorum established.

The Pledge of Allegiance was recited.

Motion by Westermeyer, seconded by Christensen, to approve the proposed agenda. 4 votes yes. Motion Carried.

Community Input Session: none

Communication Items

- School Board Communication: none
- Principal Report: schedules and events throughout the end of the school year; next month, June, presentation on MTSS data, school testing results.
- Learning Center Director Report: quarterly reporting review for ending April 2023
- CEO/Business Manager Report: the following reports were presented; Revenue/Expenditure Summary Report, BSCS Board Report – Detail, Bills and BMO PCard, Payroll Register – Unitemized Report, Balance Sheet, Check Reconciliation Report, and Manual Journal Entry Board Report. Other items discussed; 2023-2024 Preliminary Proposed Budget per SDCL 13-11-2, 2022-2023 Budget to Actual Reporting and old gym rubber roof damage from high winds at the beginning of May 2023.

Financial Report

		10 GENERAL FUND	21 CAPITAL OUTLAY FUND	22 SPECIAL EDUCATION FUND	51 FOOD SERVICE FUND	53 PRESCHOOL/OUT-SIDE SCHOOL TIME (OST)/LLLC FUND
April 1, 2023	BEGINNING BALANCE	\$39,333.06	\$117,298.89	\$110,611.59	(\$13,123.14)	\$152,206.62
	TOTAL RECEIPTS	\$48,023.04	\$10,739.10	\$10,806.14	\$4,302.07	\$21,493.17
	TOTAL DISBURSEMENTS	(\$128,654.99)	(\$387.74)	(\$23,371.08)	(\$8,346.54)	(\$25,055.97)
April 30, 2023	ENDING BALANCE	(\$41,298.89)	\$127,650.25	\$98,046.65	(\$17,167.61)	\$148,643.82

Certificate of Deposit – \$234,115.62

Advance Payment (Fund 11) & Flex Account (Fund 71) – \$10,418.45

Student Council (Fund 72) – \$1,925.86

The following bills were approved:

GENERAL FUND: BMO MASTERCARD,(PCARD),3,299.41 CASH-WA DISTRIBUTING CO, (FOOD SERVICE),586.85 CITY OF BIG STONE CITY, (UTILITIES),2,012.07 FOLK, CHRISTOPHER ,(REIMBURSEMENT),97.74 FOOD SERVICE FUND, (SCHOOL FOOD SERVICE FUND),42.60 GRANT COUNTY REVIEW,(ADVERTISING),127.59 HUBER, JANELLE ,(REIMBURSEMENT),112.50 NORTHWESTERN ENERGY,(UTILITIES - NATGAS),1,327.95 ROE, KRISTIN ,(REIMBURSEMENT),413.83 RONLIEN EXCAVATING INC,(MAINTENANCE),187.50 US FOODS,(FOOD PURCHASES, CUSTODIAL),57.76

CAPITAL OUTLAY FUND: BMO MASTERCARD,(PCARD),478.86 NOBLE ROOFING & EXTERIORS INC.,(ROOF & EXTERIOR),3,323.25

SPECIAL EDUCATION FUND: BIG STONE THERAPIES INC,(THERAPY),653.25 BMO MASTERCARD,(PCARD),100.00 TRENHAILE, JAY ,(PSYCHOLOGICAL SERVICES),430.00

FOOD SERVICE FUND: BMO MASTERCARD,(PCARD),945.72 CASH-WA DISTRIBUTING CO, (FOOD SERVICE),532.12 CONROY ELECTRIC INC,(MAINTENANCE & SUPPLIES),2,188.31 EAST SIDE JERSEY DAIRY,(SCHOOL LUNCH MILK),269.87 ORTONVILLE PLUMBING & HEATING,(MAINTENANCE & SUPPLIES),433.84

PRESCHOOL/LEARNING CENTER/OST FUND: SNA DEPOSITORY,(CERT FEE),65.00 US FOODS,(FOOD PURCHASES, CUSTODIAL),1,524.26 BMO MASTERCARD,(PCARD),1,426.41 CITY OF BIG STONE CITY, (UTILITIES),308.73 NORTHWESTERN ENERGY,(UTILITIES - NATGAS),62.92 RONLIEN EXCAVATING INC,(MAINTENANCE),187.50 US FOODS,(FOOD PURCHASES, CUSTODIAL),515.95

Action Items

Motion by Christensen, seconded by Westermeyer, to approve the **Consent Agenda**. 4 votes yes.
Motion Carried.

- Approval of minutes from previous school board meeting(s); April 18, 2023 meeting minutes
- Approval of the financial reports
- Approval of the bills, including BMO Mastercard purchases
- Approval of the Disclosure of Conflict of Interest, if applicable
- Approval of the certified negotiated agreement for 2023-2024 and 2024-2025 school years
- Approval of the classified negotiated agreement for 2023-2024 and 2024-2025 school years
- Approval of the certified contracts for the 2023-2024 school year
- Approval of the classified letters of assignment for the 2023-2024 school year
- Approval of the reassignment for Jennifer Cronen in teaching assignment for the 2023-2024 school year
- Approval of the reassignment for Dorla Jacobson in teaching assignment for the 2023-2024 school year
- Approval of the principal contract for Janelle Huber for 2023-2024 and 2024-2025 school years
- Approval of the CEO/business manager contract for Christopher Folk for 2023-2024 and 2024-2025 school years
- Approval of the annual election information per SDCL 13-7-30. There was no school board election conducted because there was neither a contested vacancy on the school board nor any questions submitted to the voters.

- Approval of the resignation of Ruth Trautner as assistant preschool teacher and OST director. We wish her the best in her future endeavors!
- Approval of the move to the next educational column in the negotiated agreement hiring guide as Jennifer Cronen has procured 15 additional educational college credits.

Discussion (Items listed below for discussion may be acted upon by the school board)

There were discussions on the following items:

- The procurement process is underway for the food service dept. Also included in custodial supplies.
- First reading of Policy JFCL – Student Registered Sex Offenders – Senate Bill 168 from this past legislative session 2023 made some changes to a state law, which, in turn, makes changes necessary for our school policy.
- Two year reorganization
- Next school board meeting(s): June 19, 2023 (regular meeting) at 6:00pm in the board room/CEO office.

Motion by Chrzanowski, seconded by Westermeyer, to adjourn the meeting at 7:03 PM. 4 votes yes.

Motion Carried.

/S/ _____
President

/S/ _____
Business Manager

Approximate Cost of Publication