BOARD OF EDUCATION PROCEEDINGS

BIG STONE CITY SCHOOL DISTRICT #25-1

The Big Stone City School District’s Board of Education met in a regular session on August 19, 2019 @ 6:30 PM in the Board Room/ CEO/Business Manager’s Office with the following members present or absent:

Officers and others present:

Christopher Folk, CEO/Business Manager

Shelley Haggerty, Principal/Counselor

Meeting called to order by President Jennifer Wiik at 6:30 PM

Roll call was taken with Hillary Henrich, Andria Rabe, Amy VanLith, and Jennifer Wiik present. Sue Westermeyer was absent. Quorum established.

The Pledge of Allegiance was recited.

Motion by Rabe, seconded by VanLith, to approve the proposed agenda. 4 votes yes. Motion Carried.

**Community Input Session:** none

**Communication Items**

* Board Communication – none
* Principal Report – preliminary enrollment numbers and recap of standard-based report cards
* CEO/Business Manager Report; the following reports were presented; Revenue/Expenditure Summary Report, BSCS Board Report – Detail, Bills and BMO PCard, Payroll Register – Unitemized Report, Balance Sheet, Check Reconciliation Report, Manual Journal Entry Board Report, Other topics discussed: Department of Legislative Audit Authorization Letter for Eide Bailly to perform the school 2-year audit ending June 30, 2019 and the Athey family benefit to be held at school in October 2019.

Financial Report



Certificate of Deposit – $296,011.76

Advance Payment (Fund 11) & Flex Account (Fund 71) – $7,517.85

Student Council (Fund 72) – $1,349.04

The following bills were approved:

**GENERAL FUND:** ADVANCE PAYMENT FUND,(SCHOOL CHECKING FUND),326.40 BECKER, MYRNA , (PROF DEVELOPEMENT),2,500.00 BERDAN, RACHEL ,(REIMBURESEMENT),118.70 BMO MASTERCARD,(PCARD),16,869.56 CITY OF BIG STONE CITY, (UTILITIES),951.05 CONROY ELECTRIC INC,(MAINTENANCE & SUPPLIES),657.64 COOPER, NICHOLE , (REIMBURSEMENT),81.87 CORDREY, TERRI ,(PROF SERVICES),500.00 CRONEN, JENNIFER ,(REIMBURSEMENT),113.40 ELABO,(MEMBERSHIP DUES),60.00 FOOD SERVICE FUND, (SCHOOL FOOD SERVICE FUND),317.59 GRANT COUNTY REVIEW,(ADVERTISING),399.83 JULIUS, ERIN ,(REIMBURSEMENT),160.00 NORTHWESTERN ENERGY,(UTITLITIES - NATGAS),31.60 RITCHIES TREE SERVICE,(TREE TRIM SERVICE),225.00 SCHOOL ADMINISTRATORS OF SOUTH DAKOTA,(MEMBERSHIP & DUES),411.00 SDASBO,(DUES),75.00 SOUTH DAKOTA UNITED SCHOOLS ASSOCIATION,(MEMBERSHIP DUES & FEES),450.00 SPORS, MICHAEL V ,(BOILER WATER SOFTENER RENT),198.00 VOELTZ, HETHER , (REIMBURSEMENT),38.22 WOLLSCHLAGER, STACY ,(REIMBURSEMENT),100.00

**CAPITAL OUTLAY FUND:** ADVANCE PAYMENT FUND,(SCHOOL CHECKING FUND),960.00 ATHEY, ELMER ,(BUILDING MAINTENANCE),1,216.00 BMO MASTERCARD,(PCARD),1,680.60 CONROY ELECTRIC INC,(MAINTENANCE & SUPPLIES),3,663.42

**SPECIAL EDUCATION FUND:** BMO MASTERCARD,(PCARD),132.24

**FOOD SERVICE FUND:** CASH-WA DISTRIBUTING,(FOOD/CUSTODIAL SUPPLIES),312.04 REGION 1,(LUNCH PROGRAM),975.00

**PRESCHOOL/LEARNING CENTER/OST FUND:** ADVANCE PAYMENT FUND,(SCHOOL CHECKING FUND),424.80 BMO MASTERCARD,(PCARD),1,631.10 CASH-WA DISTRIBUTING,(FOOD/CUSTODIAL SUPPLIES),388.74 CITY OF BIG STONE CITY, (UTILITIES),523.10 FONDER, MARIA ,(SUBSTITUTE),307.50 FREVERT, SARAH ,(TEMP SUB),750.00 MIDCONTINENT COMMUNICATIONS,(LLLC PHONE SERVICE),39.33 ORTONVILLE PUBLIC SCHOOLS,(TUITION, TRANSPORTATION, GENERAL),245.70 OSTLUND, EMMA ,(SUBSTITUTE),530.00 PRAIRIE FIVE RIDES,(TRANSPORTATION),180.25 ST. CHARLES CHURCH,(RENT PAYMENT),200.00 STOTESBERY, SHANNON ,(SUBSTITUTE),47.50

**Action Items**

Motion by VanLith, seconded by Henrich, to approve the **Consent Agenda** as presented. 4 votes yes. Motion Carried.

* Approval of minutes from previous meeting(s); July 23 2019 meeting
* Approval of the financial reports
* Approval of the bills, including BMO Mastercard purchases
* Approval of the Disclosure of Conflict of Interest; No conflicts were disclosed
* Approval of the Emergency Bus Mutual Assistance Pact
* Approval of the declared surplus listing

**Separate Action Items**

* Motion by Rabe, seconded by VanLith, to approve supplemental budget for the 2019FY - #2. 4 votes yes. Motion Carried.
* Motion by Henrich, seconded by VanLith, to approve the Wilmot School District Tuition Agreement. 4 votes yes. Motion Carried.
* Motion by Rabe, seconded by Henrich, to approve the Intergovernmental Agreement between South Dakota Department of Social Services (DSS) and the Big Stone City School District #25-1. 4 votes yes. Motion Carried.

**Discussion**

There were discussions on the following items:

* Next School Board Meeting(s): proposed September 16, 2019 @ 6:30 PM (Regular Meeting) in the Board Room/ CEO/Business Manager Office.

Motion by VanLith, seconded by Rabe, to adjourn the meeting at 6:44 PM. 4 votes yes. Motion Carried.

 /S/ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 President

 /S/ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Business Manager

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 Approximate Cost of Publication