



655 Walnut Street • Big Stone City, SD 57216 • 605-862-8108

BIG STONE CITY SCHOOL DISTRICT 25-1

“Educating all students for a lifetime of success!”

SCHOOL BOARD AGENDA with Amplification - Regular Meeting

Tuesday, December 19th, 2017 at 6:30 PM

School Board Members: Jennifer Wiik (President), Amber Huebner (Vice President), Amy VanLith, Andria Rabe, and Sue Westermeyer

Christopher Folk, CEO/Business Manager
Shelley Haggerty, Principal/Counselor

Others in attendance (list): _____

1. **Call to order in Board Room and Establish Quorum.** Time: _____
2. **Roll Call** ___ Wiik ___ Huebner ___ VanLith ___ Rabe ___ Westermeyer
3. **Pledge of Allegiance**
4. **Approval of the Agenda as Proposed/Amended** Motion: _____ MC: _____
5. **Community Input Session (5-minute maximum)**
6. **Communication Items**
 - a. Principal Report
 1. Science Fair
 - b. CEO/Business Manager’s Report
 1. 2-year audit presentation via teleconference, Bryn Stock, Eide Bailly
 2. Revenue/Expenditure Summary Reports, pg. 1-3
 - a. No comments. Please let me know if there are any questions.
 3. Bills and BMO Pcard, pg. 4-8
 - a. Bills to highlight: Pizza Corner fundraiser was paid \$6,174, Scholastic Book Fair was paid \$1,720.81, our artist in residence, BJ Buckley, \$3,160.20, total cost to the district was \$1,200 after the matching grant, the \$1,200 will be paid out of the fundraising dollars raised this year, the 6th grade girls will be participating in the Ortonville tournament like last year \$100
 4. Payroll Register – Unitemized Report (current month), pg. 9-12
 - a. No comments. Please let me know if there are any questions.
 5. Balance Sheet, pg. 13-26
 - a. No comments. Please let me know if there are any questions.
 6. Check Reconciliation Report, pg. 27
 - a. You will see an adjustment for MN Dept of Revenue for payroll taxes. These taxes happened to hit the bank statement at the end of October instead of hitting the November bank statement like they should. This is

just a timing/processing item. No concern. Please let me know if there are any questions.

7. Manual Journal Entry Board Report, pg. 28
 - a. This is a new report that was recommended by the auditors to show the board. It will show the previous month's manual journal entries made. Please let me know if you have any questions.
8. Governor's Budget Address
 - a. The Governor recommended a 0% increase to many budget areas, including K-12 education due largely to the sales tax revenue shortfall that still plagues our state. The law states that the government is to fund education by 3% or the CPIw, whichever is less. The current year CPIw is set at 1.7%. The plan by most in education is to try and encourage the legislature to follow the law and work towards funding the 1.7%.
9. Property and Liability quotes
 - a. The district has received quotes from EMC, ASBPT, and NPIP. Administration has had some time to look over these quotes and will have a recommendation for the board. The plan will be to discuss the options of insurance carriers at the board meeting and come to a conclusion on who to select.

7. Action Items

Motion: _____ **MC:** _____

- a. Consent Agenda- The consent agenda includes items approved with one motion. That motion will approve the recommended action for each item on the consent agenda. Any Board Member may remove an item from the consent agenda by asking that it be and have it considered as a separate item. Any item so removed from the consent agenda shall be considered after other items on the consent business portion of the agenda have been heard.
 1. Approval and/or corrections of the minutes from previous meeting(s); November 20 2017 board minutes, pg. 29-33
 2. Approval and/or corrections of the school district's financial report(s)
 3. Approval of the bills, including BMO Mastercard purchases
 4. Approval of the Disclosure of Conflict of Interest, per Policy AH
 5. Approval of the second and final reading of Policy CIA-R – Principal Evaluation Instrument, pg. 47-59
 - a. After completing our school accreditation process, the district needs to base the principal evaluation instrument on the South Dakota Framework for Effective Principals. After working with the DOE, we came up with the following updates to our original policy which puts the district in compliance with these rules. The administration recommends approval as presented.
 6. Approval of the second and final reading of Policy AE – Wellness, pg. 60-63
 - a. New final regulations were made in terms of wellness policies in school districts. With this being said, our school district's wellness policy was reviewed and worked on to make it up to date with current regulations. The committee met and minutes were completed. The committee believes that the updates to the policy are current and accurate. The administration recommends approval as presented.

7. Approval of the surplus item(s): Goodlaxon Manufacturing Inc 648 Electronic Popcorn Popper and a set of twelve purple lockers.
 - a. The district has replaced the old popcorn popper with one that is more efficient. The popper is old technology and deemed past it's useful life. The district has installed the new 12 lockers in the middle school per the capital outlay plan. The administration recommends approval as presented.

8. Discussion

- a. Looking ahead: school board annual election date, CEO/Business Manager evaluation, 2018-2019 school calendar
- b. Next School Board Meeting: 1/16/2018 @ 6:00 PM (Regular Meeting) in the Board Room.

9. **Adjournment:** **Motion:** _____ **MC:** _____ **Time:** _____