



655 Walnut Street • Big Stone City, SD 57216 • 605-862-8108

BIG STONE CITY SCHOOL DISTRICT 25-1

“Educating all students for a lifetime of success!”

SCHOOL BOARD PROPOSED AGENDA with Amplification - Regular Meeting

November 21, 2022 at 6:00 PM

Location: School boardroom/CEO office

School Board Members: Hillary Henrich (President), Sue Westermeyer (Vice President), Amy VanLith, Sue Christensen and Alan Chrzanowski

Christopher Folk, CEO/Business Manager

Janelle Huber, Principal

Others in attendance (list): _____

1. **Call to order in Board Room and Establish Quorum.** Time: _____
2. **Roll Call** ____Henrich ____Westermeyer ____VanLith ____Christensen____Chrzanowski
3. **Pledge of Allegiance**
4. **Approval of the Agenda as Proposed/Amended** Motion: ____ ____ MC: __ (____-____)
5. **Community Input Session (5-minute maximum)**
6. **Communication Items**
 - a. **Board Communication**
 1. The ASBSD Legislative Action Network is designed to activate designated members of local school boards to represent the legislative positions of the Association and their local board. Every school board appoints a board member as its ASBSD Legislative Action Network (LAN) member and those members will periodically be contacted by ASBSD asking them to contact their legislator(s) and attend to legislative issues. (Last years LAN member was Sue Westermeyer)
 - a. Approve the appointment of a school board member as an ASBSD Legislative Action Network (LAN member) Motion: ____ ____ MC: __ (____-____)
 2. Set the first negotiations meeting for the February 2023 school board meeting
 - a. The purpose of this meeting is to finalize and approve the ground rules.
 - b. **Principal Report**
 1. Good news items
 - a. Parent/teacher conference attendance rates
 - b. Veteran’s Day Program, November 11
 - c. American Education Week, November 14-18
 - d. Thanksgiving Meal, November 16
 - e. 5th grade students share experience with STARBASE
 - c. Learning Center Director Report – quarterly financial reporting scheduled for December 2022

- d. CEO/Business Manager's Report – there may be comments made by administration on these reports specified below. Please let me know if there are any questions.
1. Revenue/Expenditure Summary Reports
 2. BSCS Board Report – Detail, Bills and BMO Pcard
 - a. Some invoices to highlight; nothing to highlight on this month, as all are usual purchases for the school district at this time. If there are any that need further discussion, please mention.
 3. Payroll Register – Unitemized Report (current month)
 4. Balance Sheet
 5. Check Reconciliation Report
 6. Manual Journal Entry Board Report
 7. Farm to School Grant - \$3,500 grant for new storage units, sinks, and raised bed gardens for the food service dept.

7. Consent Agenda Action Item(s) Motion: _____ MC: __ (____-____)

- a. The Consent Agenda includes items approved with one motion. That motion will approve the recommended action for each item on the consent agenda. Any Board Member may remove an item from the consent agenda by asking that it be and have it considered as a separate item. Any item so removed from the consent agenda shall be considered after other items on the consent business portion of the agenda have been heard. The administration recommends all items included on the consent agenda below.
1. Approval and/or corrections of the minutes from previous meeting(s); October 17, 2022 board minutes
 2. Approval and/or corrections of the school district's financial report(s)
 3. Approval of the bills, including BMO Mastercard purchases
 4. Approval of the Disclosure of Conflict of Interest, per Policy AH, if applicable.
 5. Approval of the second and final reading of the amended policies below:
 - a. Policy GCD - Professional Staff Hiring; per HB 1308 schools are allowed to offer a signing bonus, moving expenses, or tuition reimbursement to staff members, upon the signing of a contract by both parties, the policy was modified by ASBSD to reflect the school's ability to offer the bonuses to all staff members.
 - b. Policy JHCDE - Administration of Medical Cannabis to Qualifying Students; per SB 4 and SB 26, ASBSD has updated its sample policy JHCDE and the accompanying exhibit JHCDE-E(1): Medical Cannabis Administration Plan to revise the definition of practitioner and what needs to be included in the written certification that is provided to the school.
 - c. Policy KMI - Relations with political organizations (Public Funds); per SB 122, schools cannot accept any funds, grants, or gifts for election costs from any source other than a governing body of a political subdivision, the state, or the federal government, unless the gifts are of a nominal and intrinsic value, as defined by the State Board of Elections, who will promulgate rules to define nominal and intrinsic value. ASBSD has updated this policy to reflect the current language.
 6. Approval of the Big Stone City School District #25-1 Title I Coordination/Transition Plan 2022-2023 School Year.
 - a. This plan outlines the way our district transitions early childhood/preschool students to kindergarten.

8. **Discussion** (Items listed below for discussion may be acted upon by the school board)
- a. First reading of the following policies. These require 2 readings with the 2nd reading being able to be approved at that time.
 - i. Policy AE – Wellness; a meeting was held electronically to review the policy and make updates to it if necessary. Updates were made to the policy and they are attached, along with the minutes of the meeting and local wellness policy checklist.
 - ii. Policy GBEB – Employee Communicable Diseases; updated by ASBSD to update advisory committee and information on illness to the public
 - iii. Policy GBEB – R – Employee Communicable Diseases – Guidelines (Regulation); updated to reflect the advisory committee update in the actual policy above
 - iv. Policy JHC – Student Health; updated by ASBSD, terms deleted.
 - v. Policy JHCC – Student Communicable Diseases; updated by ASBSD to update the advisory committee section and add making the determination and reporting section.
 - b. Looking forward: more updates to school policies
 - c. Update on school status
 - d. Next school board meeting(s): based on reorg meeting, third Monday of the month, December 19, 2022 (regular meeting) at 6:00pm in the school boardroom/CEO office

9. **Adjournment:** Motion: _____ MC: __ (____ - ____) Time: _____

Revenue		Monthly Activity	Balance @ EOM
Fund 10	GENERAL FUND		
1110	AD VALOREM TAXES	13,747.49	100,860.43
1120	PRIOR YEARS' AD VALOREM TAXES	590.11	672.46
1140	UTILITY TAX	0.00	0.00
1190	PENALTIES AND INTEREST ON TAX	119.76	152.39
1313	TUITION OTHER LEAS OUT STATE	0.00	0.00
1510	INTEREST EARNED	12.57	25.52
1791	YEARBOOK SALES	0.00	75.00
1910	RENTALS	0.00	0.00
1920	CONTRIBUTIONS AND DONATIONS	0.00	500.00
1973	MEDICAID INDIRECT ADM SERVICES	0.00	1,207.45
1990	OTHER	70.00	120.00
2110	COUNTY APPORTIONMENT	846.26	1,882.64
2200	REVENUE IN LIEU OF TAXES	0.00	0.00
3111	STATE AID	0.00	14,061.00
3112	STATE APPORTIONMENT	0.00	0.00
3114	BANK FRANCHISE TAX	0.00	0.00
3125	MENTOR GRANT PROGRAM	0.00	0.00
4151	OTHER STATE REV.	0.00	0.00
4153	TITLE IV REAP FLEX	0.00	0.00
4158	TITLE I PART A (84.010)	0.00	0.00
4159	TITLE II PART A REAP (84.367A)	0.00	0.00
4190	ESSER 2 - CFDA 84.425D	0.00	0.00
4191	ESSER 3 - CFDA 84.425U	0.00	0.00
4200	REVENUE IN LIEU OF TAXES	0.00	60.73
5110	OPERATING TRANSFERS IN	0.00	0.00
10	GENERAL FUND	<u>15,386.19</u>	<u>119,617.62</u>
Fund 21	CAPITAL OUTLAY FUND		
1110	AD VALOREM TAXES	3,162.67	18,672.06
1120	PRIOR YEARS' AD VALOREM TAXES	294.70	307.80
1190	PENALTIES AND INTEREST ON TAX	22.24	27.62
4191	ESSER 3 - CFDA 84.425U	0.00	0.00
5110	OPERATING TRANSFERS IN	0.00	0.00
21	CAPITAL OUTLAY FUND	<u>3,479.61</u>	<u>19,007.48</u>
Fund 22	SPECIAL EDUCATION FUND		
1110	AD VALOREM TAXES	1,933.43	11,412.78
1120	PRIOR YEARS' AD VALOREM TAXES	314.28	326.92
1190	PENALTIES AND INTEREST ON TAX	22.11	26.29
1313	TUITION OTHER LEAS OUT STATE	0.00	0.00
1973	MEDICAID INDIRECT ADM SERVICES	0.00	69.00
4175	IDEA PART B 611 (CFDA 84.027)	0.00	0.00
4186	IDEA PRESCHOOL 619 (CFDA 84.173)	0.00	0.00
22	SPECIAL EDUCATION FUND	<u>2,269.82</u>	<u>11,834.99</u>
Fund 51	FOOD SERVICE FUND		
1610	SALES TO PUPILS	1,974.60	8,162.65
1620	SALES TO ADULTS	673.00	1,353.00
1990	OTHER	65.00	337.59

BSCS Revenue Summary

Regular; Processing Month 10/2022; Fund Number 10, 21, 22, 51, 53

Revenue		Monthly Activity	Balance @ EOM
4810	FEDERAL REIMBURSEMENT	5,090.47	10,127.07
5110	OPERATING TRANSFERS IN	0.00	0.00
51	FOOD SERVICE FUND	<u>7,803.07</u>	<u>19,980.31</u>
Fund 53	PRESCHOOL/OST/LITTLE LIONS FUND		
1340	PRESCHOOL TUITION	650.00	1,250.00
1981	DAY CARE CENTER SERVICES	15,462.90	54,653.90
1982	OST - BEFORE AND AFTER SCHOOL PROGRAMS	1,348.30	17,927.95
1990	OTHER	1,022.35	2,185.35
4151	OTHER STATE REV.	0.00	79,966.26
4810	FEDERAL REIMBURSEMENT	1,446.48	3,722.23
5110	OPERATING TRANSFERS IN	0.00	0.00
53	PRESCHOOL/OST/LITTLE LIONS FUND	<u>19,930.03</u>	<u>159,705.69</u>
Grand Total:		<u>48,868.72</u>	<u>330,146.09</u>

Big Stone City School District 25-1

BSCS Expenditure Summary

11/14/2022 03:39 PM

Regular; Processing Month 10/2022; Fund Number 10, 21, 22, 51, 53

Fund Number		Monthly Activity	Balance @ EOM
10	GENERAL FUND	\$ 91,549.04	\$ 307,877.48
21	CAPITAL OUTLAY FUND	\$ 59,662.42	\$ 155,211.47
22	SPECIAL EDUCATION FUND	\$ 15,935.94	\$ 34,777.30
51	FOOD SERVICE FUND	\$ 7,200.05	\$ 21,554.79
53	PRESCHOOL/OST/LITTLE LIONS FUND	\$ 23,929.34	\$ 101,779.57
Grand Total:		\$ 198,276.79	\$ 621,200.61

Per Bank Statement	Ending-	October 31, 2022	
MAIN Account			\$ 280,697.62
CD First State Bank; 1.9%; Maturity 3/10/2022			\$ 313,332.29
(11) ADV PYMT & (71) FLEX Account			\$ 7,516.97
(72) STUDENT COUNCIL Account			\$ 2,164.10

NOTE:

Invoice Number Vendor Name

Invoice Date

Description

Amount Detail Description

Checking Account ID 1 Fund Number 10

GENERAL FUND

NOV 2022 ADVANCE PAYMENT FUND

11/14/2022

(SCHOOL CHECKING FUND)

43.25 CK# 4630 SD DCI BACKGROUND CK (RHONDA C)

(SCHOOL CHECKING FUND)

43.25 CK# 4631 SD DCI BACKGROUND CK (JESSIE S)

(SCHOOL CHECKING FUND)

43.25 CK# 4633 SD DCI BACKGROUND CK (ASHLEY W)

(SCHOOL CHECKING FUND)

3.12 SCHOOL POSTAGE

Vendor Name ADVANCE PAYMENT FUND

132.87

22-Nov-0001 BMO MASTERCARD

11/21/2022

(PCARD)

11.22 PCARD4 Dollar General HOMECOMING SUPPLY

(PCARD)

97.46 PCARD2 Marathon FUEL

(PCARD)

27.69 PCARD2 Dollar General HOMECOMING SUPPLY

(PCARD)

50.00 PCARD2 Marathon FUEL

(PCARD)

96.92 PCARD2 Marathon FUEL

(PCARD)

100.56 PCARD2 Marathon FUEL

(PCARD)

89.94 PCARD1 Runnings CUSTODIAL SUPPLY

(PCARD)

184.99 PCARD1 Runnings SUMP PUMP BOILER ROOM

(PCARD)

58.68 PCARD1 Runnings CUSTODIAL SUPPLY

(PCARD)

210.00 PCARD2 Dakota Wesleyan Univ ELL EXPENSE

(PCARD)

18.06 PCARD2 Berens HOMECOMING SUPPLY

(PCARD)

87.50 PCARDC Tubbs Of Soft Wate CUSTODIAL SERV

(PCARD)

222.00 PCARDC Ramkota Hotel SDASBO CONF LODGING

(PCARD)

246.67 PCARDC H & H Car Care BUS SERVICE

(PCARD)

51.73 PCARDJ Berens PT CONF SUPPLY

(PCARD)

10.64 PCARDJ AMAZON MTSS

(PCARD)

19.33 PCARDJ AMAZON MTSS

(PCARD)

396.27 PCARDC Waste Mgmt RECYCLE/GARBAGE

(PCARD)

193.07 PCARDC Cintas CUSTODIAL SERV

(PCARD)

209.98 PCARDC AMAZON B MGR CHROMEBOOK AND PROJE

(PCARD)

70.30 PCARDC HARTMANS CACFP

(PCARD)

185.45 PCARDC Centurylink TELEPHONE

(PCARD)

396.00 PCARDC AMAZON PRINTER TONER

(PCARD)

94.04 PCARDC HARTMANS CACFP

(PCARD)

24.99 PCARDC Sarlettes Music MUSIC SUPPLY

(PCARD)

100.84 PCARDC HARTMANS CACFP

(PCARD)

66.90 PCARDC Childtherapytoys TIER 3 BEHAVE TE

(PCARD)

27.57 PCARDC AMAZON ELEM SUPPLY

(PCARD)

97.18 PCARDC HARTMANS CACFP

(PCARD)

(12.84) PCARDC AMAZON STUDENT SUPPLY - NEVER REC

(PCARD)

79.88 PCARDC Plunketts PEST CONTROL

(PCARD)

295.01 PCARDC Plunketts PEST CONTROL

(PCARD)

200.00 PCARDC Lexia Learning ELL EXPENSE

(PCARD)

352.35 PCARDC Arrowwood Resort SUPT CONF LODGIN

Invoice Number	Vendor Name	Invoice Date
(PCARD)		85.07 PCARDC WALMART IN-SERV TRAINING EQUIPMEN
(PCARD)		17.52 PCARD6 Aldi FFVP
(PCARD)		11.13 PCARD6 Hy-Vee FFVP
(PCARD)		5.76 PCARD6 WALMART FFVP
(PCARD)		15.34 PCARD6 HARTMANS FFVP
(PCARD)		10.46 PCARD6 Berens FFVP
(PCARD)		4.04 PCARD5 Target COUGH DROPS
(PCARD)		18.17 PCARD6 HARTMANS FFVP
(PCARD)		51.35 PCARD4 Marathon FUEL
(PCARD)		87.27 PCARD4 Marathon FUEL
(PCARD)		77.94 PCARD4 Marathon FUEL
(PCARD)		99.06 PCARD5 Marathon FUEL
Vendor Name	BMO MASTERCARD	4,843.49
NOV 2022	CASH-WA DISTRIBUTING CO	11/09/2022
(FOOD SERVICE)		520.22 CUSTODIAL SUPPLY
(FOOD SERVICE)		243.93 FFVP
Vendor Name	CASH-WA DISTRIBUTING CO	764.15
UTILITIES1-0143	CITY OF BIG STONE CITY	11/09/2022
(UTILITIES - 1952 BUILDING)		197.96 ELECTRIC 1952 BUILDING
(UTILITIES - 1952 BUILDING)		61.76 WATER & SEWER ETC CHARGES 1952 BUILDING
UTILITIES2-0143	CITY OF BIG STONE CITY	11/09/2022
(UTILITIES-1900)		248.50 ELECTRIC 1900 BUILDING
(UTILITIES-1900)		487.02 WATER & SEWER ETC CHARGES 1900 BUILDING
UTILITIES3-0143	CITY OF BIG STONE CITY	11/09/2022
(UTILITIES - GYM)		354.36 ELECTRIC GYM
(UTILITIES - GYM)		44.38 WATER & SEWER ETC CHARGES GYM
Vendor Name	CITY OF BIG STONE CITY	1,393.98
16549	CONROY ELECTRIC INC	11/03/2022
(MAINTENANCE & SUPPLIES)		473.48 OUTLET, REPAIR LIGHT FIXTURE, ETC
Vendor Name	CONROY ELECTRIC INC	473.48
629798	DURICK FIRE EXTINGUISHERS	11/09/2022
(FIRE EXTINGUISHERS)		120.00 20 ANNUAL FIRE EXTINGUISHER INSPECTIONS
Vendor Name	DURICK FIRE EXTINGUISHERS	120.00
NOV 2022	FOLK, CHRISTOPHER	11/09/2022
(REIMBURSEMENT)		49.95 OCT 26 ELABO MEETING MILEAGE

11/14/2022 12:56 PM

Unposted; Batch Description NOVEMBER 21 2022 AP BOARD CKS

User ID: C1FOLK

Invoice Number	Vendor Name	Invoice Date
Description		Amount Detail Description
(REIMBURSEMENT)		9.00 NOV 3 SUPT MEETING MILEAGE
Vendor Name	FOLK, CHRISTOPHER	
		58.95
11/3/22 PT	FOOD SERVICE FUND	11/09/2022
CONF		
(SCHOOL FOOD SERVICE FUND)		85.00 FALL PT CONF STAFF MEALS
Vendor Name	FOOD SERVICE FUND	
		85.00
202203456	GRANT COUNTY REVIEW	11/03/2022
(ADVERTISING)		69.26 OCT 17 2022 SCHOOL BOARD PROCEEDINGS
Vendor Name	GRANT COUNTY REVIEW	
		69.26
NOV 2022	HENNINGS, STACY	11/09/2022
(REIMBURSEMENT)		12.25 MEDICAL BANDAID SUPPLIES
Vendor Name	HENNINGS, STACY	
		12.25
NOV 2022	HUBER, JANELLE	11/09/2022
(REIMBURSEMENT)		23.00 CHILD ABUSE CONF LODGING DIF
(REIMBURSEMENT)		30.96 STARBASE GRADUATION MILEAGE
(REIMBURSEMENT)		68.45 ELL SUPPLEMENTAL CURRICULUM
Vendor Name	HUBER, JANELLE	
		122.41
NOV 2022-0001	NORTHWESTERN ENERGY	11/09/2022
(UTILITIES - NATGAS)		361.37 SCHOOL HEAT - NAT GAS
Vendor Name	NORTHWESTERN ENERGY	
		361.37
NOV 2022	ORTONVILLE PUBLIC SCHOOLS	11/03/2022
(TUITION, TRANSPORTATION, GENERAL)		247.75 10/7/2022 REFUGE FIELD TRIP
(TUITION, TRANSPORTATION, GENERAL)		56.50 10/14/2022 HOMECOMING FIELD TRIP
(TUITION, TRANSPORTATION, GENERAL)		46.75 10/14/2022 HOMECOMING FIELD TRIP
Vendor Name	ORTONVILLE PUBLIC SCHOOLS	
		351.00
74124470 CUST	US FOODS	11/09/2022
(FOOD PURCHASES)		163.52 CUSTODIAL SUPPLIES
(FOOD PURCHASES)		53.82 FVOP
Vendor Name	US FOODS	
		217.34
NOV 2022	WOLLSCHLAGER, ASHLEY	11/10/2022

Invoice Number Vendor Name

Invoice Date

Description

Amount Detail Description

(REIMBURSEMENT)

10.00 BACKGROUND CK (A WOLLSCHLAGER)

(REIMBURSEMENT)

10.00 BACKGROUND CK (A WOLLSCHLAGER)

Vendor Name WOLLSCHLAGER, ASHLEY

20.00

Fund Number 10

9,025.55

Checking Account ID 1

Fund Number 21

CAPITAL OUTLAY FUND

22-Nov-0001 BMO MASTERCARD

11/21/2022

(PCARD)

152.28 PCARDC Century Business BASE COPIER

(PCARD)

212.15 PCARDC Century Business USAGE COPIER

(PCARD)

152.28 PCARDC Century Business BASE COPIER

(PCARD)

551.49 PCARDC Century Business USAGE COPIER

Vendor Name BMO MASTERCARD

1,068.20

16550 CONROY ELECTRIC INC

11/03/2022

(MAINTENANCE & SUPPLIES)

1,091.32 WIRE NEW BOILER

Vendor Name CONROY ELECTRIC INC

1,091.32

Fund Number 21

2,159.52

Checking Account ID 1

Fund Number 22

SPECIAL EDUCATION FUND

23061 BIG STONE THERAPIES INC

11/10/2022

(THERAPY)

532.70 OT AND PT SERVICES

Vendor Name BIG STONE THERAPIES INC

532.70

NOV 2022 TRENHAILE, JAY

11/03/2022

(PSYCHOLOGICAL SERVICES)

860.00 INTELLECTUAL EVALS ON 2 STUDENTS

Vendor Name TRENHAILE, JAY

860.00

Fund Number 22

1,392.70

Checking Account ID 1

Fund Number 51

FOOD SERVICE FUND

22-Nov-0001 BMO MASTERCARD

11/21/2022

(PCARD)

52.23 PCARD6 HARTMANS SCHOOL FOOD

(PCARD)

19.59 PCARD6 HARTMANS KITCHEN SUPPLIES

(PCARD)

1.53 PCARD6 Aldi SCHOOL FOOD

(PCARD)

35.05 PCARD6 Aldi SCHOOL FOOD

(PCARD)

60.18 PCARD6 WALMART SCHOOL FOOD

(PCARD)

4.09 PCARD6 HARTMANS KITCHEN SUPPLIES

(PCARD)

(35.88) PCARD6 Menards FARM TO SCHOOL GRANT

(PCARD)

47.57 PCARD6 HARTMANS SCHOOL FOOD

(PCARD)

82.59 PCARD6 Hy-Vee SCHOOL FOOD

(PCARD)

7.78 PCARD6 Hy-Vee KITCHEN SUPPLIES

Invoice Number	Vendor Name	Invoice Date
(PCARD)		9.69 PCARD6 Dollar General SCHOOL FOOD
(PCARD)		32.81 PCARD6 Menards FARM TO SCHOOL GRANT
(PCARD)		250.00 PCARD6 Menards FARM TO SCHOOL GRANT
(PCARD)		250.00 PCARD6 Menards FARM TO SCHOOL GRANT
(PCARD)		25.51 PCARD6 Berens SCHOOL FOOD
(PCARD)		2.09 PCARD6 Berens KITCHEN SUPPLIES
(PCARD)		27.21 PCARD6 HARTMANS SCHOOL FOOD
(PCARD)		32.09 PCARD6 Berens SCHOOL FOOD
(PCARD)		10.98 PCARD6 HARTMANS SCHOOL FOOD
(PCARD)		17.12 PCARD6 HARTMANS SCHOOL FOOD
(PCARD)		13.14 PCARD6 HARTMANS SCHOOL FOOD
(PCARD)		4.52 PCARD6 HARTMANS SCHOOL FOOD
(PCARD)		41.22 PCARD6 HARTMANS SCHOOL FOOD
(PCARD)		28.95 PCARD6 Berens SCHOOL FOOD
(PCARD)		13.11 PCARD6 HARTMANS SCHOOL FOOD

Vendor Name BMO MASTERCARD

 1,033.17

NOV 2022	CASH-WA DISTRIBUTING CO	11/09/2022
(FOOD SERVICE)		677.85 FOOD PURCHASE
(FOOD SERVICE)		68.58 KITCHEN SUPPLIES

Vendor Name CASH-WA DISTRIBUTING CO

 746.43

NOV 2022	EAST SIDE JERSEY DAIRY	11/09/2022
(SCHOOL LUNCH MILK)		235.03 MILK - SUPPLY CHAIN FUNDS

Vendor Name EAST SIDE JERSEY DAIRY

 235.03

23 012258	SOUTH DAKOTA DEPT OF EDUCATION	11/14/2022
(COMMODITIES)		285.35 COMMODITIES

Vendor Name SOUTH DAKOTA DEPT OF EDUCATION

 285.35

74124470 CUST	US FOODS	11/09/2022
(FOOD PURCHASES)		995.97 FOOD PURCHASE
(FOOD PURCHASES)		71.20 KITCHEN SUPPLIES

Vendor Name US FOODS

 1,067.17

Fund Number 51

 3,367.15

Checking Account ID 1 Fund Number 53 PRESCHOOL/OST/LITTLE LIONS FUND

NOV 2022	ADVANCE PAYMENT FUND	11/14/2022
(SCHOOL CHECKING FUND)		117.00 CK# 4632 JENNIFER WEBER LLLC HELP

Vendor Name ADVANCE PAYMENT FUND

Invoice Number	Vendor Name	Invoice Date	Amount	Detail Description
			117.00	
22-Nov-0001	BMO MASTERCARD	11/21/2022		
(PCARD)			143.10	PCARD3 HARTMANS CACFP
(PCARD)			55.14	PCARD4 Target PREK SUPPLY
(PCARD)			8.20	PCARD4 AMAZON PREK SUPPLY
(PCARD)			33.52	PCARD3 HARTMANS CACFP
(PCARD)			46.97	PCARD3 Dollar General LLLC SUPPLY
(PCARD)			24.35	PCARD3 HARTMANS CACFP
(PCARD)			90.19	PCARD3 WALMART CACFP
(PCARD)			14.38	PCARD3 HARTMANS CACFP
(PCARD)			67.26	PCARD3 Caseys Pizza CACFP
(PCARD)			115.94	PCARD3 AMAZON LLLC SUPPLY
(PCARD)			10.70	PCARD3 HARTMANS CACFP
(PCARD)			12.62	PCARD3 AMAZON LLLC SUPPLY
(PCARD)			56.43	PCARD3 Subway CACFP
(PCARD)			5.19	PCARD3 AMAZON LLLC SUPPLY
(PCARD)			44.52	PCARD3 HARTMANS CACFP
(PCARD)			33.24	PCARD4 AMAZON PREK SUPPLY
(PCARD)			10.64	PCARD4 AMAZON PREK SUPPLY
(PCARD)			58.97	PCARD3 HARTMANS CACFP
(PCARD)			10.64	PCARD3 AMAZON LLLC SUPPLY
(PCARD)			105.43	PCARD3 AMAZON LLLC SUPPLY
Vendor Name	BMO MASTERCARD		947.43	
NOV 2022	BURDORF, KAITLYN	11/03/2022		
(REIMBURSEMENT)			50.85	10/8/2022 LLLC SUPPLIES
(REIMBURSEMENT)			19.95	10/17/2022 LLLC SUPPLIES
(REIMBURSEMENT)			24.91	11/1/2022 LLLC ART SUPPLIES
Vendor Name	BURDORF, KAITLYN		95.71	
UTILITIES -0040	CITY OF BIG STONE CITY	11/09/2022		
(UTILITIES)			118.27	ELECTRICAL LLLC
(UTILITIES)			75.48	WATER SEWER ETC LLLC
(UTILITIES)			32.90	GARBAGE LLLC
Vendor Name	CITY OF BIG STONE CITY		226.65	
OCT 2022	FOOD SERVICE FUND	11/03/2022		
(SCHOOL FOOD SERVICE FUND)			48.00	10/20/2022 OST MEALS FOR NON SCHOOL DAY
(SCHOOL FOOD SERVICE FUND)			24.00	10/21/2022 OST MEALS FOR NON SCHOOL DAY
Vendor Name	FOOD SERVICE FUND		72.00	

Invoice Number	Vendor Name	Invoice Date
NOV 2022	KURTZ, TRACY	11/10/2022
(CPR INSTRUCTOR)		150.00 CPR TRAINING FOR 2 STAFF
(CPR INSTRUCTOR)		150.00 CPR TRAINING FOR 2 STAFF
Vendor Name	KURTZ, TRACY	
		<hr/> 300.00
NOV2022 - -	NORTHWESTERN ENERGY	11/09/2022
0001		
(LLLC UTILITY - NATGAS)		20.41 LLLC HEAT - NAT GAS
Vendor Name	NORTHWESTERN ENERGY	
		<hr/> 20.41
21841	TRAPP PLUMBING COMPANY INC	11/03/2022
(PLUMBING SERVICE)		195.84 WATER HEATER REPAIR
Vendor Name	TRAPP PLUMBING COMPANY INC	
		<hr/> 195.84
64354657 CUST	US FOODS	11/09/2022
(FOOD PURCHASES)		1,269.79 CACFP
74124470 CUST	US FOODS	11/09/2022
(FOOD PURCHASES)		384.35 LLLC CACFP
Vendor Name	US FOODS	
		<hr/> 1,654.14
Fund Number	53	<hr/> 3,629.18
Checking Account ID	1	<hr/> 19,574.10

	<u>Gross</u>	<u>FIT</u>	<u>SIT</u>	<u>LIT</u>	<u>Soc Sec</u>	<u>Medicare</u>	<u>Ret</u>	<u>FUTA</u>	<u>SUTA</u>	<u>Work Comp</u>	<u>Ded</u>	<u>Add PIK</u>
Checking Account ID: 1												
ADELAMY	ADELMAN, AMY											1,355.31
	GROSS:	1,547.37	1,547.37	0.00	1,547.37	1,547.37	2,155.24	2,203.24	2,203.24	2,073.93		
2,203.24	EMPLOYEE:	(46.40)	(27.28)	0.00	(95.94)	(22.44)	(129.31)				(526.56)	0.00
	EMPLOYER:				95.94	22.44	129.31	0.00	0.00	0.00	276.10	0.00
ANDEARL	ANDERSON, ARLO											1,541.65
	GROSS:	1,752.65	0.00	0.00	1,752.65	1,752.65	1,445.05	1,877.05	1,877.05	1,790.35		
1,877.05	EMPLOYEE:	(66.93)	0.00	0.00	(108.66)	(25.41)	(86.70)				(47.70)	0.00
	EMPLOYER:				108.66	25.41	86.70	0.00	0.00	0.00	0.68	0.00
ANDESHE	ANDERSON, SHELLY											1,162.54
	GROSS:	1,847.51	0.00	0.00	1,847.51	1,847.51	2,360.54	2,360.54	2,360.54	2,218.91		
2,360.54	EMPLOYEE:	(132.53)	0.00	0.00	(114.55)	(26.79)	(141.63)				(782.50)	0.00
	EMPLOYER:				114.55	26.79	141.63	0.00	0.00	0.00	551.10	0.00
ATHECHA	ATHEY, CHARLOTTE											811.69
	GROSS:	878.92	0.00	0.00	878.92	878.92	0.00	878.92	878.92	878.92		
878.92	EMPLOYEE:	0.00	0.00	0.00	(54.49)	(12.74)	0.00				0.00	0.00
	EMPLOYER:				54.49	12.74	0.00	0.00	0.00	0.00	0.00	0.00
BRANLOR	BRANDT, LORELEI											1,353.61
	GROSS:	1,739.96	1,739.96	0.00	1,739.96	1,739.96	0.00	2,066.52	2,066.52	2,066.52		
2,066.52	EMPLOYEE:	(115.66)	(137.58)	0.00	(107.88)	(25.23)	0.00				(326.56)	0.00
	EMPLOYER:				107.88	25.23	0.00	0.00	0.00	0.00	475.00	0.00
BURDKAI	BURDORF, KAITLYN											2,110.86
	GROSS:	2,593.13	0.00	0.00	2,593.13	2,593.13	2,811.20	2,811.20	2,811.20	2,642.53		
2,811.20	EMPLOYEE:	(264.55)	0.00	0.00	(160.77)	(37.60)	(168.67)				(68.75)	0.00
	EMPLOYER:				160.77	37.60	168.67	0.00	0.00	0.00	1.10	0.00
CHRISUE	CHRISTENSEN, SUE											244.73
	GROSS:	265.00	0.00	0.00	265.00	265.00	0.00	265.00	265.00	265.00		
265.00	EMPLOYEE:	0.00	0.00	0.00	(16.43)	(3.84)	0.00				0.00	0.00
	EMPLOYER:				16.43	3.84	0.00	0.00	0.00	0.00	0.00	0.00
CHRIRHO	CHRISTOPHERSON, RHONDA											212.40
	GROSS:	230.00	0.00	0.00	230.00	230.00	0.00	230.00	230.00	230.00		
230.00	EMPLOYEE:	0.00	0.00	0.00	(14.26)	(3.34)	0.00				0.00	0.00
	EMPLOYER:				14.26	3.34	0.00	0.00	0.00	0.00	0.00	0.00
CHRZSAR	CHRZANOWSKI, SARAH											1,627.13
	GROSS:	1,796.77	0.00	0.00	1,796.77	1,796.77	1,968.67	1,968.67	1,968.67	1,850.55		
1,968.67	EMPLOYEE:	0.00	0.00	0.00	(111.40)	(26.05)	(118.12)				(85.97)	0.00
	EMPLOYER:				111.40	26.05	118.12	0.00	0.00	0.00	1.10	0.00
COOPKER	COOPER, KERSTIN											1,477.41
	GROSS:	1,785.73	0.00	0.00	1,785.73	1,785.73	1,995.23	1,995.23	1,995.23	1,875.52		
1,995.23	EMPLOYEE:	(153.66)	0.00	0.00	(110.72)	(25.89)	(119.71)				(107.84)	0.00
	EMPLOYER:				110.72	25.89	119.71	0.00	0.00	0.00	1.10	0.00
COOPNIC	COOPER, NICHOLE M											2,765.20
	GROSS:	3,286.62	0.00	0.00	3,286.62	3,286.62	3,644.25	3,644.25	3,644.25	3,425.59		
3,644.25	EMPLOYEE:	(187.14)	0.00	0.00	(203.77)	(47.66)	(218.66)				(221.82)	0.00
	EMPLOYER:				203.77	47.66	218.66	0.00	0.00	0.00	1.10	0.00
CROCHOL	CROCKER, HOLLAND											2,612.02
	GROSS:	3,068.32	0.00	0.00	3,068.32	3,068.32	3,264.17	3,264.17	3,264.17	3,068.32		
3,264.17	EMPLOYEE:	(221.57)	0.00	0.00	(190.24)	(44.49)	(195.85)				0.00	0.00
	EMPLOYER:				190.24	44.49	195.85	0.00	0.00	0.00	0.00	0.00

	<u>Gross</u>	<u>FIT</u>	<u>SIT</u>	<u>LIT</u>	<u>Soc Sec</u>	<u>Medicare</u>	<u>Ret</u>	<u>FUTA</u>	<u>SUTA</u>	<u>Work Comp</u>	<u>Ded</u>	<u>Add PIK</u>
CRONJEN	CRONEN, JENNIFER											
												2,292.95
	GROSS:	3,000.86	3,000.86	0.00	3,000.86	3,000.86	3,608.06	3,608.06	3,608.06	3,391.58		
3,608.06	EMPLOYEE:	(195.85)	(105.04)	0.00	(186.05)	(43.51)	(216.48)				(568.18)	0.00
	EMPLOYER:				186.05	43.51	216.48	0.00	0.00	0.00	1.10	0.00
FOLKCHR	FOLK, CHRISTOPHER J											
												4,471.35
	GROSS:	5,659.59	0.00	0.00	5,984.59	5,984.59	6,583.33	6,258.33	6,258.33	5,863.33		
6,583.33	EMPLOYEE:	(514.90)	0.00	0.00	(371.04)	(86.78)	(645.00)				(494.26)	0.00
	EMPLOYER:				371.04	86.78	845.00	0.00	0.00	0.00	4.95	0.00
FREVSAR	FREVERT, SARAH											
												2,522.06
	GROSS:	3,069.73	3,069.73	0.00	3,069.73	3,069.73	3,513.83	3,513.83	3,513.83	3,303.00		
3,513.83	EMPLOYEE:	(204.12)	(108.72)	0.00	(190.32)	(44.51)	(210.83)				(233.27)	0.00
	EMPLOYER:				190.32	44.51	210.83	0.00	0.00	0.00	1.10	0.00
HALVKAR	HALVORSON, KAREN											
												1,854.55
	GROSS:	2,312.72	0.00	0.00	2,312.72	2,312.72	2,545.60	2,545.60	2,545.60	2,392.86		
2,545.60	EMPLOYEE:	(255.90)	0.00	0.00	(143.39)	(33.53)	(152.74)				(105.49)	0.00
	EMPLOYER:				143.39	33.53	152.74	0.00	0.00	0.00	1.10	0.00
HANSREN	HANSON, RENAE											
												2,541.69
	GROSS:	3,179.44	3,179.44	0.00	3,179.44	3,179.44	3,650.00	3,650.00	3,650.00	3,431.00		
3,650.00	EMPLOYEE:	(234.91)	(159.61)	0.00	(197.13)	(46.10)	(219.00)				(251.56)	0.00
	EMPLOYER:				197.13	46.10	219.00	0.00	0.00	0.00	551.10	0.00
HENNSTA	HENNINGS, STACY											
												1,758.00
	GROSS:	2,112.47	0.00	0.00	2,112.47	2,112.47	2,378.30	2,378.30	2,378.30	2,235.60		
2,378.30	EMPLOYEE:	(192.87)	0.00	0.00	(130.97)	(30.63)	(142.70)				(123.13)	0.00
	EMPLOYER:				130.97	30.63	142.70	0.00	0.00	0.00	1.10	0.00
HENRHIL	HENRICH, HILLARY											
												36.94
	GROSS:	40.00	0.00	0.00	40.00	40.00	0.00	40.00	40.00	40.00		
40.00	EMPLOYEE:	0.00	0.00	0.00	(2.48)	(0.58)	0.00				0.00	0.00
	EMPLOYER:				2.48	0.58	0.00	0.00	0.00	0.00	0.00	0.00
HUBEJAN	HUBER, JANELLE											
												4,145.73
	GROSS:	5,036.34	0.00	0.00	5,036.34	5,036.34	5,576.53	5,583.33	5,583.33	5,248.74		
5,583.33	EMPLOYEE:	(505.33)	0.00	0.00	(312.25)	(73.03)	(334.59)				(212.40)	0.00
	EMPLOYER:				312.25	73.03	334.59	0.00	0.00	0.00	1.10	0.00
JACODOR	JACOBSON, DORLA K											
												2,814.37
	GROSS:	3,399.92	3,399.92	0.00	3,637.42	3,637.42	4,234.08	4,004.97	4,242.47	3,750.93		
4,242.47	EMPLOYEE:	(200.74)	(106.55)	0.00	(225.52)	(52.74)	(254.04)				(588.51)	0.00
	EMPLOYER:				225.52	52.74	254.04	0.00	0.00	0.00	555.60	0.00
KASTKAR	KASTRUP, KARLA											
												23.41
	GROSS:	25.35	0.00	0.00	25.35	25.35	4,388.67	4,388.67	4,388.67	4,125.35		
4,388.67	EMPLOYEE:	0.00	0.00	0.00	(1.57)	(0.37)	(4,363.32)				0.00	0.00
	EMPLOYER:				1.57	0.37	263.32	0.00	0.00	0.00	1.10	0.00
LESTDAN	LESTER, DAN											
												1,944.12
	GROSS:	2,358.26	0.00	0.00	2,358.26	2,358.26	2,916.40	2,916.40	2,916.40	2,741.42		
2,916.40	EMPLOYEE:	(179.37)	0.00	0.00	(146.21)	(34.19)	(174.98)				(437.53)	0.00
	EMPLOYER:				146.21	34.19	174.98	0.00	0.00	0.00	551.10	0.00
LEWAMOR	LEWANDOWSKI, MORGAN											
												1,578.75
	GROSS:	1,786.08	0.00	0.00	1,786.08	1,786.08	1,777.75	1,892.75	1,892.75	1,786.08		
1,892.75	EMPLOYEE:	(70.69)	0.00	0.00	(110.74)	(25.90)	(106.67)				0.00	0.00
	EMPLOYER:				110.74	25.90	106.67	0.00	0.00	0.00	0.00	0.00

	<u>Gross</u>	<u>FIT</u>	<u>SIT</u>	<u>LIT</u>	<u>Soc Sec</u>	<u>Medicare</u>	<u>Ret</u>	<u>FUTA</u>	<u>SUTA</u>	<u>Work Comp</u>	<u>Ded</u>	<u>Add PIK</u>
MUENKIM	MUENCHOW, KIMBERLY											
												0.00
	GROSS:	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		
0.00	EMPLOYEE:	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00	0.00
	EMPLOYER:				0.00	0.00	0.00	0.00	0.00	0.00	1.10	0.00
MUENRAC	MUENCHOW, RACHELLE											
												2,240.94
	GROSS:	2,748.12	0.00	0.00	2,748.12	2,748.12	3,241.11	3,241.11	3,241.11	3,046.64		
3,241.11	EMPLOYEE:	(283.15)	0.00	0.00	(170.38)	(39.85)	(194.47)				(312.32)	0.00
	EMPLOYER:				170.38	39.85	194.47	0.00	0.00	0.00	551.10	0.00
MUSCSYL	MUSCH, SYLVIA											
												2,986.87
	GROSS:	3,786.72	0.00	0.00	3,786.72	3,786.72	4,069.36	4,069.36	4,069.36	3,825.20		
4,069.36	EMPLOYEE:	(490.16)	0.00	0.00	(234.78)	(54.91)	(244.16)				(58.48)	0.00
	EMPLOYER:				234.78	54.91	244.16	0.00	0.00	0.00	0.81	0.00
OSTLLYN	OSTLUND, LYNDA											
												1,733.88
	GROSS:	1,966.72	1,966.72	0.00	1,966.72	1,966.72	2,031.09	2,088.59	2,088.59	1,966.72		
2,088.59	EMPLOYEE:	(52.51)	(29.87)	0.00	(121.94)	(28.52)	(121.87)				0.00	0.00
	EMPLOYER:				121.94	28.52	121.87	0.00	0.00	0.00	1.10	0.00
ROEKRI	ROE, KRISTIN											
												2,150.37
	GROSS:	2,579.91	2,579.91	0.00	2,579.91	2,579.91	4,091.50	4,091.50	4,091.50	3,846.01		
4,091.50	EMPLOYEE:	(149.66)	(82.52)	0.00	(159.95)	(37.41)	(245.49)				(1,266.10)	0.00
	EMPLOYER:				159.95	37.41	245.49	0.00	0.00	0.00	551.10	0.00
SCHMLEO	SCHMIEG, LEON											
												1,330.11
	GROSS:	1,602.72	0.00	0.00	1,602.72	1,602.72	0.00	1,602.72	1,602.72	1,602.72		
1,602.72	EMPLOYEE:	(150.00)	0.00	0.00	(99.37)	(23.24)	0.00				0.00	0.00
	EMPLOYER:				99.37	23.24	0.00	0.00	0.00	0.00	0.00	0.00
THYNTAR	THYNE, TARAH											
												1,778.21
	GROSS:	2,030.60	0.00	0.00	2,030.60	2,030.60	0.00	2,080.00	2,080.00	2,080.00		
2,080.00	EMPLOYEE:	(97.05)	0.00	0.00	(125.90)	(29.44)	0.00				(49.40)	0.00
	EMPLOYER:				125.90	29.44	0.00	0.00	0.00	0.00	0.00	0.00
TIPPAMB	TIPPIE, AMBER											
												1,009.22
	GROSS:	1,326.11	1,326.11	0.00	1,326.11	1,326.11	1,734.75	1,734.75	1,734.75	1,630.66		
1,734.75	EMPLOYEE:	(100.00)	(115.44)	0.00	(82.22)	(19.23)	(104.09)				(304.55)	0.00
	EMPLOYER:				82.22	19.23	104.09	0.00	0.00	0.00	1.10	0.00
TRAURUT	TRAUTNER, RUTH											
												2,332.70
	GROSS:	2,822.82	0.00	0.00	2,822.82	2,822.82	2,968.94	3,136.44	3,136.44	2,958.30		
3,136.44	EMPLOYEE:	(235.11)	0.00	0.00	(175.01)	(40.93)	(178.14)				(174.55)	0.00
	EMPLOYER:				175.01	40.93	178.14	0.00	0.00	0.00	1.10	0.00
VANLAMY	VANLITH, AMY M											
												36.94
	GROSS:	40.00	0.00	0.00	40.00	40.00	0.00	40.00	40.00	40.00		
40.00	EMPLOYEE:	0.00	0.00	0.00	(2.48)	(0.58)	0.00				0.00	0.00
	EMPLOYER:				2.48	0.58	0.00	0.00	0.00	0.00	0.00	0.00
VREIAMA	VREIM, AMANDA											
												1,646.48
	GROSS:	1,872.00	1,872.00	0.00	1,872.00	1,872.00	0.00	1,872.00	1,872.00	1,872.00		
1,872.00	EMPLOYEE:	0.00	(82.32)	0.00	(116.06)	(27.14)	0.00				0.00	0.00
	EMPLOYER:				116.06	27.14	0.00	0.00	0.00	0.00	0.00	0.00
WALSROB	WALSH, ROBERT											
												4,449.88
	GROSS:	5,231.77	0.00	0.00	5,231.77	5,231.77	5,833.33	5,833.33	5,833.33	5,483.33		
5,833.33	EMPLOYEE:	(381.66)	0.00	0.00	(324.37)	(75.86)	(350.00)				(251.56)	0.00
	EMPLOYER:				324.37	75.86	350.00	0.00	0.00	0.00	550.00	0.00

	<u>Gross</u>	<u>FIT</u>	<u>SIT</u>	<u>LIT</u>	<u>Soc Sec</u>	<u>Medicare</u>	<u>Ret</u>	<u>FUTA</u>	<u>SUTA</u>	<u>Work Comp</u>	<u>Ded</u>	<u>Add PIK</u>
WESTSUS	WESTERMEYER, SUSAN											
												36.94
	GROSS:	40.00	0.00	0.00	40.00	40.00	0.00	40.00	40.00	40.00		
40.00	EMPLOYEE:	0.00	0.00	0.00	(2.48)	(0.58)	0.00				0.00	0.00
	EMPLOYER:				2.48	0.58	0.00	0.00	0.00	0.00	0.00	0.00
WOLLASH	WOLLSCHLAGER, ASHLEY											
												2,067.58
	GROSS:	2,390.74	0.00	0.00	2,390.74	2,390.74	2,543.34	2,543.34	2,543.34	2,390.74		
2,543.34	EMPLOYEE:	(140.26)	0.00	0.00	(148.23)	(34.67)	(152.60)				0.00	0.00
	EMPLOYER:				148.23	34.67	152.60	0.00	0.00	0.00	1.10	0.00
Subtotal:				Female: 33		Male: 5		Total: 38		Net:		67,058.59
	GROSS:	81,210.97	23,682.02	0.00	81,773.47	81,773.47	87,330.32	96,718.17	96,955.67	91,478.35		
97,280.67	EMPLOYEE:	(5,822.68)	(954.93)	0.00	(5,069.95)	(1,185.71)	(9,589.82)				(7,598.99)	0.00
	EMPLOYER:				5,069.95	1,185.71	5,689.82	0.00	0.00	0.00	4,635.14	0.00

Annual; Processing Month 10/2022; Accounts to Include Accounts with Activity

<u>Account Number</u>	<u>Description</u>	<u>Previous Balance</u>	<u>Current Month</u>	<u>Ending Balance</u>
Fund: 00	GENERAL LONG-TERM LIABILITIES			
<u>Fund Balance</u>				
00 509	OTHER LONG-TERM LIABILITIES	3,948.31	0.00	3,948.31
00 706	NET INVESTMENT IN CAPITAL ASSETS	(3,948.31)	0.00	(3,948.31)
	Fund Balance Subtotal:	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Total Liabilities, Deferred Inflows of Resources, and Fund Equity:		<u>0.00</u>	<u>0.00</u>	<u>0.00</u>

Annual; Processing Month 10/2022; Accounts to Include Accounts with Activity

<u>Account Number</u>	<u>Description</u>	<u>Previous Balance</u>	<u>Current Month</u>	<u>Ending Balance</u>
Fund: 10 GENERAL FUND				
<u>Current Assets</u>				
10 101	CASH IN BANK	22,848.22	(76,162.85)	(53,314.63)
10 110	TAXES RECEIVABLE - CURRENT	183,450.62	(11,439.00)	172,011.62
10 112	TAXES RECEIVABLE - DELINQUENT	2,353.22	(590.11)	1,763.11
10 120	ACCOUNTS RECEIVABLE	0.00	0.00	0.00
10 140	DUE FROM _____ GOVERNMENT	0.00	0.00	0.00
10 180	INVESTMENTS	313,332.29	0.00	313,332.29
10 191	DEPOSITS - NPIP	3,993.00	0.00	3,993.00
	Current Assets Subtotal:	525,977.35	(88,191.96)	437,785.39
Total Assets and Deferred Outflows of Resources:		525,977.35	(88,191.96)	437,785.39
<u>Current Liabilities</u>				
10 402	ACCOUNTS PAYABLE	0.00	0.00	0.00
10 404	CONTRACTS PAYABLE	429.36	0.00	429.36
10 450	SIT PAYABLE	0.00	0.00	0.00
10 451	PR DEDUCTION-FICA PAYABLE	0.00	0.00	0.00
10 452	PR DEDUCTION-FIT PAYABLE	0.00	0.00	0.00
10 453	PR DEDUCTION-INSURANCE	0.00	0.00	0.00
10 453 007	PR DEDUCTION/AFLAC PAYABLE	0.00	0.00	0.00
10 453 008	PR DEDUCTION-INSURANCE - BENEFITMALL	5.32	0.00	5.32
10 453 009	PR DEDUCTION-INSURANCE - SANFORD HEALTH	61.70	0.00	61.70
10 453 015	PR DEDUCTION-INSURANCE - STANDARD LIFE	11.55	0.00	11.55
10 454	PR DEDUCTION-RETIREMENT	0.00	0.00	0.00
10 457	BENEFITS PAYABLE	(1,080.76)	0.00	(1,080.76)
10 553	TAXES LEVIED FOR FUTURE PERIODS	241,229.98	(12,029.11)	229,200.87
	Current Liabilities Subtotal:	240,657.15	(12,029.11)	228,628.04
<u>Fund Balance</u>				
10 712	NON-SPENDABLE FUND EQUITY - NPIP	3,993.00	0.00	3,993.00
10 760	FUND BALANCE - UNASSIGNED	281,327.20	(76,162.85)	205,164.35
	Fund Balance Subtotal:	285,320.20	(76,162.85)	209,157.35
Total Liabilities, Deferred Inflows of Resources, and Fund Equity:		525,977.35	(88,191.96)	437,785.39

Annual; Processing Month 10/2022; Accounts to Include Accounts with Activity

<u>Account Number</u>	<u>Description</u>	<u>Previous Balance</u>	<u>Current Month</u>	<u>Ending Balance</u>
Fund: 11	IMPREST FUND - ADV PYMT ACCT			
<u>Current Assets</u>				
11 101	CASH	2,792.52	(194.62)	2,597.90
	Current Assets Subtotal:	<u>2,792.52</u>	<u>(194.62)</u>	<u>2,597.90</u>
Total Assets and Deferred Outflows of Resources:		<u>2,792.52</u>	<u>(194.62)</u>	<u>2,597.90</u>
<u>Fund Balance</u>				
11 704 005	FUND BALANCE - UNDESIGNATED	2,792.52	(194.62)	2,597.90
	Fund Balance Subtotal:	<u>2,792.52</u>	<u>(194.62)</u>	<u>2,597.90</u>
Total Liabilities, Deferred Inflows of Resources, and Fund Equity:		<u>2,792.52</u>	<u>(194.62)</u>	<u>2,597.90</u>

Annual; Processing Month 10/2022; Accounts to Include Accounts with Activity

<u>Account Number</u>	<u>Description</u>	<u>Previous Balance</u>	<u>Current Month</u>	<u>Ending Balance</u>
Fund: 21 CAPITAL OUTLAY FUND				
<u>Current Assets</u>				
21 101	CASH IN BANK	86,701.33	(56,182.81)	30,518.52
21 110	TAXES RECEIVABLE - CURRENT	73,937.43	(3,147.17)	70,790.26
21 112	TAXES RECEIVABLE - DELINQUENT	675.14	(294.70)	380.44
21 130	DUE FROM OTHER FUND - DUE FROM FUND 53 LLLC	48,802.07	0.00	48,802.07
	Current Assets Subtotal:	<u>210,115.97</u>	<u>(59,624.68)</u>	<u>150,491.29</u>
	Total Assets and Deferred Outflows of Resources:	<u>210,115.97</u>	<u>(59,624.68)</u>	<u>150,491.29</u>
<u>Current Liabilities</u>				
21 402	ACCOUNTS PAYABLE	0.00	0.00	0.00
21 553	TAXES LEVIED FOR FUTURE PERIODS	86,531.14	(3,441.87)	83,089.27
	Current Liabilities Subtotal:	<u>86,531.14</u>	<u>(3,441.87)</u>	<u>83,089.27</u>
<u>Fund Balance</u>				
21 723	RESTRICTED FUND BALANCE - CAPITAL OUTLAY	123,584.83	(56,182.81)	67,402.02
	Fund Balance Subtotal:	<u>123,584.83</u>	<u>(56,182.81)</u>	<u>67,402.02</u>
	Total Liabilities, Deferred Inflows of Resources, and Fund Equity:	<u>210,115.97</u>	<u>(59,624.68)</u>	<u>150,491.29</u>

Annual; Processing Month 10/2022; Accounts to Include Accounts with Activity

<u>Account Number</u>	<u>Description</u>	<u>Previous Balance</u>	<u>Current Month</u>	<u>Ending Balance</u>
Fund: 22	SPECIAL EDUCATION FUND			
<u>Current Assets</u>				
22 101	CASH IN BANK	136,319.03	(13,666.12)	122,652.91
22 110	TAXES RECEIVABLE - CURRENT	55,746.95	(1,921.35)	53,825.60
22 112	TAXES RECEIVABLE - DELINQUENT	725.02	(314.28)	410.74
	Current Assets Subtotal:	<u>192,791.00</u>	<u>(15,901.75)</u>	<u>176,889.25</u>
Total Assets and Deferred Outflows of Resources:		<u><u>192,791.00</u></u>	<u><u>(15,901.75)</u></u>	<u><u>176,889.25</u></u>
<u>Current Liabilities</u>				
22 402	ACCOUNTS PAYABLE	0.00	0.00	0.00
22 404	CONTRACTS PAYABLE	0.00	0.00	0.00
22 451	PR DEDUCTION-FICA	0.00	0.00	0.00
22 452	PR DEDUCTION-FIT	0.00	0.00	0.00
22 453	PR DEDUCTION-INSURANCE	0.00	0.00	0.00
22 453 007	PR DEDUCTION-INSURANCE AFLAC	0.00	0.00	0.00
22 453 009	PR DEDUCTION-INSURANCE - SANFORD HEALTH	0.00	0.00	0.00
22 453 015	PR DEDUCTION-INSURANCE - SANFORD UNUM	3.85	0.00	3.85
22 454	PR DEDUCTION-RETIREMENT	0.00	0.00	0.00
22 457	BENEFITS PAYABLE	(3.03)	0.00	(3.03)
22 553	TAXES LEVIED FOR FUTURE PERIODS	68,317.74	(2,235.63)	66,082.11
	Current Liabilities Subtotal:	<u>68,318.56</u>	<u>(2,235.63)</u>	<u>66,082.93</u>
<u>Fund Balance</u>				
22 724	RESTRICTED FUND BALANCE - SPECIAL ED	124,472.44	(13,666.12)	110,806.32
	Fund Balance Subtotal:	<u>124,472.44</u>	<u>(13,666.12)</u>	<u>110,806.32</u>
Total Liabilities, Deferred Inflows of Resources, and Fund Equity:		<u><u>192,791.00</u></u>	<u><u>(15,901.75)</u></u>	<u><u>176,889.25</u></u>

Annual; Processing Month 10/2022; Accounts to Include Accounts with Activity

<u>Account Number</u>	<u>Description</u>	<u>Previous Balance</u>	<u>Current Month</u>	<u>Ending Balance</u>
Fund: 51 FOOD SERVICE FUND				
<u>Current Assets</u>				
51 101	CASH IN BANK	3,113.53	(427.12)	2,686.41
51 120	ACCOUNTS RECEIVABLE	0.00	0.00	0.00
51 170	INVENTORY-SUPPLIES	1,236.64	0.00	1,236.64
51 171	INVENTORY-STORES PURCH FOR RES	1,996.72	0.00	1,996.72
51 172	INVENTORY OF DONATED FOOD	6,465.15	0.00	6,465.15
	Current Assets Subtotal:	<u>12,812.04</u>	<u>(427.12)</u>	<u>12,384.92</u>
<u>Long-term Assets</u>				
51 204	MACHINERY & EQUIPMENT - LOCAL FUNDS	88,950.61	0.00	88,950.61
51 208	ACCUM DEPRECIATION-LOCAL	(67,023.23)	0.00	(67,023.23)
	Long-term Assets Subtotal:	<u>21,927.38</u>	<u>0.00</u>	<u>21,927.38</u>
<u>Other Assets</u>				
51 196	NET PENSION ASSET	84.61	0.00	84.61
	Other Assets Subtotal:	<u>84.61</u>	<u>0.00</u>	<u>84.61</u>
<u>Deferred Outflows of Resources</u>				
51 252	PENSION RELATED DEFERRED OUTFLOWS	13,731.10	0.00	13,731.10
	Deferred Outflows of Resources Subtotal:	<u>13,731.10</u>	<u>0.00</u>	<u>13,731.10</u>
	Total Assets and Deferred Outflows of Resources:	<u><u>48,555.13</u></u>	<u><u>(427.12)</u></u>	<u><u>48,128.01</u></u>
<u>Current Liabilities</u>				
51 402	ACCOUNTS PAYABLE	0.00	0.00	0.00
51 404	CONTRACTS PAYABLE	0.00	0.00	0.00
51 450	PAYROLL DEDUCTION	0.00	0.00	0.00
51 451	PR DEDUCTION-FICA	0.00	0.00	0.00
51 452	PAYROLL DED. - INC. TAX	0.00	0.00	0.00
51 453	PAYROLL DED. - INSURANCE	0.00	0.00	0.00
51 453 007	PR DEDUCTION-INSURANCE-AFLAC	0.00	0.00	0.00
51 453 009	PR DEDUCTION-INSURANCE-NPIP	0.00	0.00	0.00
51 454	PR DEDUCTION-RETIREMENT	0.00	0.00	0.00
51 456	PR DEDUCTION	0.00	0.00	0.00
51 457	BENEFITS PAYABLE	0.03	0.00	0.03
51 475	UNEARNED REVENUE	10,159.11	(1,030.14)	9,128.97
	Current Liabilities Subtotal:	<u>10,159.14</u>	<u>(1,030.14)</u>	<u>9,129.00</u>
<u>Deferred Inflows of Resources</u>				
51 554	PENSION RELATED DEFERRED INFLOWS	11,523.92	0.00	11,523.92
	Deferred Inflows of Resources Subtotal:	<u>11,523.92</u>	<u>0.00</u>	<u>11,523.92</u>
<u>Fund Balance</u>				
51 706	NET INVESTMENT IN CAPITAL ASSETS	8,165.58	0.00	8,165.58

Annual; Processing Month 10/2022; Accounts to Include Accounts with Activity

<u>Account Number</u>	<u>Description</u>	<u>Previous Balance</u>	<u>Current Month</u>	<u>Ending Balance</u>
51 708	UNDESIGNATED FUND BALANCE	18,706.49	603.02	19,309.51
	Fund Balance Subtotal:	<u>26,872.07</u>	<u>603.02</u>	<u>27,475.09</u>
	Total Liabilities, Deferred Inflows of Resources, and Fund Equity:	<u>48,555.13</u>	<u>(427.12)</u>	<u>48,128.01</u>

Annual; Processing Month 10/2022; Accounts to Include Accounts with Activity

<u>Account Number</u>	<u>Description</u>	<u>Previous Balance</u>	<u>Current Month</u>	<u>Ending Balance</u>
Fund: 53 PRESCHOOL/OST/LITTLE LIONS FUND				
<u>Current Assets</u>				
53 101	CASH IN BANK	162,258.49	(3,999.31)	158,259.18
53 120	ACCOUNTS RECEIVABLE	0.00	0.00	0.00
	Current Assets Subtotal:	162,258.49	(3,999.31)	158,259.18
<u>Long-term Assets</u>				
53 202	BUILDINGS	119,665.78	0.00	119,665.78
53 204	MACHINERY & EQUIPMENT - LOCAL FUNDS	292,052.00	0.00	292,052.00
53 208	ACCUM DEPRECIATION-LOCAL	(4,868.00)	0.00	(4,868.00)
	Long-term Assets Subtotal:	406,849.78	0.00	406,849.78
<u>Other Assets</u>				
53 196	NET PENSION ASSET	272.82	0.00	272.82
	Other Assets Subtotal:	272.82	0.00	272.82
<u>Deferred Outflows of Resources</u>				
53 252	PENSION RELATED DEFERRED OUTFLOWS	44,282.20	0.00	44,282.20
	Deferred Outflows of Resources Subtotal:	44,282.20	0.00	44,282.20
Total Assets and Deferred Outflows of Resources:		613,663.29	(3,999.31)	609,663.98
<u>Current Liabilities</u>				
53 402	ACCOUNTS PAYABLE	0.00	0.00	0.00
53 404	CONTRACTS PAYABLE	0.00	0.00	0.00
53 410	DUE TO OTHER FUND - DUE TO CAP OUTLAY	48,802.07	0.00	48,802.07
53 450	PAYROLL DEDUCTION	0.00	0.00	0.00
53 451	PR DEDUCTION-FICA	0.00	0.00	0.00
53 452	PR DEDUCTION-FIT	0.00	0.00	0.00
53 453	PR DEDUCTION-INSURANCE	0.00	0.00	0.00
53 453 007	PR DEDUCTION-INSURANCE	0.00	0.00	0.00
53 453 009	PR DEDUCTION-INSURANCE	0.00	0.00	0.00
53 454	PR DEDUCTION-RETIREMENT	0.00	0.00	0.00
53 457	BENEFITS PAYABLE	6.07	0.00	6.07
	Current Liabilities Subtotal:	48,808.14	0.00	48,808.14
<u>Deferred Inflows of Resources</u>				
53 554	PENSION RELATED DEFERRED INFLOWS	37,164.10	0.00	37,164.10
	Deferred Inflows of Resources Subtotal:	37,164.10	0.00	37,164.10
<u>Fund Balance</u>				
53 708	UNRESTRICTED NET POSITION	527,691.05	(3,999.31)	523,691.74
	Fund Balance Subtotal:	527,691.05	(3,999.31)	523,691.74
Total Liabilities, Deferred Inflows of Resources, and Fund Equity:		613,663.29	(3,999.31)	609,663.98

Annual; Processing Month 10/2022; Accounts to Include Accounts with Activity

<u>Account Number</u>	<u>Description</u>	<u>Previous Balance</u>	<u>Current Month</u>	<u>Ending Balance</u>
Fund: 71	AGENCY FUND - INS/FLEX			
	<u>Current Assets</u>			
71 101	CASH	4,356.57	562.50	4,919.07
	Current Assets Subtotal:	<u>4,356.57</u>	<u>562.50</u>	<u>4,919.07</u>
	Total Assets and Deferred Outflows of Resources:	<u>4,356.57</u>	<u>562.50</u>	<u>4,919.07</u>
	<u>Fund Balance</u>			
71 704 005	FUND BALANCE - UNDESIGNATED	4,356.57	562.50	4,919.07
	Fund Balance Subtotal:	<u>4,356.57</u>	<u>562.50</u>	<u>4,919.07</u>
	Total Liabilities, Deferred Inflows of Resources, and Fund Equity:	<u>4,356.57</u>	<u>562.50</u>	<u>4,919.07</u>

Annual; Processing Month 10/2022; Accounts to Include Accounts with Activity

<u>Account Number</u>	<u>Description</u>	<u>Previous Balance</u>	<u>Current Month</u>	<u>Ending Balance</u>
Fund: 72 AGENCY FUND - STUDENT COUNCIL				
<u>Current Assets</u>				
72 101	CASH	2,144.05	20.05	2,164.10
	Current Assets Subtotal:	<u>2,144.05</u>	<u>20.05</u>	<u>2,164.10</u>
Total Assets and Deferred Outflows of Resources:		<u>2,144.05</u>	<u>20.05</u>	<u>2,164.10</u>
<u>Fund Balance</u>				
72 704 005	FUND BALANCE - UNDESIGNATED	2,144.05	20.05	2,164.10
	Fund Balance Subtotal:	<u>2,144.05</u>	<u>20.05</u>	<u>2,164.10</u>
Total Liabilities, Deferred Inflows of Resources, and Fund Equity:		<u>2,144.05</u>	<u>20.05</u>	<u>2,164.10</u>

Annual; Processing Month 10/2022; Accounts to Include Accounts with Activity

<u>Account Number</u>	<u>Description</u>	<u>Previous Balance</u>	<u>Current Month</u>	<u>Ending Balance</u>
Fund: 90 GENERAL CAPITAL ASSETS - FIXED ASSETS				
<u>Long-term Assets</u>				
90 201	LAND	240.00	0.00	240.00
90 202	BUILDINGS	818,120.70	0.00	818,120.70
90 203	IMPROVEMENTS OTHER THAN BLDG	176,842.30	0.00	176,842.30
90 204	EQUIPMENT - LOCAL	231,155.00	0.00	231,155.00
	Long-term Assets Subtotal:	<u>1,226,358.00</u>	<u>0.00</u>	<u>1,226,358.00</u>
	Total Assets and Deferred Outflows of Resources:	<u>1,226,358.00</u>	<u>0.00</u>	<u>1,226,358.00</u>
<u>Fund Balance</u>				
90 211	ACCUMULATED DEPRECIATION - IMPROVEMENTS	892,716.00	0.00	892,716.00
90 706	NET ASSETS INVESTED IN CAPITAL ASSETS	333,642.00	0.00	333,642.00
	Fund Balance Subtotal:	<u>1,226,358.00</u>	<u>0.00</u>	<u>1,226,358.00</u>
	Total Liabilities, Deferred Inflows of Resources, and Fund Equity:	<u>1,226,358.00</u>	<u>0.00</u>	<u>1,226,358.00</u>

Batch Description: OCTOBER 31 2022 CHECK RECONCILIATION Processing Month: 10/2022
 Checking Account: 1 BSCS MAIN CHECKING

<u>Check/Reference Number</u>	<u>Description</u>	<u>Date</u>	<u>Amount</u>
	Statement Balance	10/31/2022	280,697.62

Outstanding Checks

<u>Check/Reference Number</u>	<u>Description</u>	<u>Date</u>	<u>Amount</u>
37372	AMBER OGREN	06/27/2022	128.14
37389	JANELLE HUBER	07/25/2022	20.00
37505	STACY HENNINGS	10/17/2022	13.72
37508	NOBLE ROOFING & EXTERIORS INC.	10/17/2022	19,619.97
37512	ASHLEY WOLLSCHLAGER	10/17/2022	113.40
	Total:		<u>19,895.23</u>

<u>Statement Balance</u>	<u>Outstanding Total</u>	<u>Balance on Books</u>	<u>Cash Account Balance</u>	<u>Difference</u>
280,697.62	(19,895.23)	260,802.39	260,802.39	0.00

Cleared Automatic Payment Total:	35,425.68
Cleared Checks Total:	79,573.21
Cleared Direct Deposit Total:	(67,669.46)
Cleared Void Total:	
Cleared Cash Receipt Total:	47,838.58
Cleared Manual Journal Entries Total:	(365.15)
Cleared Sales Journal Total:	

MANUAL JOURNAL ENTRY BOARD REPORT

10/31/2022

ACCT #	DATE	REFERENCE #	DEBIT	CREDIT	DESCRIPTION
21 2549 306 549	10/1/2022	MJ23-012		40,877.55	MOVE ESSER 3 HVAC EXP TO CORRECT GMS ACCT
21 2535 306 549	10/1/2022	MJ23-012	40,877.55		MOVE ESSER 3 HVAC EXP TO CORRECT GMS ACCT
51 1610	10/31/2022	MJ23-013	200.00		PER PARENT REQUEST MOVE LUNCH MONEY TO PRESCHOOL TUITION
51 101	10/31/2022	MJ23-013		200.00	PER PARENT REQUEST MOVE LUNCH MONEY TO PRESCHOOL TUITION
53 101	10/31/2022	MJ23-013	200.00		PER PARENT REQUEST MOVE LUNCH MONEY TO PRESCHOOL TUITION
53 1340	10/31/2022	MJ23-013		200.00	PER PARENT REQUEST MOVE LUNCH MONEY TO PRESCHOOL TUITION
51 475	10/31/2022	MJ23-014	1,030.14		SUPPLY CHAIN ASSIST RECORD REV EARNED
51 4810 064	10/31/2022	MJ23-014		1,030.14	SUPPLY CHAIN ASSIST RECORD REV EARNED
10 101	10/5/2022	MJ23-015		365.15	3QTR 2022 SD UI TAX
10 1111 000 250	10/5/2022	MJ23-015	365.15		3QTR 2022 SD UI TAX
11 101	10/30/2022	MJ23-016		278.50	ADV PYMT CKS
11 1190 000 479 011	10/30/2022	MJ23-016	278.50		ADV PYMT CKS
72 101	10/30/2022	MJ23-016		140.48	STUDENT COUNCIL PAYMENTS
72 1190 000 479 013	10/30/2022	MJ23-016	140.48		STUDENT COUNCIL PAYMENTS
10 2529 306 190	9/1/2022	MJ23-017		620.00	MOVE ADMIN ASSIST EXP FOR ESSER 3
10 2529 306 210	9/1/2022	MJ23-017		47.43	MOVE ADMIN ASSIST EXP FOR ESSER 3
10 2490 306 190	9/1/2022	MJ23-017	620.00		MOVE ADMIN ASSIST EXP FOR ESSER 3
10 2490 306 210	9/1/2022	MJ23-017	47.43		MOVE ADMIN ASSIST EXP FOR ESSER 3
10 553	10/20/2022	MJ23-018	7,445.04		GRANT COUNTY OCT 2022 APPORTIONMENT
10 110	10/20/2022	MJ23-018		6,854.93	GRANT COUNTY OCT 2022 APPORTIONMENT
10 112	10/20/2022	MJ23-018		590.11	GRANT COUNTY OCT 2022 APPORTIONMENT
21 553	10/20/2022	MJ23-018	1,867.83		GRANT COUNTY OCT 2022 APPORTIONMENT
21 110	10/20/2022	MJ23-018		1,573.13	GRANT COUNTY OCT 2022 APPORTIONMENT
21 112	10/20/2022	MJ23-018		294.70	GRANT COUNTY OCT 2022 APPORTIONMENT
22 553	10/20/2022	MJ23-018	1,275.79		GRANT COUNTY OCT 2022 APPORTIONMENT
22 110	10/20/2022	MJ23-018		961.51	GRANT COUNTY OCT 2022 APPORTIONMENT
22 112	10/20/2022	MJ23-018		314.28	GRANT COUNTY OCT 2022 APPORTIONMENT
10 553	10/20/2022	MJ23-018	4,584.07		ROBERTS COUNTY OCT 2022 APPORTIONMENT
10 110	10/20/2022	MJ23-018		4,584.07	ROBERTS COUNTY OCT 2022 APPORTIONMENT
21 553	10/20/2022	MJ23-018	1,574.04		ROBERTS COUNTY OCT 2022 APPORTIONMENT
21 110	10/20/2022	MJ23-018		1,574.04	ROBERTS COUNTY OCT 2022 APPORTIONMENT
22 553	10/20/2022	MJ23-018	959.84		ROBERTS COUNTY OCT 2022 APPORTIONMENT
22 110	10/20/2022	MJ23-018		959.84	ROBERTS COUNTY OCT 2022 APPORTIONMENT
			61,465.86	61,465.86	TOTAL DEBITS AND CREDITS

**BOARD OF EDUCATION PROCEEDINGS
BIG STONE CITY SCHOOL DISTRICT #25-1**

The Big Stone City School District's Board of Education met in a regular session on October 17, 2022 @ 6:00 PM in the school board room/CEO office with the following members present or absent:

Officers and others present:

Christopher Folk, CEO/Business Manager

Janelle Huber, Principal

Meeting called to order by school board president Hillary Henrich at 6:00 PM

Roll call was taken with Sue Christensen, Hillary Henrich, Amy VanLith, and Sue Westermeyer present. Quorum established. Alan Chrzanowski was absent.

The Pledge of Allegiance was recited.

Motion by VanLith, seconded by Christensen, to approve the amended agenda. Add separate action item, approval of the 2022-2023 Administrative Rule Waiver Application – Long-Term Substitute. 4 votes yes. Motion Carried.

Community Input Session: none

Communication Items

- School Board Communication: none
- Principal Report: 2021-2022 State Report Card Presentation
- Learning Center Director Report: quarterly reporting review scheduled for December 2022
- CEO/Business Manager Report: the following reports were presented; Revenue/Expenditure Summary Report, BSCS Board Report – Detail, Bills and BMO PCard, Payroll Register – Unitemized Report, Balance Sheet, Check Reconciliation Report, and Manual Journal Entry Board Report. Other items discussed: the school district met the teacher compensation accountability for 2022FY; excess cash accountabilities were waived for 2022FY, and verification of annual financial report ending June 30, 2022 has been completed and sent to the DOE.

Financial Report

	10 GENERAL FUND	21 CAPITAL OUTLAY FUND	22 SPECIAL EDUCATION FUND	51 FOOD SERVICE FUND	53 PRESCHOOL/OUT-SIDE SCHOOL TIME (OST)/LLLC FUND
September 1, 2022	BEGINNING BALANCE	\$77,762.85	\$143,807.06	\$3,115.41	\$166,873.33
	TOTAL RECEIPTS	\$15,715.88	\$9,028.09	\$8,898.75	\$21,331.11
	TOTAL DISBURSEMENTS	(\$6,777.40)	(\$16,516.12)	(\$8,900.63)	(\$25,945.95)
September 30, 2022	ENDING BALANCE	\$86,701.33	\$136,319.03	\$3,113.53	\$162,258.49

Certificate of Deposit – \$313,332.29

Advance Payment (Fund 11) & Flex Account (Fund 71) – \$7,149.09

Student Council (Fund 72) – \$2,144.05

The following bills were approved:

GENERAL FUND: ADVANCE PAYMENT FUND,(SCHOOL CHECKING FUND),83.88 ASB WORKERS' COMPENSATION FUND,(WORKERS COMP RENEWAL),729.00 ASSOCIATED SCHOOL BOARDS OF SOUTH DAKOTA,(MEMBERSHIP DUES),457.50 BMO MASTERCARD,(PCARD),10,540.77 BRANDT, LORELEI ,(REIMBURSEMENT),167.40 CHURCHILL, MANOLIS, FREEMAN, KLUDT, SHELTON & BURNS LLP, (DUES & SERVICES),150.00 CITY OF BIG STONE CITY, (UTILITIES),1,555.25 CROCKER, HOLLAND ,(REIMBURSEMENT),127.40 FOLK, CHRISTOPHER ,(REIMBURSEMENT),125.10 GRANT COUNTY REVIEW,(ADVERTISING),73.26 HENNINGS, STACY ,(REIMBURSEMENT),13.72 JACOBSON, DORLA ,(REIMBURSEMENT),97.30 MUENCHOW, RACHELLE ,(REIMBURSEMENT),131.58 NORTHWESTERN ENERGY,(UTILITIES - NATGAS),52.77 ORTONVILLE PUBLIC SCHOOLS,(TUITION, TRANSPORTATION, GENERAL),102.50 US FOODS,(FOOD PURCHASES),245.91 WOLLSCHLAGER, ASHLEY ,(REIMBURSEMENT),113.40

CAPITAL OUTLAY FUND: BULLET PROOF MECHANICAL SERVICE INC,(BUILDING MAINTENANCE - BOILER),40,042.45 NOBLE ROOFING & EXTERIORS INC.,(ROOF & EXTERIOR),19,619.97

SPECIAL EDUCATION FUND: BIG STONE THERAPIES INC,(THERAPY),1,359.79 BMO MASTERCARD,(PCARD),1,510.41 TRENHAILE, JAY ,(PSYCHOLOGICAL SERVICES),1,290.00

FOOD SERVICE FUND: BMO MASTERCARD,(PCARD),631.08 EAST SIDE JERSEY DAIRY,(SCHOOL LUNCH MILK),463.09 US FOODS,(FOOD PURCHASES),1,762.88

PRESCHOOL/LEARNING CENTER/OST FUND: BMO MASTERCARD,(PCARD),808.16 CITY OF BIG STONE CITY, (UTILITIES),255.86 NORTHWESTERN ENERGY,(UTILITIES - NATGAS),10.00

Action Items

Motion by VanLith, seconded by Westermeyer, to approve the **Consent Agenda**. 4 votes yes. Motion Carried.

- Approval of minutes from previous school board meeting(s); September 19, 2022 meeting minutes
- Approval of the financial reports
- Approval of the bills, including BMO Mastercard purchases
- Approval of the Disclosure of Conflict of Interest, if applicable
- Approval of Ashley Wollschlager as Head Coach of the basketball program for the 2022-2023 school year
- Approval of the resignation of Jennifer Cronen as Student Council Co-Advisor for the 2022-2023 school year
- Approval of Rachelle Muenchow as Student Council Co-Advisor for the 2022-2023 school year
- Approval of the 2022-2023 Milbank School Tuition Agreement #2
- Approval of the 2022-2023 Title III Consortium Agreement
- Approval of the Agreement between Big Stone City School District and Inter-Lakes Community Action Partnership Head Start Pre-Birth to Five Program for the 2022-2023 school year.

Motion by Westermeyer, seconded by Christensen, to approve the 2022-2023 Administrative Rule Waiver Application – Long-Term Substitute. 4 votes yes. Motion Carried.

Discussion

There were discussions on the following items:

- First reading of the following updated policies
 - Policy GCD - Professional Staff Hiring
 - Policy JHCDE - Administration of Medical Cannabis to Qualifying Students
 - Policy KMI - Relations with political organizations (Public Funds)
- Looking forward: more updates on school policies
- Next school board meeting(s): November 21, 2022 (regular meeting) at 6:00pm in the board room/CEO office.

Executive Session may have a motion after being declared out.

6:33 PM, motion by Westermeyer, seconded by VanLith, to enter into executive session pursuant to SDCL 1-25-2(2) for student matters. 4 votes yes. Motion Carried.

6:44 PM, President Henrich declared out of executive session with no motion.

Motion by VanLith, seconded by Christensen, to adjourn the meeting at 6:44 PM. 4 votes yes. Motion Carried.

/s/ _____
President

/s/ _____
Business Manager

Approximate Cost of Publication

PROFESSIONAL STAFF HIRING

~~All professional staff members of the district will be employed by the Board upon the recommendation of the Superintendent/CEO.~~

All professional staff members of the district will be employed by the Board upon the recommendation of the Superintendent. Should a person recommended by the Superintendent be rejected by the Board, it will be the Superintendent's duty to make another recommendation.

~~The Superintendent/CEO will assure that all persons nominated for employment meet state certification requirements and the qualifications established for the particular position.~~

All persons recommended for employment must meet state certification requirements and the qualifications established for the particular position.

Interviewing and selection procedures will assure that the principal or other administrator to be directly responsible for the work of the staff member has an opportunity to aid in his selection; however, the final recommendation to the Board will be made by the Superintendent/CEO.

All candidates will be considered on the basis of their merits, qualifications, and the needs of the district. In each instance, the Superintendent/CEO and others playing a role in the selection will seek to hire the best-qualified person for the job.

Upon approval by the Board, a staff member teacher will receive a written contract or letter of assignment to be signed by the staff member teacher, Board president, principal and school district business manager.

The District may offer and, upon the signing of a contract by both parties, pay a signing bonus, moving expenses, or tuition reimbursement to a staff member employed in the District. The signing bonus, moving expenses, or tuition reimbursement may be paid either in one lump sum upon completion of the staff member's first year of employment in the District, or in installments over a period not to exceed three years from the date the staff member signed a contract of employment with the District, and upon the terms and conditions as may be mutually agreed upon by the School Board and the staff member. Any signing bonus, moving expenses, or tuition reimbursement authorized by the School Board is in addition to any amount payable under a negotiated contract. The School Board may negotiate any signing bonus, moving expenses, or tuition reimbursement payment with the staff member's designated collective bargaining representative.

Legal References:

ARSD 24:15	<u>Certification</u>
SDCL 13-10-2	<u>General power of school boards to employ personnel</u>
SDCL 13-13-17	<u>Employment of certified teachers required for funds</u>
SDCL 13-42	<u>Certification and evaluation of teachers, principals & superintendents</u>
SDCL 13-43	<u>Employment of teachers</u>
SDCL 3-3-1	<u>Veterans preferred in public employment</u>
POLICY GBA	<u>Equal opportunity employment</u>
POLICY GCB	<u>Qualifications of teachers</u>
POLICY GCC	<u>Professional staff recruiting</u>

1st Reading-4/19/2016
2nd Reading-5/17/2016
Date Adopted-5/17/2016
Last Revised-

ADMINISTRATION OF MEDICAL CANNABIS TO QUALIFYING STUDENTS

The School District restricts the administration of medical cannabis during school hours and at school-sponsored activities unless, in accordance with a practitioner's recommendation, administration of medical cannabis cannot reasonably be accomplished outside of school hours or school-sponsored activities.

The District permits students with a valid registry identification card for medical cannabis under South Dakota law to be administered medical cannabis on school property or at a school-sponsored activity by their parent/guardian or other registered designated caregiver in accordance with this policy and South Dakota law. In order for a parent/guardian or other designated caregiver to administer medical cannabis to a qualifying student, the District will require the following to be provided initially and thereafter at the beginning of each school year and at any time when the qualifying student's administration of medical cannabis changes:

- Presentation of the student's valid State of South Dakota Department of Health approved registry identification card or nonresident card with the State of South Dakota Department of Health's confirmation of registration (a copy of which will be kept by the school in the student's educational record);
- Presentation of the State of South Dakota Department of Health approved caregiver's card showing his/her status as the registered designated caregiver for the qualifying student (a copy of which will be kept by the school in the student's educational record); and
- A written dated and signed certification by the qualifying student's recommending practitioner that also includes the dosage, frequency or time of administration, and length of time between dosages.

The parent/guardian or other registered designated caregiver is the only person who may provide, administer, or assist the student with the consumption of medical cannabis. Schools will not store, and school personnel will not administer, medical cannabis.

Administration of medical cannabis to qualifying students shall be in accordance with this policy. Administration of all prescription and nonprescription medications to students shall be in accordance with applicable law and the District's policy concerning the administration of medications to students.

Definitions

The following definitions apply for purposes of this policy:

1. "Designated location" means a location identified in writing by the school district in its sole discretion and may include a location on the grounds of the school in which the student is enrolled, upon school property in South Dakota, as that term is defined herein, or at a school-sponsored activity in South Dakota.
2. "Permissible form of medical cannabis" means non-smokable products such as oils, tinctures, edible products or lotions that can be administered and fully ingested or absorbed in a short period of time. Patches and other forms of administration that continue to deliver medical cannabis to a qualified student while at school may be appropriate for students who receive ongoing adult assistance or on a case-by-case basis

as determined by the district when adequate protections against misuse may be made. Smoking or vaping medical cannabis is strictly prohibited and is not a permissible form of medical cannabis for students in a school setting under any circumstances.

3. "Designated caregiver" means the qualifying student's parent, guardian or other responsible adult over twenty-one years of age who is the qualifying student's registered designated caregiver and who has a caregiver's card approved by the South Dakota Department of Health. In no event shall another student be recognized as a designated caregiver. A designated caregiver is the only individual permitted to possess and administer to a qualifying student. Any designated caregiver seeking access to school property or school-sponsored activity for purposes of this policy must comply with the Board's policy and/or procedures concerning visitors to school and all other applicable policies.
4. "School property" means any school premises, vehicle, or building, or on or in any premises, vehicle, or building used or leased for the school district's functions.
5. "Qualifying student" means a student who possesses a valid registry identification card approved by the State of South Dakota Department of Health for the use of medical cannabis.
6. "Written certification" means the completed South Dakota Department of Health form dated and signed by a physician, physician assistant or advanced practice registered nurse, who is licensed with authority to prescribe drugs to humans, affirming that the document is made in the course of a bona fide practitioner-patient relationship and stating that ~~in his/her professional opinion the patient is likely to receive a therapeutic or palliative benefit from the medical use of cannabis to treat or alleviate the patient's~~ has a qualifying debilitating medical condition or symptom associated with the debilitating medical condition. The document must specify the patient's debilitating medical condition and the expiration date of the qualifying patient's written certification, which cannot exceed one year after the date of issue. ~~that it is made in the course of a bona fide practitioner-patient relationship.~~

Permissible administration of medical cannabis to a qualifying student

A qualifying student's designated caregiver may administer a permissible form of medical cannabis to a qualifying student in a designated location if all of the following parameters are met:

1. The qualifying student's parent/guardian provides the following to the school before the administration of medical cannabis is allowed on school property or at a school-sponsored activity and thereafter at the beginning of each school year and at any time when the qualifying student's administration of medical cannabis changes:
 - a. The qualifying student's valid registry identification card from the State of South Dakota Department of Health or nonresident card with the State of South Dakota Department of Health's confirmation of registration authorizing the student to receive medical cannabis;
 - b. The completed and signed Form JHCDE-E(1)(Medical Cannabis Administration Plan);
 - c. The designated caregiver(s) card approved by the State of South Dakota Department of Health; and
 - d. Written certification dated and signed by the student's recommending practitioner that also includes the dosage, frequency or time of administration, and length of time between dosages.
2. The qualifying student's parent/guardian provides written notice to the school within ten (10) days of any of the following:
 - a. Change in a designated caregiver;
 - b. The student ceases to have a debilitating medical condition, as that term is defined in South Dakota law; or

- c. The registry identification card is void, expired or revoked.
3. In the event that a new registry identification card is issued, the qualifying student's parent/guardian provides the new card to the school district within ten (10) days of the issuance of the card;
4. The qualifying student's parent/guardian signs the written acknowledgement in Form JHCDE-E(1)(Medical Cannabis Administration Plan) assuming all responsibility for the provision, administration, maintenance, possession, storage and use of medical cannabis under state law, and releases the district from liability for any claim or injury that occurs pursuant to this policy;
5. The qualifying student's parent/guardian or designated caregiver shall be responsible for providing the permissible form of medical cannabis to be administered to the qualifying student, shall transport it in a container that meets the packaging and labeling requirements specified by the South Dakota Department of Health, and shall not at any given time possess on school property an amount of medical cannabis that exceeds the qualifying student's prescribed daily dosage;
6. The district will determine the location and the method of administration of a permissible form of medical cannabis so to not create risk of disruption to the educational environment or exposure to other students;
7. After administering the permissible form of medical cannabis to the qualifying student, the student's designated caregiver shall remove any remaining medical cannabis from the school property or school-sponsored activity;
8. The written dated and signed plan contained in Form JHCDE-E(1)(Medical Cannabis Administration Plan) is prepared that identifies the form, designated location(s), and any protocol regarding administration of a permissible form of medical cannabis to the qualifying student.

Additional parameters

School personnel, in their role as employees of the school district, will not under any circumstances:

1. Assist a qualifying student or his/her designated caregiver in obtaining, administering, or using medical cannabis;
2. Store or hold medical cannabis in any form;
3. Ensure the qualifying student is properly using the medical cannabis as instructed by his/her recommending practitioner; or
4. Serve as the qualifying student's designated caregiver of medical cannabis.

This policy conveys no right to any student or to the student's parents/guardians or other designated caregiver to demand access to any general or particular location on school property or at a school-sponsored activity to administer medical cannabis.

When a school-sponsored activity occurs at another South Dakota public school, the location identified by that school will serve as the designated location for the designated caregiver's administration of medical cannabis.

This policy shall not apply to school property or school-sponsored activities located outside of the state of South Dakota, on federal property or any other location that prohibits cannabis on its property.

Permission to administer medical cannabis to a qualifying student may be limited or revoked if the qualifying student and/or the student's parent/guardian or other designated caregiver violates this policy or demonstrates an inability to responsibly follow this policy's parameters.

No student is permitted to possess or self-administer medical cannabis. Qualifying students with a valid registry identification card who possess or self-administer cannabis may be subject to discipline just as any other student without a valid registry identification card would be. Student possession, use, distribution, sale or being under the influence of cannabis inconsistent with this policy may be considered a violation of Board policy concerning drug and alcohol involvement by students or other Board policy and may subject the student to disciplinary consequences, including suspension and/or expulsion, in accordance with applicable Board policy.

If the federal government indicates that the District's federal funds will be lost or have been lost by this policy, the Board declares that this policy shall be suspended immediately and that the administration of any form of medical cannabis to qualifying students on school property or at a school-sponsored event shall not be permitted. The district shall post notice of such policy suspension and prohibition in a conspicuous place on its website.

Legal References:

ARSD 20:80	<u>Medical Cannabis and Schools</u>
ARSD 44:90	<u>Medical Cannabis</u>
SDCL 34-20G	<u>Medical Cannabis</u>

1st Reading-8/16/2021
2nd Reading-8/16/2021
Date Adopted-8/16/2021 emergency adoption
Last Revised-

RELATIONS WITH POLITICAL ORGANIZATIONS (Public Funds)

The board believes in the importance of democracy and the rights of citizens to be involved in politics, but recognizes state and federal law that prohibits schools from seeking to influence elections.

School district funds, whether derived from local, state, or federal sources, will not be used for the purposes of influencing elections or ballot measures to be decided by the community or statewide voters.

The school will not accept any funds, grants, or gifts for election costs from any source other than the governing body of a political subdivision, the state, or the federal government, except for gifts of a nominal and intrinsic value as defined by the South Dakota State Board of Elections.

The school will, in keeping with state and federal law, offer factual information on ballot measures that have the potential to affect district operation, including, opt-out campaigns and bond campaigns, to the public for the purpose of educating voters.

School resources, including staff time, shall not be used for political purposes.

Legal References:

SDCL 12-1-11	Costs paid by county and restriction on acceptance of election costs
SDCL 12-18-3	Actions prohibited near polling place
SDCL 12-27-20	<u>Expenditure of public funds to influence election outcome prohibited</u>

1st Reading-6/21/2016
2nd Reading-7/19/2016
Date Adopted-7/19/2016
Last Revised-

Big Stone City School District #25-1 Title I Coordination / Transition Plan 2022-2023 School Year

Last updated: 10/13/2022

Last board approval: tentative 11/21/2022

Program Development

The Big Stone City School District #25-1's written coordination/transition plan is in place to provide assistance for the transition of preschool-aged children into kindergarten. This includes coordination between the school district, local Inter-Lakes Community Action Program (ICAP) agency, parents, and community. This plan will meet the needs of all three and four-year-old children in the Big Stone City School District #25-1 and their families.

Mission Statement

"Educating all students for a lifetime of success!"

Transition and Coordination Planning Team:

Ruth Trautner, Preschool Assistant Teacher
Sarah Chrzanowski, Kindergarten Assistant Teacher
Sarah Frevert, Little Lions' Learning Center Director
Sue Westermeyer, Parent/School Board Member
Karla Kastrup, Speech Pathologist
Janelle Huber, Principal
Christopher Folk, CEO/Business Manager
Kristin Tostenson, Early Childhood Special Education Member – phone #605-432-6615
Representative, Grant County Head Start/ICAP – Milbank ICAP phone #605-432-6571

The planning team will meet at least once a year during the spring at the Big Stone City School District #25-1 to discuss the plan, evaluate and make necessary updates to the plan. Also in the spring of each school year, the preschool and kindergarten teachers coordinate the planning, scheduling, and hosting of the Preschool/Early Childhood Screening, Preschool Transition Meeting, and Kindergarten Orientation and Registration Day.

School Profile Information

The southwest bank of Big Stone Lake is the home of the Big Stone City School District. Established in the fall of 1880, the district has continued to provide a "small town" education for over 140 years. With the closing of its high school in 1968, the grade span now includes PreK-8th. Currently, the Big Stone City School's average teacher-to-student ratio is 1 to 8. The population of Big Stone City is 467 provided by the 2010 census. For the 2022-2023 school year, the enrollment in preschool is 21 students, ages 3-5 by September 1, and 11 students in Kindergarten. There are DOE state certified teachers in all grade spans and qualified paraprofessional or paraprofessionals that are managed by a DOE state certified teacher who provide educational services to children based on the Early Learning Standards. If there is a DOE non-certified teacher, the individual would be placed on an DOE plan of intent waiver and a certified teacher would oversee the program in which they teach and be providing the grading for the specific grade level. Our current 2022-2023 census enrollment is 84 students.

MTSS (Multi-Tiered System of Supports) is used in both elementary and middle schools. Underneath this MTSS umbrella is the RTI (Response to Intervention) and PBIS (Positive Behavior Interventions & Supports) pieces which brings academics and behaviors together. There are monthly leadership team meetings comprised of administration and teachers to monitor our progress as a school. There are also elementary and middle school cluster meetings that discuss and monitor the progress of each student. Communication from these meetings is provided to the school staff specifically involved. Our preschool teacher is involved in our monthly elementary cluster meeting.

Coordination and Communication

The Big Stone City School District #25-1's early childhood program works in coordination with outside entities, such as Inter-Lakes Community Action Head Start of Madison, SD (ICAP) and the local early childhood special education member, Kristin Tostenson, located in Milbank, SD. The school also runs a daycare facility, Little Lions' Learning Center. The learning center would also coordinate with our local early childhood agencies, if needs presented itself.

The school no longer operates a Head Start preschool like in years past. 2019FY is the first year where there is no Head Start in preschool. As the school will use ICAP for any birth to 3 or preschool age student services, an agreement (MOU) between the district and ICAP is reviewed and approved every school year in the fall.

The district coordinates and communicates with our local special education member, Kristin Tostenson if there are any birth to 3 or preschool age students who may require special education needs. If needed, Mrs. Tostenson is invited to attend the Preschool/Early Childhood Screening Day. The district's special education department would also become involved, if applicable. The district follows all federal laws and regulations to provide services to meet the needs of children with disabilities.

Transition Process

Three key elements to a successful early childhood transition include:

1. Developmentally appropriate practice
2. Parent Involvement
3. Supportive services for children and families.

Transition activities include communication and coordination, skill assessment and child preparation, family involvement, and transition follow-up. Transition does not stop when school starts in the fall.

Steps in Transition Process (per DOE LEA Coordination and Transition Plan Guide for reference)

1. Assess current practices
2. Identify transition activities
3. Implement planned activities
4. Evaluate past transition practices involving all agencies and parents in the evaluation
5. Review and revise transition process as necessary

During the spring parent/teacher conferences, a recommendation is made by the preschool teacher to the parent of each preschool student if they are ready to move to kindergarten the next school year. This recommendation is based on the entire year of progress monitoring the students.

A Preschool/Early Childhood Screening Day is held during the spring for one day that involves the school district and any of the early childhood agencies mentioned above, if applicable. This event was held on March 2022. At this event, stations are set up to screen children in the areas of language, motor, and cognitive skills. The DIAL-3 assessment tool provides scores that indicate how a child's developmental skills compare with those of the national norm group. The DIAL-3 evaluates the following areas: motor, speech/language, vision, hearing, cognitive, self-help/adaptive, and social/behavioral. This year's event is scheduled for February/March 2023.

Preschool and kindergarten registrations are held in the spring of the year. The parents complete the necessary enrollment information, which includes immunization records and a copy of the child's birth certificate for the school district. The school provides a registration form that the parents complete online or by physical copy, if the parents do not have access to the internet at home. This form is a tool that helps collect all necessary child information, such as, but not limited to, health information, medication information, and dietary restriction, if the child's diet has to be modified due to allergies. Parental consent and involvement is obtained during this event by the action of completing forms and submitting records.

In the spring of the school year, preschool-aged children who are going to attend kindergarten the following school year are invited to attend a Kindergarten Orientation Day, where in-coming students join the present Kindergarten students for a morning in the classroom to obtain the experience of kindergarten. The children get to spend time in the kindergarten room, participating in activities, talking with the teacher, and familiarizing themselves with the classroom. This event was held May 2022. This year's event is scheduled for May 2023.

Other activities that children and their families are invited to participate in at the beginning of the school year to provide assistance in the children's transition include, but not limited to:

- Back to School Event held in August. All school students and their families are invited to a school sponsored event for a few hours for one day before school starts. They get to meet their classmates, while fresh fruits and vegetables are provided for a healthy snack.
- Registration Day consists of officially registering children for the school year. This is a one-day event that may include or have available, but not limited to, school pictures, lunch accounts, school handbooks, transportation, and spirit gear are all available.
- Meet & Greet is held before school starts for one day for students and parents to come and meet their teacher and drop off school supplies.

The district follows all federal laws and regulations to provide services to meet the needs of children with disabilities.

Professional Development

Professional training is done on an as-needed basis. At the very least, annual training is extended to our learning center, preschool and kindergarten staff. Per daycare guidelines, our learning center staff needs to complete 20 hours of early childhood training in order for our facility to keep its licensing. Other trainings that happen are, but not limited to:

- Child Care Services with the Department of Social Services has EC Enrichment programs that provide professional development and training for child care providers.
- Kindergarten Academy
- Child Care Professionals Conference; Watertown SD April 26-27 2019 (fccpsd.org)
- PBIS annual training done internally by school administration

The South Dakota Parental Resource Network and the local ICAP agency have information that is available to the school district about professional and parental development programs. This information involves parent class events and topics on health, education, nutrition, and family services. The South Dakota Parental Resource Network has yearly parental training and multiple-day conferences that are available.

Parent Involvement in Education

Parents are invited to be involved in the development, implementation, and ongoing evaluations of school programs. Family activities or events that have influenced family activity, but not limited to, are:

- Back to School Event held in August. All school students and their families are invited to a school sponsored event for a few hours for one day before school starts. They get to meet their classmates, while fresh fruits and vegetables are provided for a healthy snack.
- Registration Day consists of officially registering children for the school year. This is a one-day event when school pictures, lunch accounts, school handbooks, transportation, and spirit gear are all available.
- Meet & Greet is held before school starts for one day for students and parents to come and meet their teacher and drop off school supplies.
- Parent/Teacher Conferences throughout the school year. Other activities in conjunction with parent/teacher conferences, such as soup and bingo event.
- Gingerbread decorating
- Muffins with moms
- Donuts with dads
- Christmas Programs
- Various field trips, such as, visit to the pumpkin patch in the fall and the Watertown Zoo in the spring
- Various lyceums, such as, a spring program and preschool graduation ceremony.
- School and preschool Facebook pages for communication

The kindergarten teacher communicates with parents via weekly newsletters. These newsletters may include, but not limited to, specific work that caters to the specific students' needs in the classroom if they are struggling in a specific subject area. Two-way communication is handled by the use of our school's purple communicator folder. Every day work, flyers, and/or information papers are sent home to the parents in the purple folder for them to view at night and return anything that needs to be returned in the purple communicator folder.

(please find the school district's Title I Parent Involvement Policy #ABAA and School-Parent-Student Compact attached)

Evaluation

The Big Stone City School District #25-1's Coordination /Transition Plan will be annually evaluated and revised as necessary. All members of the planning team listed at the beginning of this document will have the opportunity to be involved in the evaluation process. The date of this evaluation meeting and review will be tentatively scheduled following our Preschool/Early Childhood Screening Day in the spring of the year. Invitations will be given to all members of the planning team by means of email, phone call, or letter.

At parent/teacher conferences, preschool and kindergarten parents are asked about the effectiveness of the early childhood programs in the Big Stone City School District #25-1. A parent survey is sent home during the school year in the spring of the year to the learning center, preschool and kindergarten parents to complete. This information is gathered, discussed and may be used to evaluate and update the current programs. This information may be used to update the current programs that are offered in the areas surveyed.

Evaluation Questions

1. Was the plan implemented as written?

Note on 10/13/2022; the school plans to have this plan implemented to the best of their ability. A meeting with the committee is planned for October/November 2022.
A plan to have an end of year committee meeting to discuss how the plan worked this year and to plan for next school year will be scheduled for March/April of 2023.

2. Was the plan effective in meeting goals and outcomes?

Note on 10/13/2022; the school plans to have effectively completed its goals and outcomes for the 2022-2023 school year. A meeting with the committee is planned for October/November 2022.
A plan to have an end of year committee meeting to discuss how the plan worked this year and to plan for next school year will be scheduled for March/April of 2023.

TITLE I PARENT INVOLVEMENT

The Board of Education endorses the parent involvement goals of Title I and encourages the regular participation by parents of Title I eligible children in all aspects of the program. The education of children is viewed as a cooperative effort among the parents, school, and community. By working together, the quality of the educational programs will improve. In this policy, the word "parent" also includes guardians and other family members involved in supervising the child's education.

Pursuant to federal law, the district will develop jointly with, and distribute to parents of children participating in the Title I program a written parent involvement policy.

To foster mutual respect and confidence between parents and the board, an atmosphere of openness and honesty will prevail. The Board will encourage parents and representatives to express ideas, concerns and judgments about the schools to the school administration, to staff appointed advisory bodies and to the Board. It will be the Board's responsibility to provide the public with accurate and complete information on the schools and Board's activities.

A meeting of the parents of participating Title I students will be held annually to explain the goals and purposes of the Title I program. Parents will be given the opportunity to participate in the design, development, operation, and evaluation of the program for the next school year and to participate in planning activities, to offer suggestions, and to ask questions regarding policies and programs. Parents will be encouraged to attend the meeting and to become involved.

In addition to the required annual meeting, one additional parent meetings shall be held. Notices will be sent to the parents along with any applicable articles or documents. These articles may also appear in our school newsletter, school website, and/or social media advising parents and interested persons of the meetings. These meetings shall be used to provide parents with:

1. Information about programs provided under Title I;
2. A description and explanation of the curriculum in use, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet;
3. Opportunities to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children; and
4. The opportunity to bring parent comments, if they are dissatisfied with the school's Title I program to the district level.

The parents of children identified to participate in Title I programs shall receive from the Title I staff an explanation of the reasons supporting each child's selection for the program, a set of objectives to be addressed, and a description of the services to be provided. Parents will be advised of their children's progress on a quarterly basis. Opportunities will be provided for the parents to meet with the classroom and Title I teachers to discuss their children's progress. Parents may also receive training that will assist them in helping their children at home and at school.

Each school in the district receiving Title I funds shall jointly develop with parents of children served in the program a "School-Parent Compact" outlining the manner in which parents, school staff and students share the responsibility for improved student academic achievement in meeting state standards. The compact shall:

1. Describe the school's responsibility to provide high-quality curriculum and instruction in a supportive and effective learning environment enabling children in the Title I program to meet the state's academic achievement standards;
2. Indicate the ways in which each parent will be responsible for supporting their children's learning, such as monitoring attendance, homework completion, monitoring television watching, volunteering in the classroom, and participating, as appropriate, in decisions related to their child's education and positive use of extracurricular time; and
3. Address the importance of parent-teacher communication on an on-going basis, with at minimum, parent-teacher conferences, frequent reports to parents, and reasonable access to staff.

Parent Advisory Committees

The Board recognizes that one of the best methods to maintain good communications with the community, and to establish sound public relations, is through temporary parental advisory committees.

These committees will be appointed when needed for a specific time and purpose, and will be under the supervisory control of the Superintendent/CEO. The Superintendent/CEO will report to the Board on its membership, function, progress and final report.

The school has set forth some objectives for parent and family engagement/involvement. The following activities or events that have influenced family engagement/involvement are, but not limited to:

- Effective communication avenues and training will be provided to staff and parents to implement effective engagement. The topic will be addressed at the annual Title I meeting. At this time the Title I staff will list the various effective ways of engaging our school staff if questions or concerns arise. This will also be the time for parents to

describe what they understand to be an effective engagement process. (example: parent portal and class dojo)

- Before the start of the school year there will be an event will be held that brings together the school student body to kick off the start of the school year. Fresh fruits and vegetable are available from the school kitchen to promote healthy eating and parents are encouraged to come with the child during this time.
- Before the start of the school year there will be a “Meet and Greet Night” when the parents/families are encouraged to stop with the child and drop off his/her school supplies and meet his/her teacher and staff.
- The school participates in a “free will offering” meal to increase parent/family attendance at annual Title I meetings/Parent Teacher Conferences throughout the school year.
- There are various holiday events that bring parents and community members into the school to participate. (Halloween Carnival, Thanksgiving Meal, Christmas Sing-a-Long or concert
- There are various field trip each grade participates in and parents are encouraged to participate.
- The school provides an 8th grade graduation and awards night at the end of the school year.

Legal References:

Public Law 103-382 Improving America’s Schools Act of 1994

Public Law 107-110 No Child Left Behind Act of 2001

POLICY IKAB Student progress reports to parents

POLICY KMA Relations with parents organizations

SD Constitution Article 22 (Compact with the United States)

CFR Title 34 Part 75 (Direct Grant Programs)

BCF (Advisory Committees to the Board)

1st Reading-11/16/2020

2nd Reading-12/30/2020

Date Adopted-11/17/2015

Last Revised-12/30/2020

School-Parent-Student Compact

Hand and hand we can learn and work together to build a better world

AS A TITLE 1 SCHOOL, **Big Stone City School** will

- Provide high quality curriculum and instruction in a supportive learning environment that enables the participating children to meet the state's student academic achievement standards by:
 - hiring state certified teachers
 - utilizing curriculum that assists in achieving national and state standards
 - ensuring teachers use scientifically based instructional techniques
- Hold parent teacher conferences (at least annually) during which this compact will be discussed as it relates to the individual child's achievement. At Big Stone City Schools, parent-teacher conferences are held shortly after the first and third quarters of the school year.
- Provide parents with frequent reports on their children's progress. Progress reports will be sent home quarterly and more often as deemed necessary by the Title 1 teacher and/or the student's parents.
- Provide parents reasonable access to staff. All staff at Big Stone City Schools is available during school hours via phone or email. In addition, personal meetings may be set up ahead of time.
- Provide parents opportunities to volunteer and participate in their child's class and to observe classroom activities. Parents are encouraged to volunteer, participate, and observe at any time in either the Title 1 classroom or the regular education classroom.

AS A PARENT/GUARDIAN, I, _____, will

- See that my child attends school regularly and on time.
- Insist that all homework assignments are completed
- Encourage my child to read at home and to monitor his/her electronic usage.
- Volunteer time at my child's school.
- Participate, as appropriate, in decisions relating to my child's education.
- Promote positive use of my child's extracurricular time.
- Stay informed about my child's education and communicate with the school by reading all notices from the school or the school district either received by my child or by mail and responding, as appropriate.

AS A STUDENT, I, _____, will

- Do my homework everyday and ask for help when I need it.
- Read at least 20 minutes every night outside of school time.
- Give to my parent/guardian, all notices and information received by me from my school every day.
- Work cooperatively with teachers and classmates.
- Take pride in my school.
- Come to school and class prepared.

Hand and hand we will work together to carry out the agreement of this compact.

PLEASE SIGN BELOW

Student _____

Parent _____

Date _____

Title 1 Teacher _____

Wellness Policy Meeting Minutes

Annual Meeting held on October 25, 2022 via email

Members Present:

Shelly Anderson, Head Cook

Janelle Huber, Principal

Christopher Folk, CEO/Business Manager

Ashley Wollschlager, Physical Education Assistant Teacher

Sue Christensen, School Board/Community Member

Kashton Trexler, Sixth Grade Student – appointed

Due to the availability of time and the updates made to the policy, all members were present via email to work through updated drafts of the wellness policy and communicate their ideas.

A local wellness policy (LWP) checklist was discussed by the committee and all requirements were met. This checklist will be attached to these minutes.

The school district website will list the Wellness Policy, names of the committee members, and minutes from the annual meetings.

Implementation Assessment: (How were our goals met last school year and what are our goals for this school year)

- The following goals that were met last school year, 2021-2022, and are also the goals for the current 2022-2023 school year. Listed below are the goals, but not limited to:
 - At the lunch line, the school's head cook encourages and teaches the students about nutrition. New fruits and vegetables that are offered are mentioned to the students as they pass through the line.
 - Nutrition sheets are given to each school teacher by the head cook if there are any new food items that have not been used before. The school teachers will then teach the students about the new food item and its nutritional importance. This is done throughout the school year.
 - Safe Routes to School Grant was completed several years ago that enhanced the ability for students to walk and ride bike to school by constructing more sidewalks to and from school grounds. This is an ongoing push for our students and also benefits the public for wellness.
 - School wide Bonanza Retreat Center on Big Stone City Lake. Grades K-8th grade participate. Field trips are scheduled twice/year, Fall and Spring, one day events.
 - K-8 hiking at refuge in Ortonville MN. This is done during the fall for one day.
 - Hiking at Hartford Beach (K and 5th grade). This is done in the fall or spring determined by the teacher for one day.

- Kid's Heart Challenge, 2022-2023, is done through the physical education class. This is done during the month of February for approximately two weeks.
- 4th Grade Black Hills Trip, which promotes walking and hiking. This trip is in the spring of the year and is one week in duration.
- This fall 2019, the middle school science classes had a section on first aid/CPR. Through a grant the school was given a set of training dummies that are utilized in the classroom. Duration of this section is around 1 week.
- This school year, 2022-2023, students and teachers participated in dodgeball during homecoming week.
- An item that has been done in the past but not in the past few years, school wide back to school event (ex: pool party, roller skating, or ballfield) done in August before school starts for one day. Fresh Fruits and Vegetables are served for those new and returning students. (kept in as the school wants to try and perform this again in the future)

The next wellness policy meeting is scheduled for next fall 2023 if major updates to the policy are needed. Otherwise the policy will be reviewed formally every 3 years per the new policy revisions made final in February 2020. The committee will continue to discuss areas of improvements and recommendations for the school's wellness policy throughout the school year if applicable.

Minutes drafted by Christopher Folk, CEO/Business Manager of the BSCS

Local Wellness Policy Checklist

	Wellness Policy Requirement	Areas of Improvement/Recommendations
<input checked="" type="checkbox"/>	1. The District has a current wellness policy.	
<input checked="" type="checkbox"/>	2. The District wellness policy has goal for nutrition promotion.	
<input checked="" type="checkbox"/>	3. The District wellness policy has goals for nutrition education.	
<input checked="" type="checkbox"/>	4. The District wellness policy has goals for physical activity.	
<input checked="" type="checkbox"/>	5.	
<input checked="" type="checkbox"/>	6. The District wellness policy has nutrition guidelines for all foods available at the school.	
<input checked="" type="checkbox"/>	7. The nutrition guidelines promote student health through other school-based activities.	
<input checked="" type="checkbox"/>	8. The District has designated at least one official charged with responsibility to ensure each school complies with the LWP requirements.	
<input checked="" type="checkbox"/>	9. The District permits involvement of the following people in the development, implementation, review, and modification of the wellness policy: 1) parents, 2) students 3) school food service staff, 4) teachers of PE, 5) school health professionals, 6) school board, 7) school administrators, 8) general public	
<input checked="" type="checkbox"/>	10. The District informs and updates the public on the content and implementation of the wellness policy.	<i>Website (comment)</i>
<input checked="" type="checkbox"/>	11. The District has a system in place to periodically measure the implementation of the wellness policy.	<i>annually (comment)</i>
<input checked="" type="checkbox"/>	12. The District makes the wellness policy implementation assessment available to the public and address: <ul style="list-style-type: none"> A. The extent to which the school in the LEA are in compliance with the local school wellness policy. B. The extent to which the LWP compares to model local school wellness policies. C. A description of the progress made in attaining the goals of the LWP. 	<i>Website (comment)</i>

1st Reading-5/17/2016
 2nd Reading-
 Date Adopted-
 Last Revised-

WELLNESS

The Child Nutrition and WIC Reauthorization Act of 2004, PL 105-268, the U.S. Congress established a new requirement for all local agencies (including public and nonpublic, as well as, Residential Child Care Institutions) with federally-funded National School Lunch Program (NSLP). The local agencies are required to develop and implement wellness policies that address nutrition and physical activity by the start of the 2006-2007 school year. Four (4) criteria are required in meeting the objective; nutrition education, physical activity, nutrition standards and other school based activities. New rules for public input, transparency and implementation were added with the Healthy, Hunger-Free Act of 2010, PL 111-296.

The Big Stone City School District promotes healthy schools by supporting wellness, good nutrition and regular physical activity as a part of the total learning environment. The District supports a healthy environment where students learn and participate in positive dietary and lifestyle practices. By facilitating learning through the support and promotion of good nutrition and physical activity, schools contribute to the basic health status of students.

The school will convene a committee to develop its wellness policy. The most effective wellness policy is one that has input from stakeholders in the community. The committee must include the following:

- Food service representative
- Administrators
- Classroom teacher (for example health and physical education, nutrition, and general subject matter)
- Student
- School board member/Community member/Parent

General Guidelines

- Procedures will be in place for providing information to families, upon request, about the ingredients and nutritional values of the foods served.
- Food and beverages sold or served on school grounds or at school sponsored events during the normal school day will meet the Dietary Guidelines for Americans and the Standards for Food and Beverages set forth in this document. These guidelines are to be administered 30 minutes before the school bell and 30 minutes after the school bell(c3).
- The school utilizes Offer vs. Serve procedures. Students are given a choice of four breakfast items and five lunch items with a minimum of three three items, with one item being a fruit or vegetable. This process eliminates the waste of food.

Nutrition Standards Component(c2)

- Students' life-long eating habits are greatly influenced by the types of foods and beverages available to them. Foods of good nutritional content including fruits, vegetables, low-fat dairy foods, and whole grain products will be available wherever and whenever food is sold or otherwise offered at school during the normal school day. Examples may include a la carte, snacks, and school sponsored events.

Daily Physical Education Classes K-8 (Goals)(c1)

- Between the hours of 8:00AM – 8:30AM all K-8 students receive recess.
- Elementary students receive 30 minutes of recess during lunch time and 15 minutes in the AM staff have the option of a student recess in the mornings and afternoons as they see fit.
- Middle school students receive 15 minutes of recess during lunch time.
- Elementary students will receive 30 minutes of physical education classes per day.
- Middle school students will receive a minimum of 40 minutes of physical education classes for 3 five days per week.
- Health instruction provided by physical education, science, and school nurse counseling classes, will be given to all K-8 students throughout the school year for a minimum of 1,080 minutes per school year.

Other school wellness and nutrition activities(c1)

- Every day at the lunch line the school's head cook encourages and teaches the students about nutrition. New fruits and vegetables that are offered are mentioned to the students as they pass through the line. Done daily.
- Nutrition sheets are given to each school teacher by the head cook if there are any new food items that have not been used before. The school teachers will then teach the students about the new food item and its nutritional importance. This is done throughout the school year.
- The Safe Routes to School Grant was completed several years ago that enhanced the ability for students to walk and ride bike to school by constructing more sidewalks to and from school grounds. This is an ongoing push for our students and also benefits the public for wellness.
- School wide Bonanza Retreat Center on Big Stone City Lake. Grades K-8th grade participate. Field trips are scheduled twice/year, Fall and Spring, one day events.
- The school participates in Winter Olympics. Random activities to promote fun and exercise are done in the gymnasium. This is done for one day during the winter.
- K-8 hiking at refuge in Ortonville MN. This is done during the fall for one day.
- Hiking at Hartford Beach (K and 5th grade). This is done in the fall or spring determined by the teacher for one day.
- Kid's Heart Challenge Jump Rope for Heart is done through the physical education class. This is done during the month of February March for approximately two weeks.
- 4th Grade Black Hills Trip, which promotes walking and hiking. This trip is in the spring of the year and is one week in duration.
- An item that has been done in the past but not in the past few years, school wide back to school event (ex: pool party, roller skating, or ballfield) done in August before school starts for one day. Fresh Fruits and Vegetables are served for those new and returning students. (kept in as the school wants to try and perform this again in the future)

Eating Environment

- Students and staff will have adequate space to eat meals in clean, safe, pleasant surroundings and will have adequate time scheduled as near the middle of the school day as possible to eat, relax, and socialize.
- Safe drinking water and convenient access to facilities for hand washing and oral hygiene will be available during all meal periods.

- Consideration will be given for passing time, bathroom break, hand washing, and socializing so as to allow ten minutes for breakfast and twenty minutes for lunch once the student is seated.

Parties and Celebrations

- Schools should limit celebrations that involve food during the school day.
- Each party should include no more than one food or beverage that does not meet the Standards for Food and Beverages.
- The school ~~would like to~~ recommends pre-packaged foods be brought for these event.

Every year, during the fall of the current school year, the CEO/Business Manager and Head Cook will review the wellness policy to determine if there are any major changes/updates that need to be brought before the committee or made. Areas to review or discuss will be, but not limited to: purpose of the committee, improvements, recommendations, and review any new rules and regulations that need to be adopted by the school board policy. If the policy needs major changes/updates, then the committee will meet to discuss and make the necessary major changes/updates. If there are no significant changes/updates to be made, the committee will meet every 3 years to formally go over the wellness policy. Regardless, if meeting every year or every 3 years, the CEO/Business Manager will relay any minor or major changes/updates via email to the committee members.

School students, parents, staff, and the general public will be invited to attend if they wish by means of school letters, Facebook page, and website (c5, d1). Minutes will be taken at this meeting, including a member's present list and the topics discussed. The Wellness Policy and minutes will be filed online via the school's website (d2, d3).

The wellness policy will be reviewed and approved every year in the fall by the school board of education.

The plan for measuring implementation and assessment of the policy will be done annually at the wellness policy meeting that is held in the fall (c6, d3). The school official responsible for the implementation and oversight of the local school wellness policy, plan and annual meeting will be the CEO/Superintendent of the school district, with the help of the Head Cook and school PE Teacher (c4, e1). This assessment report will include a description of the school's progress in meeting the wellness policy goals, a summary of our school wellness events, and activities, and information on how individuals can get involved. (information on how individuals can be involved will more than likely be by school flyer, newsletter, Facebook page, and website). The school's assessment tool will be the annual meeting minutes. (e2, e3, f1, f2, f3)

Snacks

- Healthy snacks will include fresh, dried, or canned fruits (in 100% juice only); vegetables; 1%, skim milk, flavored skim milk; and/or grains meeting the Standards for Food and Beverages set forth in this document.

Smart Snacks in School (all info per <https://www.fns.usda.gov/tn/guide-smart-snacks-school>)

What is an entrée for purposes of a smart snack? A main course of a meal that has a combination of:

- Meats/meat alternatives + whole grain-rich foods;
- Vegetables + meats/meat alternatives;
- Fruits + meats/meat alternatives;
- Meats/meat alternatives alone, except for meat snacks (e.g., beef jerky), yogurt, low-fat or reduced fat cheese, nuts, seeds, and nut or seed butters; and
- A grain only, whole grain-rich entrée that is served as the main dish of the School Breakfast Program reimbursable meal.

See the following attachments from, A guide to Smart Snacks in School (consists of 5 pages)

Which foods and beverages sold at school need to meet the Smart Snacks Standards?

1

Any food and beverage sold to students at schools during the school day,* other than those foods provided as part of the school meal programs.

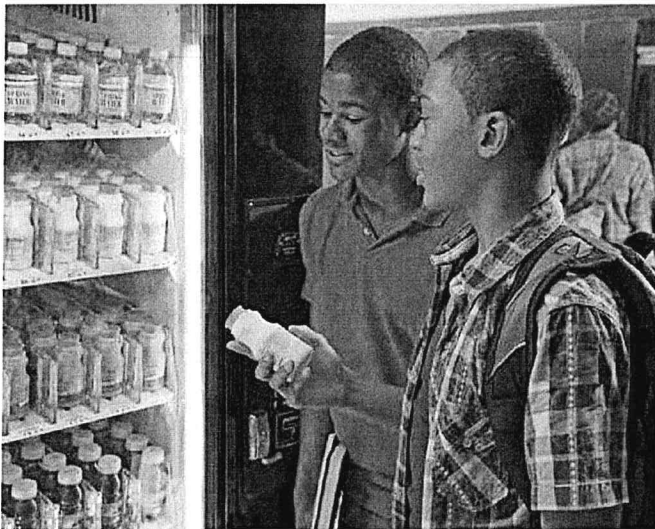
2

Examples include à la carte items sold in the cafeteria and foods sold in school stores, snack bars, and vending machines.

3

Foods and beverages sold during fundraisers, unless these items are not intended for consumption at school or are otherwise exempt by your State agency.

* The school day is defined as the midnight before to 30 minutes after the end of the school day.



The Smart Snacks Standards apply only to locations on the school campus that are accessible to students. So, this does not include places like the teachers' lounge, although you may choose to vend healthy snacks there, too.

What are the Smart Snacks Standards for foods?

To qualify as a Smart Snack, a snack or entrée must first meet the general nutrition standards:

- Be a grain product that contains 50 percent or more whole grains by weight (have a whole grain as the first ingredient); or
- Have as the first ingredient a fruit, a vegetable, a dairy food, or a protein food; or
- Be a combination food that contains at least $\frac{1}{4}$ cup of fruit and/or vegetable (for example, $\frac{1}{4}$ cup of raisins with enriched pretzels); and
- The food must meet the nutrient standards for calories, sodium, fats, and total sugars.

Nutrient	Snack	Entrée
Calories	200 calories or less	350 calories or less
Sodium	200 mg or less	480 mg or less
Total Fat	35% of calories or less	35% of calories or less
Saturated Fat	Less than 10% of calories	Less than 10% of calories
Trans Fat	0 g	0 g
Total Sugars	35% by weight or less	35% by weight or less

Are there healthy exemptions to certain nutrient requirements?

The Smart Snacks Standards reflect practical and flexible solutions for healthy eating. A few foods or combinations of foods are exempt from certain nutrient standards. Refer to the table below for examples of these exemptions.

Food	Smart Snacks Standards Exemptions
Fresh and frozen fruits and vegetables, with no added ingredients except water Canned fruits packed in 100% juice or light syrup, with no added ingredients except water Canned vegetables (no salt added/low sodium), with no added fats	Exempt from all nutrient standards
Reduced-fat cheese (including part-skim mozzarella) Nuts, seeds, or nut/seed butters Apples with reduced-fat cheese* Celery with peanut butter (and unsweetened raisins)* Whole eggs with no added fat	Exempt from the total fat and saturated fat standards, but must meet all other nutrient standards
Seafood with no added fat (e.g., canned tuna packed in water)	Exempt from the total fat standard, but must meet all other nutrient standards
Dried fruits with no added sugars Dried cranberries, tart cherries, or blueberries, sweetened only for processing and/or palatability, with no added fats	Exempt from the sugar standards, but must meet all other nutrient standards
Trail mix of only dried fruits and nuts and/or seeds, with no added sugars or fats	Exempt from the total fat, saturated fat, and sugar standards, but must meet all other nutrient standards

*Paired exemptions are always required to meet the calorie and sodium limits for Smart Snacks.

What are the Smart Snacks Standards for beverages?

Water



Plain water, with or without carbonation.

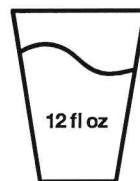
All Grades

Milk

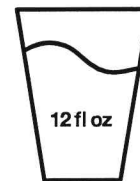
Unflavored or flavored fat-free milk, unflavored low-fat milk, and milk alternatives as permitted by the National School Lunch Program/School Breakfast Program. Starting on July 1, 2022 for school years 2022-2023 and 2023-2024, schools may also sell flavored low-fat milk as a Smart Snack.*



Elementary School



Middle School



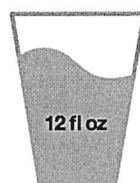
High School

Juice

100% fruit or vegetable juice, with or without carbonation.



Elementary School



Middle School



High School

* In accordance with the Transitional Standards for Milk, Whole Grains, and Sodium Final Rule: <https://www.fns.usda.gov/cn/fr-020722>

What are the Smart Snacks Standards for beverages? (continued)

Diluted Juice

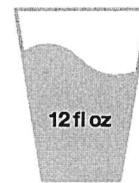
100% fruit or vegetable juice diluted with water, with or without carbonation, and with no added sweeteners.



Elementary School



Middle School



High School

Low- and No-Calorie Beverages (High School Only)

Low- and no-calorie beverages, with or without caffeine and/or carbonation; calorie-free, flavored water.



Low Calorie Maximums:*
40 calories/8 fl oz
60 calories/12 fl oz

*Equivalent to 5 calories per fluid ounce.



No Calorie Maximum:*
10 calories/20 fl oz

*Less than 5 calories per 8 fluid ounces.



Do you have questions about Smart Snacks Standards?

Contact your State agency that administers the National School Lunch Program (<https://www.fns.usda.gov/contacts>).

Standards for Food and Beverages

1. Beverages:

- a. Provide 100% fruit and vegetable juices and limit portion sizes to 4-12 ounces.
- b. Provide water - non-carbonated and unflavored without added sugar, artificial sweeteners, or caffeine.
- c. Provide milk-skim or 1% in portion sizes of 8-16 ounces.
 1. Flavored milk (chocolate or strawberry), low fat, 1%, or skim may be offered in up to 12 ounce serving sizes with no more than 36 grams of sugar in a 12-ounce portion.
- d. Eliminate the sale of soft drinks, sports drinks, punch, fruit drinks, iced tea, coffee and coffee-like beverages, and other items not included in allowable beverages listed above.
- e. Allow only water as a beverage in the classroom.

2. Grains:

- a. Serve whole grains which contain at least 2 grams of fiber per 1 ounce serving. One half of all grains served should be whole grain.
- b. Limit portion sizes to 1.25 ounces - 2 ounces with most being 1.25 ounces.
- c. Limit total calories from fat to no more than 30%.
- d. Limit total calories from saturated fat to no more than 10%.
- e. Limit sugar content to no more than 35% of calories by weight, or less than 6 grams from sugar per serving.
- f. Limit the amount of trans fats.
- g. As of July 1, 2019, two days/week enriched grain products can be used instead of whole grain products.

3. Fruits and Vegetables:

- a. Offer fruits and vegetables prepared/packaged without added fat, sugar, or sodium. Low-fat dips and sauces on the side may be served in small portions to make foods more appealing.
- b. Offer ½ cup serving sizes of fruits and vegetables. Offer additional fruits and vegetables to help students reach the recommended 5 - 9 servings per day.
- c. Offer a variety of fruits and vegetables, especially colorful ones.

4. A la carte entrees and side dishes:

- a. Offer meat/meat substitutes in portions no greater than 3 ounces with 5 grams of fat per ounce or less (except nut butters).
- b. Offer nuts and seeds in portion sizes no greater than 1.25 ounces.
- c. Offer nut butters in portion sizes of 2 - 4 Tbsp.
- d. Offer non-fat and low-fat yogurt in portion sizes of 8 ounces or less. Sugar should not be the first ingredient on the label.
- e. Limit ice cream and frozen desserts to portion sizes of 4 ounces or less with 5 grams or less of fat. Sugar should not be the first ingredient.
- f. Offer cheese in portion sizes of 1- 2 ounces.

5. Condiments and miscellaneous:

- a. Offer salad dressing containing no more than 6 - 12 grams of fat per ounce.
- b. Remove salt shakers from tables.

6. Sodium Targets

- a. As the third final rule published on 12/13/18 from the USDA website in terms of sodium, it will provide schools in the lunch and breakfast programs more time for gradual sodium reduction by retaining Sodium Target 1 through the end of school year (SY) 2023-2024, continuing to Target 2 in SY 2024-2025, and eliminating the Final Target that would have gone into effect in SY 2022-2023.
- b. See table below in regards to sodium targets and timelines.

Sodium Reduction: Timeline & Amount				
Age/Grade Group	Baseline: Average Current Sodium Levels As Offered ¹ (mg)	Target 1: July 1, 2014 SY 2014-2015 (mg)	Target 2: July 1, 2017 SY 2017-2018 (mg)	Final Target: July 1, 2022 SY 2022-2023 (mg)
School Breakfast Program				
K-5	573 (elementary)	≤ 540	≤ 485	≤ 430
6-8	629 (middle)	≤ 600	≤ 535	≤ 470
9-12	686 (high)	≤ 640	≤ 570	≤ 500
National School Lunch Program				
K-5	1,377 (elementary)	≤ 1,230	≤ 935	≤ 640
6-8	1,520 (middle)	≤ 1,360	≤ 1,035	≤ 710
9-12	1,588 (high)	≤ 1,420	≤ 1,080	≤ 740

¹SNDA-III

Legal References:

SEC. 204 of Public Law 111-296 Local School Wellness Policy Implementation
 7 Code of Federal Regulation (CFR) 210.31 and 220.7 (tick marks referenced above in the policy, ex (c2), are from the stated CFR)
 USDA website for Sodium Table – <https://fns-prod.azureedge.net/sites/default/files/sodium.pdf>
 USDA website for final rules – <https://www.fns.usda.gov/school-meals/fr-121218>
<https://teammnutrition.usda.gov>
<https://www.fns.usda.gov/tn/fueling-my-healthy-life>
<https://www.fns.usda.gov/tn/discover-myplate-parent-handouts>

1st Reading – 1/20/2020
 2nd Reading – 2/17/2020
 Date Adopted – 11/17/2015
 Last Revised – 2/17/2020

EMPLOYEE COMMUNICABLE DISEASES

The board recognizes its responsibility to provide a clean and healthy environment for students and school employees.

The determination of whether an infected employee be excluded from work activities shall be made on a case-by-case basis, under the direction of the Superintendent/CEO, Principal or designee.

In situations where the decision requires additional knowledge and expertise, the principal ~~will refer the case to an advisory committee for~~ may request assistance in determining the proper course of action from the following:

~~The advisory committee may be composed of:~~

- ~~1. a representative from the State Health Department of Health, Center for Disease Control, or other experts;~~
2. the employee's physician;
3. the employee and/or designee;
4. the school health service's supervisor;
5. the superintendent or designee; and
6. other appropriate school personnel.

In making the determination, the advisory committee shall consider:

1. the physical condition of the school employees;
2. the expected type(s) of interaction with others in the school setting;
3. the impact on both the infected school employee and others in that setting;
4. the South Dakota Department of Health guidelines and policies;
5. the status of certification of health of the employee under South Dakota Law;
6. the recommendation of the County Health Officer, which may be controlling;
7. information regarding the infected employee, which is, deemed part of his/her personnel records, therefore is classified as "Confidential".

~~The advisory committee may officially request assistance from the State Department of Health.~~

If employment of an infected employee is to be interrupted or discontinued, the employee will be entitled to use available medical leave and receive available benefits.

Information of an employee who has been identified as or suspected of having any reportable disease or condition will be reported to the State Department of Health.

If the potential for communicability is a factor, the public may be notified of the presence of the disease or condition and the possibility of transmittal or impact on others, if any. Information about the employee who is or may be affected with a communicable disease will not be revealed to the public. If the employee is permitted to remain in the school setting, the principal or CEO/Superintendent, will provide, as appropriate to school employees who have regular contact with the employee, as to the employee's medical condition and other factors needed for consideration in carrying out job responsibilities, to the State Department of Health, Center for Disease Control, or other experts.

~~Public information will not be revealed about the employee who may be infected. If the employee is permitted to remain in the school setting, the principal, will provide, as appropriate to school employees who have regular contact with the employee, as to the employee's medical condition and other factors needed for consideration in carrying out job responsibilities.~~

Health guidelines for work attendance are established and interpreted with the context of the case. The guidelines are not inclusive but are available to be used as a resource. School personnel will refer to school health professionals for specific judgments in interpreting the guidelines.

Instructions in appropriate handling of blood and body fluids will be provided. Hand washing after contamination, food preparation and health/hygiene care performed in different sink and work areas, maintenance cleaning and other personal hygiene measures are part of creating a healthy environment.

Specific health concerns may require the advisory committee to make a determination on school attendance or participation in school activities.

Legal References:

ARSD 44:20	<u>Communicable Disease Control</u>
SDCL 1-27-3	<u>Records declared confidential or secret</u>
SDCL 34-22-12	<u>Mandatory reporting to SD Department of Health</u>

Cross References:

JHCC	Student Communicable Diseases
JHCC-R(1)	Student Communicable Diseases – Guidelines (Regulation)

1st Reading-4/19/2016
2nd Reading-5/17/2016
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EMPLOYEE COMMUNICABLE DISEASES –GUIDELINES (Regulation)

Health guidelines for work attendance are established and interpreted with the context of the situation. The guidelines are not inclusive but are available to be used as a resource. Specific needs will be addressed individually. School personnel will refer to school health professionals for specific judgments in interpreting the guidelines.

Disease and Incubation Period*	Rules for Work Attendance
Acquired Immune Deficiency Syndrome (AIDS) *6 months-five years	Determination should be made by the Advisory Committee as outlined in the Communicable Disease Policy. The State Department of Health guidelines on AIDS shall be used as reference.
Chicken Pox *14-21 days	The employee may attend work after all pox are dry and scabbed.
Cytomegalovirus (CMV) Salivary Gland Viruses	The employee may attend work. Precautions should be taken by contacts with immunosuppression as anti-cancer or organ transplants as well as anyone with suspected or known pregnancy. Good hand washing in all cases should eliminate risk of transfer of infection.
Giardiasis and Infectious Enteric Diseases *5-25 days or longer.	The employee may attend work. Food handlers must remain at home until they have three negative stool specimens. Good hand washing in all cases should eliminate risk of transfer of infection.
Herpes Simplex *2-12 days	The employee may attend work during an active case. Good hand washing in all cases should eliminate risk of transfer of infection.
Impetigo variable *4-10 days	The employee may attend school if under treatment and covered or dry.
Infectious Hepatitis *15-40 days (Average 25 days)	The employee may attend work as directed by the physician. Appropriate personal hygiene precautions should eliminate risk of transfer of infection.
Measles (Red, Hard, Rubeola, 7-day) *8-14 days	The employee may attend work after a minimum of seven (7) days. Employees who have had contact with measles may attend work if the employee has had the measles or if immunization is up to date.
Infectious Mononucleosis (Glandular Fever) *2-6 weeks	The employee may attend work as directed by the physician.
Mumps *12-21 days	The employee may attend work after swelling has disappeared.
Pediculosis (Lice)	The employee may attend work after treatment.

Pink Eye (Conjunctivitis) *5-12 days	The employee may attend work after the eye is clear, under treatment or with physician's written permission.
Plantar's Wart	The employee may attend work.
Ring Worm (Scalp, Body, Athlete's Foot)	The employee may attend work if area is under treatment.
Rubella (3-day, German Measles) *14-21 days	The employee may attend work after a minimum of four days. Prevent exposure of pregnant women.
Scabies (7-year itch, Mites)	The employee may attend work after treatment.
Streptococcal Infections(Scarlet Fever, Scarletina, Strep Throat) *1-3 days	The employee may attend work 24 hours after initiating oral antibiotic therapy and clinically well.

All communicable and chronic disease should be reported to Health Services.

*Time interval between initial contact with an infectious agent and the first sign of symptom of the disease.

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STUDENT HEALTH

The Board realizes its responsibility to help protect and improve the health of students. The Board, therefore, will utilize the services of a nurse to coordinate school health services. The nurse, with cooperation from school administrators, will be responsible for organizing dental, medical, and immunization clinics for students within the school district.

Student health services will include the following:

1. Counseling for students, parents, and others concerning the findings of health examinations.
2. Help in preventing and controlling disease.
3. Emergency service for injury and sudden illness.
4. Consultation with parents and appropriate staff on the health of.
5. Maintenance of health records for all students.
6. Assessment and implementation of services for students with special needs, administration of medications and performance of specialized health care procedures.

~~The services shall include assessment and implementation of services for students with special needs, administration of medications and performance of specialized health care procedures.~~

Of necessity, the health services provided will be limited largely to the detection and prevention of health problems, referral of problems through parents to the family physician, and emergency care.

~~Liability insurance will be provided employees to cover actions authorized by law.~~

Legal References:

ARSD 20:48:04.01:09	<u>Registration required for delegated medication administration</u>
SDCL 13-33A	<u>School health services</u>
SDCL 13-33A-6	<u>Administration of epinephrine auto-injector</u>
POLICY JHCD	<u>Administration of Medications to Students</u>
POLICY JHCD-E(1)	<u>Administration of Medications to Students - Consent Form</u>
POLICY JHCDA	<u>Student self-administration of asthma or anaphylaxis medication</u>
POLICY JHCDA-E(1)	<u>Student self-administration of asthma or anaphylaxis medication - Authorization Form</u>
POLICY JHCDB	<u>Epinephrine auto-injectors</u>
POLICY JHCD	<u>Administration of medicines to students</u>

1st Reading-6/21/2016
2nd Reading-7/19/2016
Date Adopted-7/19/2016
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STUDENT COMMUNICABLE DISEASES

The board recognizes the need and right of all children to receive free and appropriate education. The board further recognizes its responsibility to provide a healthy environment for all students and school employees.

Students who are afflicted with a communicable, contagious, or infectious disease and who are infected with communicable parasites, or who are liable to transmit such a disease or parasite, may be excluded from school attendance.

A determination of whether an infected student be excluded from the classroom or school activities shall be made on a case-by-case basis, under the direction of the building administrator or designee.

ADVISORY COMMITTEE

~~In situations where the decision to exclude a student from school attendance requires additional expertise and knowledge, the building administrator will refer the case to an advisory committee for assistance in the decision-making. The advisory committee may be composed of: A representative from the state or county health department; the student's physician; the student's parents or guardian(s); the school principal or designee; the school health service's supervisor; the Superintendent or designee; and primary teacher(s).~~

~~In making the determination, the advisory committee shall consider: The characteristics of the contagious disease; the medical condition of the student; the expected type(s) of interaction with others in the school setting; the impact on both the infected student and others in that setting; the South Dakota Department of Health guidelines and policies; the recommendation of the County Health Officer, which may be controlling.~~

~~The advisory committee may officially request assistance from the State Department of Health, Center for Disease Control, or other experts.~~

~~If it is determined that the student will not be permitted to attend classes or participate in school activities, additional medical information may be needed before the student may return to school. If an infected student is not permitted to attend classes for ten consecutive school days, arrangements will be made to provide an alternate educational program. If that requires personal contact between student and school employees, only trained volunteer employees shall be utilized.~~

MAKING THE DETERMINATION

~~In making the determination, the following will be considered: The characteristics of the contagious disease; the medical condition of the student; the expected type(s) of interaction with others in the school setting; the impact on both the affected student and others in that setting; the South Dakota Department of Health and Center for Disease Control guidelines and policies; the recommendation of the County Health Officer, which may be controlling.~~

~~In making the determination, assistance may be requested from the State Department of Health, Center for Disease Control, or other experts.~~

If it is determined that the student will not be permitted to attend classes or participate in school activities, additional medical information may be needed before the student may return to school. If an affected student is not permitted to attend classes for ten consecutive school days, arrangements will be made to provide an alternate educational program.

REPORTING

Any teacher or other school employee who identifies or suspects that a student has a communicable disease, syndrome, or condition declared by the State Department of Health to be dangerous to public health will report orally or in writing this information to the building Principal or Superintendent. The Principal or Superintendent will determine whether the suspected or identified disease or condition is one declared to be dangerous to public health as a Category I or Category II reportable disease or condition according to the South Dakota Department of Health Administrative Rules 44:20:01:03 and 44:20:01:04. The Principal, Superintendent, or his or her designee, will report this information to the State Department of Health using a method designated by the State Department of Health. Category I diseases will be reported immediately. Category II diseases and conditions and any vaccine adverse event will be reported within three days after recognition or strong suspicion of disease or condition. The report will contain the following information:

The disease or condition diagnosed or suspected;

The student's name, age, date of birth, sex, race and address;

The date of onset or diagnosis of illness and whether the student is hospitalized and, if so, where;

Any pertinent laboratory results;

Public health measures given;

The name and address of the attending physician; and

The name and telephone number of the person making the report.

The State Department of Health may modify or delete any of the required information contained in the report, requirements of reporting, and categorization of reportable diseases and conditions.

CONFIDENTIALITY

Public information will not be revealed about any student who may be infected. If the student is permitted to remain in the school setting, information will be provided, as appropriate, to school employees who have regular contact with the student, as to the student's medical condition and other factors needed for consideration in carrying out job responsibilities.

HEALTH GUIDELINES

It shall be the duty of the superintendent/CEO to establish regulations in accordance with this policy. The regulations shall contain infection control practices to be observed within the schools and may include guidelines to be used as a resource in determinations related to school attendance.

Legal References:

SDCL 13-28-7.3	<u>Exclusion of student for risk of infectious disease</u>
SDCL 34-22-12	<u>Mandatory reporting to SD Department of Health</u>
GBEB	EMPLOYEE COMMUNICABLE DISEASES
GBEB-R(1)	EMPLOYEE COMMUNICABLE DISEASES-GUIDELINES (Regulation)

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