

## Elementary School Title I Parent Involvement Plan

1. The Big Stone City Elementary School Title I program will hold an open house in the fall of each school year to acquaint parents and others of the various department of the elementary school and its functions. At the open house, the Elementary School Title I program will hold its annual meeting with the parents of Title I students.
2. Parents will be notified via flyers, mail, school website and/or Facebook, of this meeting in advance of the open house and encouraged to attend. The Title I teacher will offer to hold additional meetings if parents cannot attend the open house meeting.
3. At this meeting, parents will be invited to become a part of the planning, design, and implementation of Title I projects and policies. Parents and teachers will also work together to establish mechanisms for maintaining communication among parents, teachers, and agency officials.
4. All parents of qualifying participants will be notified by letter of their child's selection for participating in the Title I program for the school year. The letter will also state how and why the child was selected to participate in the program. Policies will be mailed at this time also. A Personal Education Plan for each participating child will be prepared in the fall of each school year. The parents will be informed of the specific instructional objectives for the child and will be involved in the formulation of these objectives. The Personal Education Plan will be reviewed in the spring of the year and throughout the year as necessary. Additionally, parents will receive, at minimum, an official progress report of their child at the end of each nine-week period. Parent teacher conferences will be held at the end of the first and third quarters and will be held more often as deemed necessary.
5. Smarter Balance Assessment Consortium (SBAC) reports for the district and for each individual student will be given to parents during fall parent-teacher conferences, which fall within the first thirty days of school. Parents who do not attend parent teacher conferences will have the results mailed to them the following day. If parents should have any questions they should contact the school via phone call or email the Title I teacher.
6. Parents will be given timely notification, via school letter, of any teachers in the classroom who are not highly-qualified.
7. If parents in the Elementary School Title I program have opposing opinion to the district, parents are encouraged to follow the district complaint policy to bring their concerns forward.
8. The Big Stone City Elementary School Title I program will build the school and parent capacity for academic achievement by the following:
  - a. Content Standards- Where appropriate and feasible, the school will help to coordinate parent involvement programs and activities to encourage full participation in their children's education. One example is parents will be invited to participate in textbook and curricular selection, where state and national content standards are examined. [Section 1116 (b) #e4]
  - b. Achievement Standards- Parents will be given easily understandable explanations of achievement standards, particularly as they relate to state and national assessments. [Section 1116 (b) #e5]
  - c. Requirements of Title I- School requirements for information on the Title I program will be provided at the annual meeting. In addition, the school will provide informational websites for parents and educators to use.
  - d. Monitoring Child's Progress- Parents will receive progress reports every nine-weeks at minimum and will also have access to the Infinite Campus Portal, where they can check on their child's attendance and grades. [Section 1116 (b) #e1]
  - e. Working with educators- The school will foster a parent/school partnership that makes each parent feel comfortable and as a valuable partner in the education of their child. In addition, staff will be given training on working with parents and establishing positive relationships between school and home. [Section 1116 (b) #e3]
  - f. Other Support- school will provide such other reasonable support for parental involvement activities under this section as parents may request. [Section 1116 (b) #e14]
  - g. The district will provide all materials and training as deemed necessary to effectively run the Elementary School Title I program. Funds allocated for use by the Elementary School Title I program will be used solely for this purpose. [Section 1116 (b) #e2]
9. The Elementary School Title I teachers and other staff will receive annual training and education materials on effective communication and working relationships with parents.
10. The Elementary School Title I program ties in with all other programs in the Big Stone City Elementary School through the use of academic monitoring and communication with all other staff.
11. All information sent by the Elementary School Title I program to parents regarding programs, meetings, and other activities will be sent home in the native language of the family. If needed, translation services will be used to ensure proper communication.